



January 17, 2020

To: Columbia Association Board of Directors
(E-Mail: Board.Members.FY20@ColumbiaAssociation.org)
CA Management

From: Andrew C. Stack, Board Chair

The Columbia Association Board of Directors Meeting will be held on Thursday, January 23, 2020 at 7:00 p.m. at Columbia Association headquarters, 6310 Hillside Court, Suite 100, Columbia, MD 21046.

AGENDA

	5 min.	Page Nos.
1. Call to Order		
(a) Announce Directors/Senior Staff in Attendance		
(b) Reminder that the meeting is being recorded/broadcast		
(c) Inquire if any Board members are attending remotely via phone		
(d) Remind Board members to speak into the microphones		
2. Announcement of Closed/Special Meetings Held/To Be Held	1 min.	
3. Approval of Agenda	1 min.	
4. Disclosure of Conflicts of Interest	1 min.	
5. Resident Speakout		
3 Minutes per Individual; 5 Minutes per Group; 1 Minute for Response to Questions		
6. Consent Agenda	1 min.	
(a) Approval of Minutes – December 12, 2019 BOD Meeting		3 - 5
(b) Sewell's Orchard Pond Retrofit Temporary Construction Easement		6 - 7
7. Board Votes	30 min.	
(a) Eden Brook Temporary Construction Easement	(5 min.)	8 - 10
(b) CA Policy on Community Grants	(15 min.)	11 - 12
(c) April Stakeholders Dinner Discussion and Vote	(10 min.)	13
8. Board Discussion	70 min.	
(a) Neighborhood Centers. Discussion only. No votes will be taken.	(45 min.)	14 - 15
(b) Applicable State Legislation Discussion	(10 min.)	16 - 17
(c) IAT Working Group	(15 min.)	18
9. Chairman's Remarks	3 min.	19 - 20
10. Reports/Presentations	45 min.	
(a) President's Report – See written report – Follow-up questions from the BOD	(10 min.)	21 - 26
(b) Report from the CA Representatives to the Inner Arbor Trust Board of Directors	(5 min.)	27
(c) Financial Reports - None		
(d) Discussion of the Most Recent Development Tracker	(15 min.)	28 - 34
(e) Capital Projects and Open Space Updates	(15 min.)	35 - 48

- | | | |
|---|--------|----|
| 11. Tracking Forms | 5 min. | |
| (a) Tracking Form for Board Requests | | 49 |
| (b) Tracking Form for Resident Requests | | 50 |
| 12. Proposed New Topics | 5 min. | |
| 13. Talking Points | 2 min. | |
| 14. Adjournment – Anticipated Ending Time: Approximately 10:00 p.m. | | |

Next Board Work Session and Meeting

Thursday, February 13, 2020 – Board Work Session – 7:00 p.m.

Thursday, February 20, 2020 – Budget Work Session (if necessary) – 7:00 p.m.

Thursday, February 27, 2020 – Board Meeting – 7:00 p.m.

ARRANGEMENTS FOR AN INTERPRETER FOR THE HEARING IMPAIRED CAN BE MADE BY
CALLING 410-715-3111 AT LEAST THREE DAYS IN ADVANCE OF THE MEETING.

CA Mission Statement

Engage our diverse community, cultivate a unique sense of place, and enhance quality of life

CA Vision Statement

CA creates and supports solutions to meet the evolving needs of a dynamic and inclusive
community.

**Draft Minutes of the
BOARD OF DIRECTORS MEETING
Held December 12, 2019**

To be Approved January 23, 2020

A meeting of Columbia Association's Board of Directors was held on Thursday, December 12, 2019 at Columbia Association (CA) headquarters. Present were Chairman Andrew Stack, Vice Chair Virginia Thomas, and members Dick Boulton, Renee DuBois, Lin Eagan, Janet Evans, Alan Klein, Milton W. Matthews, and Rafia Siddiqui. Also in attendance were Vice President/CFO Susan Krabbe, and General Counsel Sheri Fanaroff. Absent were members Nancy McCord and Shari Zaret.

1. Call to Order: The Board of Directors Meeting was called to order at 8:31 p.m. by Chairman Andrew Stack. Mr. Stack announced the directors in attendance and reminded attendees that the meeting was being live-streamed and recorded.

2. Announcement of Closed/Special Meetings Held/To Be Held

CA's **Board of Directors** held a closed meeting on November 11, 2019 at Columbia Association (CA) headquarters. Present were Chairman Andrew Stack and Vice Chair Virginia Thomas, and members Dick Boulton, Renee DuBois, Lin Eagan, Janet Evans, Alan Klein, Rafia Siddiqui, and Shari Zaret. Also in attendance were President/CEO Milton W. Matthews, Vice President/CFO Susan Krabbe, and General Counsel Sheri Fanaroff. Absent were members Nancy McCord and Shari Zaret. The vote to close the meeting was 7-0-0.

The closed meeting was authorized under the Maryland Homeowners Association Act, Md. Code, Real Property §11B-111(4)(i), Discussion of matters pertaining to employees and personnel and (iv), Consultation with staff personnel, consultants, attorneys, board members or other persons in connection with pending or potential litigation or other legal matters. The meeting was closed from 7:05 p.m. until 9:29 p.m. for a discussion with legal counsel concerning a personnel issue.

The **Architectural Review Committee** held a closed meeting on December 9, 2019. Members present were Deb Bach, Ed Gordon, Anne McKissick, Carl McKinney, and Sheri Fanaroff. Others present were Devora Wilkinson, Tina Osborne, Debbie Nix, Laura Parrish, Susan Sloan, and Karina Caico. The vote to close the meeting was 5-0-0.

The closed meeting was authorized under the Maryland Homeowners Association Act, Md. Code, Real Property §11B-111(4)(iv), Consultation with staff personnel, consultants, attorneys, board members or other persons in connection with pending or potential litigation or other legal matters. The purpose was to discuss new and ongoing covenant cases. The meeting was closed from 1:05 p.m. until 2:23 p.m.

The **Audit Committee** held a closed meeting on December 9, 2019 at CA headquarters. Members present were James Young, Tim Redmond, Renee DuBois, and Dick Boulton. The vote to close the meeting was 4-0-0.

The closed meeting was authorized under the Maryland Homeowners Association Act, Md. Code, Real Property §11B-111(4)(i), Discussion of matters pertaining to employees and personnel and (iv), Consultation with staff personnel, consultants, attorneys, board members or other persons in connection with pending or potential litigation or other legal matters. The meeting was closed from 7:01 p.m. to 7:38 p.m. and 8:25 p.m. to 9:25 p.m. for a review of the consultant's report and several internal audit reports, and consultation with staff personnel on legal matters.

51 **3. Approval of Agenda**
 52 **Action:** Ms. DuBois moved to approve the agenda. Ms. Siddiqui seconded the motion, which was approved
 53 unanimously.
 54
 55 **4. Disclosure of Conflict of Interest:** none
 56
 57 **5. Consent Agenda**
 58 (a) Approval of Minutes – November 14, 2019 Board Meeting - Approved by consent.
 59 (b) Approval of CliftonLarsonAllen LLP as Independent Auditors for FY2020 - Approved by consent.
 60
 61 **6. Board Votes**
 62 1. Approval of Appointment of Roberto Martin to the Climate Change & Sustainability Advisory Committee
 63 **Action:** Mr. Klein moved to approve the appointment of Mr. Martin to the Climate Change & Sustainability
 64 Advisory Committee. Mr. Boulton seconded the motion, which was approved unanimously.
 65
 66 **7. Chairman’s Remarks**
 67 Mr. Stack referred to his written report. He also noted the CA holiday party on December 6, 2019, at which
 68 years-of-service awards were given to CA team members and the team members of the year were announced.
 69
 70 **8. Reports/Presentations**
 71 (a) Report from the President – “The Year in Review”
 72 Mr. Matthews provided a report in writing.
 73 (b) Report from the CA Representatives to the Inner Arbor Trust Board of Directors
 74 Ms. Eagan provided a report in writing. A meeting to discuss land use during the December events is
 75 planned for January 2020.
 76 (c) Financial Reports
 77 1. FY 20 2nd Quarter Financial Report
 78 2. FY 20 2nd Quarter Financial Statements
 79 Mr. Stack stated that these were reviewed by the Audit Committee. Ms. Krabbe noted that the numbers
 80 are close to budget.
 81 (d) Dashboard and Quarterly Membership Update
 82 Ms. Krabbe indicated that the metrics have been in place for a few years and that familiar patterns have
 83 emerged.
 84 Mr. Burns provided a report in writing. Mr. Klein asked about the sentiment breakdown and Mr. Burns
 85 replied that it is slightly positive. Ms. DuBois asked about the Advertising Effectiveness report and Ms.
 86 Krabbe replied that the percentages reflect the means and factors involved with acquiring new membership.
 87 Ms. DuBois also asked about the click through rate and Ms. Krabbe replied that it is 3.6%, with an industry
 88 standard of 2.7%.
 89 (e) Capital Projects and Open Space Updates
 90 Mr. Matthey provided a report in writing.
 91
 92 **9. Tracking Forms**
 93 (a) Board Requests – Mr. Klein inquired about transit strips, and the report due December 13, 2019. Mr.
 94 Matthey replied that analyses were performed Columbia-wide and by village, showing sidewalks and
 95 pathways.
 96 (b) Resident Requests – No comments were received.
 97
 98 **10. Possible New Topics**
 99 None were suggested.
 100
 101 **11. Talking Points** – Ms. Butler recited the talking points.

102 **12. Adjournment** – The meeting was adjourned at 8:56 p.m.
103

104
105 Respectfully submitted,
106

107 Bonnie F. Butler
108 Recording Secretary



Easement Request Form

Date: 1/2/2020

Easement Grantee: Howard County Department of Public Works

Project Name: Sewells Orchard Pond Retrofit

Proposed Easement Location:

Village of Long Reach, Section 1, Area 8, Lot 1

Purpose of Proposed Easement:

Requesting a Temporary Construction Easement to utilize CA pathway for access to the project site and a permanent SWM, Pathway, Drainage & Utility Easement for constructing and maintaining a storm drain as part of the public system for SWM dam maintenance.

Alternatives to Proposed Easement:

Howard County would need to redesign their pond retrofit to avoid CA land.

Briefly describe who will be impacted and how they will be impacted:

Adjacent neighbors in the vicinity of the project. Residents will see construction activity during repairs.

Additional Notes:

Approval subject to staff review of final plans and documents.

Contact Information

Name: Al Edwards
E-mail: albert.edwards@columbiaassociation.org
Phone #: 410.381.3551

RESOLUTION AUTHORIZING EASEMENT

The Columbia Association (“CA”) Board of Directors (the “Board”) has considered whether to grant an easement, subject to staff final review, to Howard County Department of Public Works relating to the Sewells Orchard Pond Retrofit on CA Open Space Lot 1, Village of Long Reach, a copy of which is attached to this Resolution (the “Easement”). The Board makes the following findings with respect to the Easement:

1. The execution and performance of the Easement is taken exclusively for the promotion of the social welfare of the people of Columbia;
2. The Easement is expected to produce civic betterments or social improvements consisting of improved public amenities; and
3. The Easement produces benefits for the people of Columbia that are necessary incidents to the accomplishment of CA’s purpose to promote the social welfare of the people of Columbia.

Having made these findings, the Board hereby authorizes the execution of the Easement on behalf of CA.

BE IT SO RESOLVED

_____, 2020



Easement Request Form

Date: 1/2/2020

Easement Grantee: H&H Rock Companies

Project Name: Eden Brook Age Restricted Adult Housing

Proposed Easement Location:

Village of Kings Contrivance, Section 2, Area 3, Lot 1

Purpose of Proposed Easement:

Requesting a Temporary Construction Easement to construct connections to the CA pathway system.

Alternatives to Proposed Easement:

Do not connect pathways and leave CA Open Space undisturbed.

Briefly describe who will be impacted and how they will be impacted:

Adjacent neighbors in the vicinity of the project. Residents will see construction activity during construction. Temporary pathway closure.

Additional Notes:

Approval conditional to subjecting the property to the CA Lien and annexation to the Village of Kings Contrivance. Approval subject to staff review of final plans, documents, and details of walkway connections.

Contact Information

Name: Al Edwards
E-mail: albert.edwards@columbiaassociation.org
Phone #: 410.381.3551

RESOLUTION AUTHORIZING EASEMENT

The Columbia Association (“CA”) Board of Directors (the “Board”) has considered whether to grant an easement, subject to staff final review, subjecting the property to the CA Lien, and annexation to the Village of Kings Contrivance, to H&H Rock Companies relating to the connections to the existing CA Pathway System on CA Open Space Lot 525, Village of Kings Contrivance, a copy of which is attached to this Resolution (the “Easement”). The Board makes the following findings with respect to the Easement:

1. The execution and performance of the Easement is taken exclusively for the promotion of the social welfare of the people of Columbia;
2. The Easement is expected to produce civic betterments or social improvements consisting of pedestrian access and public access; and
3. The Easement produces benefits for the people of Columbia that are necessary incidents to the accomplishment of CA’s purpose to promote the social welfare of the people of Columbia.

Having made these findings, the Board hereby authorizes the execution of the Easement on behalf of CA.

BE IT SO RESOLVED

_____, 2020

RESOLUTION AUTHORIZING EASEMENT

The Columbia Association (“CA”) Board of Directors (the “Board”) has considered whether to grant an easement, subject to staff final review, to H&H Rock Companies relating to the connections to the existing CA Pathway System on CA Open Space Lot 525, Village of Kings Contrivance, a copy of which is attached to this Resolution (the “Easement”). The Board makes the following findings with respect to the Easement:

1. The execution and performance of the Easement is taken exclusively for the promotion of the social welfare of the people of Columbia;
2. The Easement is expected to produce civic betterments or social improvements consisting of pedestrian access and public access; and
3. The Easement produces benefits for the people of Columbia that are necessary incidents to the accomplishment of CA’s purpose to promote the social welfare of the people of Columbia.

Having made these findings, the Board hereby authorizes the execution of the Easement on behalf of CA.

BE IT SO RESOLVED

_____, 2020



Date: January 13, 2020

To: Members, CA Board of Directors

Thru: Milton W. Matthews, President/CEO

From: Michelle Miller

Re: CA Policy on Community Grants

The revisions requested by the CA Board of Directors at the Board's work session on December 12, 2019 are incorporated into the following Community Grant policy document. The revisions are in bold type.

Community Grant Policy

CA recognizes that many entities in the Columbia community share responsibility for enhancing the health, wellness, individual development and quality of life for Columbia's residents. CA therefore works with businesses, educational institutions, not-for-profit entities and philanthropic organizations to benefit the social welfare of the people of Columbia. One way in which CA does this is by making community grants to organizations that contribute to the quality of life in Columbia, enhance CA's mission, and help to meet CA's vision — which is to create and support solutions to meet the evolving needs of a dynamic and inclusive community.

The CA Board approves grant amounts during the budget process that fall into three categories:

- Board directed grants, typically in amounts in excess of \$100,000, such as the grants that have been made in recent years to Inner Arbor Trust, the Columbia Festival of the Arts and the Downtown Columbia Partnership;
- A grant to the Community Foundation of Howard County to be used in turn by the Foundation to make grants to entities selected by the Foundation in ***the areas of Arts and Culture, Human Services, Education and the Environment that promote the social welfare of the people of Columbia;***
- ***Supportive of the CA strategic plan and on-going initiatives***, a lump sum community grants amount to be dispersed as individual, one-time grants not to exceed \$25,000 to community ***non-religious*** organizations selected by the President/CEO and Director of Community Services. ***By the end of the quarter, the President reports to the CA Board in the President's Report grants that were made in that quarter.***

After the Board has approved the budget, grant applications are generally available to community organizations from March to June. The President/CEO consults with the Director of Community Services regarding the types of services made available by each organization applying for a grant and the purpose for which the grant is requested. The President/CEO then makes the final determinations between June and August on the community organizations that will receive grants and the amounts of the awards.

Prior to the transfer of any grant funds by CA, the recipient must sign a grant agreement that imposes certain requirements on the organization as a condition of receiving the grant. Within 30 days after the end of the Grantee's fiscal year, the Grantee must provide CA with a report on its expenditure of the grant funds, including a program evaluation of the activities that occurred during the grant period.



DATE: January 17, 2020
TO: Columbia Association Board of Directors
FROM: Andrew C. Stack, Chair
SUBJECT: Invitees to April 2020 Stakeholders Dinner

CA's Board of Directors traditionally holds a stakeholders dinner in April of each year, and votes in January of that year on community leaders to whom it wishes to extend an invitation.

It is suggested that the Board invite the chair and vice chair from each of Columbia Association's advisory committees to the April 2020 dinner.

Next Steps

- Debrief CA Board on the January 16th Session
- Discuss “Neighborhood Center Discussion & Discussion Timeline” Update and Modification
- Provide Feedback to the Villages on CA Board’s Next Steps

Next Steps (February 2020 to September 2020)

Modified Policy Development Schedule

- Consolidate and Review Session Input
- Present and Discuss During CA Board Meeting
- Develop General Principles and Guidelines
- Present to Public For Comment
- Integrate Feedback and Finalize General Principles and Guidelines
- Develop Neighborhood Usage Options
- Have a Public Forum to Discuss the Options and Obtain Feedback
- Finalize Options
- Develop Business Model for the Options
- Perform Business Model Trade Off Analysis
- Pick and Model
- Present to Public for Feedback
- Incorporate feedback and Finalize Policy

Maintenance Interim Solutions

- Make Several Short Term Investments in Fixes Until the Policy is Finalized



TO: COLUMBIA ASSOCIATION BOARD OF DIRECTORS
FROM: SHERI FANAROFF 
RE: 2020 LEGISLATIVE SESSION – MEMO 2
DATE: JANUARY 17, 2020

The 2020 session of the Maryland General Assembly convened on January 8, 2020. This is my second memo to the Board for this session, summarizing proposed legislation that may be of interest to or impact CA and providing the dates set for hearings on those bills.

A. PROPOSED LEGISLATION

SB 107 Real Property - Common Ownership Communities - Payment of Fees

This bill would require the owner of a mortgaged single family dwelling unit in a common ownership community (“COC”) to pay the community fees assessed against the property to the mortgage lender, who in turn would be required to pay those fees to the COC.

HB 58 Cooperative Housing Corporations, Condominiums and Homeowners Associations - Reserve Studies

This bill was filed last year as HB 900. It would require a homeowners association (“HOA”) to have an independent reserve study completed at least every five years and to include in its annual budget reserve funds equal to at least 80% of the funding recommended by the most recent reserve study. CA was exempted from this legislation due to its ability to issue bonds to fund capital improvements.

HB 111 - Electric Vehicle Recharging Equipment for Multifamily Units Act

A version of this bill was filed last year as HB 826. It would prohibit an HOA from enforcing unreasonable restrictions on the installation or use of electric vehicle recharging equipment in a property owner’s parking space.

B. HEARING DATES

Hearing Date – Time	Bill Number	Title	Cross-filed Bill
1/15 – 9:00 a.m.	Ho. Co. 28-20	Howard County Butterfly Building Design	---
1/15 – 9:00 a.m.	Ho. Co. 35-20	Howard County Long Reach Head Start Center	---
1/15 – 9:00 a.m.	Ho. Co. 40-20	Howard County Long Reach Village Center Revitalization	---
TBD	Ho. Co. 11-20	Howard County – Moderate Income Housing Unit Requirements – Prohibition Against Fee-in-Lieu	---
1/15 – 9:00 a.m.	Ho. Co. 15-20	Howard County – Ethics – Limit on Developer Contributions	---
1/16 - 3:00 p.m.	SB 107	Real Property - Common Ownership Communities - Payment of Fees	---
1/28 - 1:00 p.m.	HB 25	Condominiums and Homeowners Associations - Amendments to Declarations and Governing Documents	---
1/28 - 1:00 p.m.	HB 58	Cooperative Housing Corporations, Condominiums, and Homeowners Associations - Reserve Studies	---
2/4 - 1:00 p.m.	HB 111	Electric Vehicle Recharging Equipment for Multifamily Units Act	---

Inner Arbor Stakeholder Advisory Committee
(from Janet Evans)

The purpose of the IA Stakeholder Advisory Board and its composition are as follows:

The 2013 Inner Arbor Concept Plan forms the basis of the plan for Merriweather Park at Symphony Woods and the Perpetual Easement between Columbia Association, Inc. ("CA") and the Inner Arbor Trust, Inc. ("Trust"). The original Inner Arbor Concept Plan is also the basis for SDP 14-073, the site development plan for Phase 1 of the Perpetual Easement, and a portion of SDP 16-018A, the site development plan for the renovation of Merriweather Post Pavilion. After the successful completion of the Chrysalis, the Trust has turned to the design and construction of pathway system and funding the Guest Services Building. As the Trust moves beyond these features, the shifting needs in the community and changes in the market, as well as changed plans for neighboring land owners, requires certain changes to the Inner Arbor Concept Plan.

The Trust Board has instructed its staff to move forward with hiring a consultant and convening a stakeholder advisory committee to produce an update to the Inner Arbor Concept Plan, with the understanding that the updated Concept Plan will likely result in a revised SDP(s). The committee membership is to represent stakeholders, and is below. The Committee is expected to be convened in early February, meet in February and March, with an updated plan presented to the Trust Board in early May and the CA Board in late May or June 2020.

Committee Membership

Trust Board Member (liaison to Board)
Representative from Howard County Department of Recreation and Parks
Representative from Columbia Association
Representative from the Howard County Arts Council
Representative from Downtown Columbia Partnership
Representative from Downtown Columbia Arts and Culture Commission
Representative from Howard Hughes Corporation
Representative chosen by the Howard County Executive
Representative from the Town Center Village Board
Representatives from arts organizations that work with the Trust
Individuals chosen from the Friends of Merriweather Park
Individuals chosen from open application
Trust President / CEO

January 17, 2020

Chair's Remarks January 23, 2020 CA Board Meeting

<u>Date</u>	<u>Activity</u>	<u>Time</u>
Jan 17, 2020	Lively Arts for Little Ones (The Other Barn in Oakland Mills)	10:00 AM RR
Jan 17, 2020	Family Bingo (Hawthorn Center in Hickory Ridge)	7:00 PM RR
Jan 20, 2020	Healthy You Seminar: Understanding and Living with Physical Pain (Columbia Athletic Club)	1:00 PM
Jan 23, 2020	Volunteering Made Easy session	7:00 PM RR
Jan 23, 2020	CA Board meeting	7:00 PM
Jan 24, 2020	Family Fun Bingo (Amherst House in Kings Contrivance)	7:00 PM RR
Jan 26, 2020	The National Road: A Photographic Journey exhibit reception (Slayton House in Wilde Lake)	3:00 PM
Jan 27, 2020	School's Out Bingo (Claret Hall in River Hill)	1:00 PM RR
Jan 27, 2020	Master Gardeners: Pruning (Claret Hall in River Hill)	7:00 PM RR
Jan 28, 2020	Master Gardeners: Indoor Herb Gardening (Amherst House in Kings Contrivance)	7:00 PM RR
Jan 29, 2020	Zoning Board hearing on Hickory Ridge Village Center (George Howard Building)	6:30 PM
Feb 4, 2020	Service Dog Seminar (The Barn in Oakland Mills; see website for details)	7:30 PM RR
Feb 5, 2020	Zoning Board hearing on Hickory Ridge Village Center (George Howard Building)	6:30 PM
Feb 5, 2020	International & Multicultural Advisory Committee	7:00 PM
Feb 11, 2020	Technology Cafe (East Columbia 50+ Center)	3:30 PM
Feb 11, 2020	Columbia Solar Cooperative information session (Hawthorn Center in Hickory Ridge)	7:00 PM
Feb 11, 2020	Information Session CA's Teen Exchange Trips to France and Spain	7:00 PM

Feb 12, 2020	Healthy You Seminar:Meditation - The Art of Self-Care (Columbia Athletic Club)	1:00 PM
Feb 12, 2020	Zoning Board hearing on Enterprise Housing (George Howard Building)	6:30 PM
Feb 12, 2020	Climate Change & Sustainability Advisory Committee meeting (Long Reach Indoor Tennis facility)	7:00 PM
Feb 13, 2020	CA Board work session	7:00 PM

RR = Registration Required or there is a Cost associated with this Activity

Attended (along with Dick and Milton) the Downtown Columbia Arts & Culture Mediation Stakeholders meeting on January 15th. The following items were announced. The LakeFest is scheduled for June 11, 12, and 13, 2020. Pathway construction in Symphony Woods is to begin this month. Howard County Parks and Rec will participate in the New Cultural Center (on the Toby's Dinner Theatre site). This the 45th anniversary of the Young Columbians and the 20th anniversary of the Soulful Symphony. Colorburst Park (in the new Merriweather District) should open this spring.



SENIOR
LEADERSHIP
TEAM

Milton W. Matthews
President/
Chief Executive
Officer

Susan Krabbe
Vice President/
Chief Financial Officer

Dan Burns
Director of
Sport and Fitness

Sheri Fanaroff
General Counsel

Janet Loughran
Executive Assistant
to the President/CEO

Dennis Matthey
Director of Open Space
and Facility Services

Monica McMellon-Ajayi
Director of
Human Resources

Michelle Miller
Director of
Community Services

Kristin Russell
Director of Planning
and Community Affairs

Laura Sitler
Chief Marketing
Officer

Chuck Thompson
Chief Information
Officer

Jackie Tuma
Director of
Internal Audit

January 2020

Office of the President/CEO

Howard Community College (HCC) was one of six institutions named as winners of the 2019 Malcolm Baldrige National Quality Award. The Baldrige Award is the nation's only presidential award for performance excellence, and recognizes U.S. organizations and businesses that have shown an unceasing drive for innovative solutions to complex challenges, visionary leadership, and operational excellence. HCC, which won in the category of education, and the other five institutions, which won in the categories of health care and nonprofits, will receive their award on 24 March 2020 during the Baldrige Program's 32nd Annual Quest for Excellence® Conference at National Harbor.

The President/CEO is continuing his service as a member of the Spending Affordability Advisory Committee (SAAC), which began meeting this month. The SAAC will make its recommendations to the County Executive by 1 March 2020.

The President/CEO attended a leadership seminar entitled "Together We Soar: A Conversation about Leadership with Paul Schmitz" sponsored by the Howard County Public Library System on 9 January.

Downtown Columbia Partnership reported much success in its "December in Downtown Columbia" marketing campaign, which consisted of radio spots, post cards, and social media outreach. The Festive Fridays/Transportation Demand Management Plan (TDMP) events were also well-attended.

Howard County Economic Development Authority (HCEDA) announced the appointment of Chuck Bubeck as Executive Director of the Innovation Center located on Columbia Gateway Drive.

HCEDA also hosted a Friendship Exchange City Event with the mayor and a delegation of city council members, officers, and staff from Namyangju City, Republic of Korea in November 2019. Among the attendees were representatives from Columbia Association's International and Multi-Cultural Exchange Program.

Department of Administrative Services

Highlights

Accounting/Finance

The Accounting/Finance team led the production of the proposed FY 2021 and conditional FY 2022 draft operating and capital budgets, resulting in its



Accounting/Finance (*cont'd*)

distribution to Columbia Association's (CA) Board of Directors and Village Community Associations on 20 December 2019, as scheduled. A great deal of effort went into this budget preparation on the "front end," resulting in a budget document that is thoughtful, complete and consistent with CA's new strategic plan.

Payroll

W-2 forms were distributed electronically for the first time to current team members and anyone who worked for CA during calendar year 2019. The electronic distribution will provide some postage cost savings and enhanced team member service, as the forms were available much earlier than in previous years when they were distributed only via U.S. mail.

Purchasing

The Purchasing Division developed and implemented a purchasing training program in accordance with the organizational requirement to provide team members with purchasing responsibilities ongoing formal training on the purchasing policies and procedures. The training program consists of two parts – a comprehensive, digital learning module and an in-person training forum. The digital learning module component was designed and developed collaboratively by the Purchasing and Learning and Organizational Development Divisions, and was rolled out through the Dayforce Learning Management System to approximately 250 team members throughout CA. The second portion of the training, the Purchasing Training Forum, was an opportunity for team members with purchasing responsibilities to have an in-depth discussion of the purchasing policies and procedures that impact their work on a daily basis.

The Director of Purchasing continues to provide direct oversight of and contract administration services to the Construction Division, including hands-on training for the new contract administrator in that division.

Department of Sport and Fitness

Highlights

Belinda Bryant has been named General Manager of the SportsPark. Ms. Bryant has a Bachelor's degree in Recreation Management, with a concentration in facility management, program development, business management and marketing from the University of Maryland College Park, and has more than ten years of experience in the sports, recreation, and fitness industry. Prior to joining CA, she served as the General Manager for Sofive Soccer Center in Columbia, MD.

Group Fitness

Columbia Gym and Supreme Sports Club introduced a new class, "BodyCombat" in January. BodyCombat is a high energy group fitness martial arts class with moves from karate, tae kwon do, boxing and more, with no contact and no equipment.

Personal Training

The first full year of TRIBE Team Training ended on 21 December 2019 and was the most successful small group training program offered by CA. Season 7, the last of the year, was the biggest season to date, with a combined total of 176 participants from the Athletic Club and Supreme Sports Club.

Department of Open Space and Facility Services

Community Improvement and Capital Projects

Highlights

The following construction related activities have been completed since the last President's Report: Family Life Center interior finish upgrades, replacement of the major HVAC unit serving the pool at the Athletic Club, and replacement of bridge 07 in Owen Brown.

Construction projects currently underway include Horse Center shavings and manure structures, Kahler Hall interior finishes upgrades, Slayton House theatre renovations and sound systems upgrades, Columbia Gym Cycling Studio and TRIBE Studio development, Stonehouse roof replacement, and the Claret Hall Banquet Room flooring and sound panel installations.

Projects in design for construction later this year include Supreme Sports Club Phase III; pathways in Symphony Woods; wading pool and bathhouse renovations at Clemens Crossing; bathhouse improvements at the Dickinson, Running Brook, Faulkner Ridge, and Thunder Hill outdoor pools; and the second Long Reach Tennis Club solar array.

Challenges

Overall construction activity in the greater Baltimore Washington region continues to absorb more contractor resources than are available, increasing the cost of work and extending construction timelines.

Open Space Operations

Highlights

Open Space Operations is creating a formalized inspection process utilizing a cloud based workflow automation platform entitled Smartsheet. The new inspection program will allow better tracking of historical data and ongoing maintenance issues, and will facilitate a proactive approach to the management of open space. The Open Space team is also working on an overall formalized set of open space maintenance standards covering pathways, bridges, tot lots, plazas, signage, flower beds and other open space assets, which will be formalized over the next several months.

Challenges

The Open Space Operations team is actively recruiting candidates for four vacant positions in a very competitive job market.

Opportunities

The lack of snow and ice has allowed crews to focus on pathway pruning, litter clean up, and bench refurbishing. Open Space Management is continuing to leverage technology to improve operations via the new work order system, inspection program, and task tracking.

Watershed Management and Open Space Enhancements

Highlights

Completed stream stabilization at bridge 24 in Long Reach.

Challenges

Maryland Department of the Environment permit approval associated with repairs to the berm on the north side of the Lake Elkhorn Forebay has taken longer than expected, pushing the start of work to early 2020.

Energy Management

Highlights

Several HVAC renovation projects were completed or initiated since the last report. High efficiency Energy Star HVAC equipment was installed at the River Hill Meeting Room, the Columbia Gym, and the Columbia Athletic Club - including a large dehumidification unit for the therapy pool. A building-wide HVAC renovation was initiated at Claret Hall which is expected to be completed in January. As for lighting projects, an exterior LED upgrade was completed at Jeffers Hill Meeting Room.

Opportunities

CA continues to explore opportunities for collaboration on energy projects with Howard County and Baltimore Gas & Electric (BGE).

Department of Community Services

Highlights

Volunteer Center Serving Howard County

On 10 December 2019, Volunteer Center Serving Howard County hosted a roundtable with representatives from Howard County Public Schools (HCPSS), Howard Community College, and Howard County's Community Services Division to discuss the differences between volunteering as "service learning," "court-ordered community service," and "community volunteering." More than 25 attendees from partner organizations participated. The main points emerging from the roundtable were (i) all service learning opportunities must be connected to the schools' curriculum and (ii) anyone in need of court-ordered community service hours needs to be directed to the Serenity Center for processing. HCPSS does encourage community volunteering through its clubs and honor societies.

VolunteerHoward.org serves as a resource. This program was recorded and can be found at <https://www.volunteerhoward.org/Video-Library>

In 2019, VolunteerHoward.org registered 1,838 new potential volunteers and confirmed/verified more than 3,236 service hours.

Volunteer Center Serving Howard County has received feedback from a volunteer for "Volunteer Leader Training" held in December 2019: *"This training was invaluable. Pam (Pamela Simonson, Executive Director) provided specific information pertinent to my needs and goals as an aspiring volunteer. The training material included both general guidelines on volunteering teams and insights about specific organizations. It was a great start to this phase of my volunteering."*

On Monday, 20 January 2020, Volunteer Center Serving Howard County, in collaboration with Howard County's Dr. Martin Luther King Jr. Holiday Commission, participated in a Day of Service at the Ascend One Building by hosting several on-site service opportunities.

Youth and Teen Center (YTC)

Safire Windley, Youth and Teen Center Program Coordinator, and three youth volunteers participated in Howard County's "Champions of Change" Networking event hosted by the Office of the Local Children's Board Department of Community Resources and Services. Information about YTC was shared with over 200 registrants. Ms. Windley and the Teen Advisory Committee members were invited to attend the "Champions of Change" conference in December where they attended workshops on crisis response, racial equity, collective impact, trauma informed care and community engagement.

Columbia Art Center

Columbia Art Center hosted a tour and meeting with the Korean American Senior Association (KASA) in December. Michelle Miller, Director of Community Services, facilitated the meeting. with support from



Columbia Art Center's manager, Liz Henzey. Discussion focused on potential collaborations between KASA and Columbia Art Center regarding art and literature workshops, classes, intergenerational programs, and lecture programs. The group also toured Stonehouse as a possible future meeting venue.

Columbia Art Center Galleries hosted a reception on 14 January 2020 for its annual theme partnership show with Howard County Public School System. This year's theme for the show is *Art Ed Matters: A Graphic Design Challenge*. Secondary school students were asked to design posters that visually communicate and advocate for the behaviors and understandings supported through a visual arts education. The exhibit runs through 31 January.

Columbia Art Center Youth Department participated in the Dr. Martin Luther King, Jr. Day of Service on 20 January with small craft projects and thank you cards for veterans.

Opportunities

On Wednesday, 22 January, the Youth and Teen Center and Howard County Police Department will host a Community Iron Chef competition at the Oakland Mills Interfaith Center from 4-6pm. The event will pair six teams, consisting of police officers and youth, teaming up to be crowned Top Chefs. Local chefs have been invited to serve as judges and local officials invited as guests.

Department of Communications and Marketing

Columbia Association would like to thank Laura Sitler for her many accomplishments as CA's first Chief Marketing Officer (CMO). While here, Laura's efforts and leadership positioned CA to successfully reach its digital community outreach goals for the future. She led the initiatives to make CA's website user friendly and appealing, and was a key contributor in the project to update CA's strategic plan.

The recruitment process to name a new Chief Marketing Officer is underway. During this time, Paul Gleichauf has been named Interim CMO.

Highlights

In early January, Columbia Association launched the new "Live Life Larger" brand campaign. The goal is to increase awareness about CA and the many ways people can get involved in the community through CA's sport and fitness amenities and community services. This campaign is being supported with efforts across multiple platforms, including digital banner ads, email blasts, social media, print ads in the Baltimore Sun Howard Zone, displays at The Mall in Columbia, television commercials airing on Comcast and Verizon, advertisements on Connected TVs in Howard County, radio spots on Pandora and Spotify, and other avenues for communications and marketing.

We are continuing to run lead generation ads — focusing on the monthly special offers for CA and Haven on the Lake — simultaneously with the brand campaign ads through digital banner ads, email blasts and social media. For the month of December, the ads generated 716 clicks and 500 landing page visits for CA, and 403 clicks and 336 landing page views for Haven.

Website traffic for ColumbiaAssociation.org continues to grow. During the month of December, CA's website had an overall increase in traffic year over year of 3.64% with all users, 15.3% with new users. When compared to the previous month, CA's website traffic grew 14.43% with all users and 17.66% with new users.

Haven on the Lake's website traffic saw an overall increase as well. When compared to the previous month, Haven's web traffic grew by 4.2% with all users and 6.71% with new users. There was also an increase in web leads for Haven memberships, growing 2.83% with all users and 24.22% with new users.



Communications and Marketing also worked with Human Resources to integrate the webpage for CA's job opportunities with CA's new Human Resources Information System. In addition to streamlining the process for applicants, this will also save time for team members involved in hiring.

Challenges

The department will continue to work in 2020 to improve search engine optimization on Columbia Association's website, which will help improve the overall performance and address the highest-driving lead traffic.

For more than three weeks from December into January, technical issues with Google Analytics meant that the service was unable to capture age and gender information. That missing information has not been repopulated; we will need to remain aware of this past issue when conducting analyses in the future.

CA in the News

Recent coverage in the media included an award and several honorable mentions for CA facilities and staff in *Howard Magazine's* "Best of Howard County 2019"; and mentions of several CA events in the *Columbia Flier*, *Columbia Patch*, and *Howard Magazine*.

Thought of the Month

*"Maybe this year, to balance the list, we ought to walk through the rooms of our lives -
Not looking for flaws, but potential."*

Ellen Goodman
Journalist, Columnist, and Pulitzer Prize Winner (Commentary-1980)

The Trust Board reviewed revenue opportunities based on last season's outcomes. Though produced under very stressful conditions and cut off from ingress and egress to Trust/CA land, we had an average of 2000 visitors per night. This presents a great financial opportunity for future years. The Community Action Council's participation enhanced the event and we hope it will continue. We count this as a learning year and plan to hire professional producers and light artists going forward. Our major concern was about pedestrian safety, which we hope will be dealt with by CA's land use policies next year.

Other potential income-producing events include Fantasywood and Pride. Our concession sales are part of every Trust event and are quite lucrative.

We are excited to have the Columbia Orchestra Community Concert series, Cultura Plenera, and our regular Kids and Caberet series ready for the spring season. The Orchestra will expand from its beloved pops to light classical.

Construction on both major paths is underway with completion anticipated before the 2020 season begins. Our thanks go to the Columbia Association and the County for funding and collaborating on this critical project.

Merger talks between the Trust, the DCACC, and the Columbia Festival of the Arts are continuing.

Lin Eagan
Chair, IAT

Columbia Development Tracker

January 8, 2020



The Columbia Development Tracker incorporates projects or development proposals going through their entitlement and/or planning review process. The tracker is composed of four separate sections, which are listed below in order of appearance:

1. Upcoming development related public meetings
2. Previous development related public meetings and decisions
3. Newly submitted development plans
4. Previously submitted development proposals and decisions/status

This monthly report is produced by CA's Office of Planning and Community Affairs with information compiled from Howard County Government

Upcoming Development Public Meetings

Project	Village	Meeting Date, Time, and Location	Meeting Type	Stage in the Development Review Process	CA Staff Recommendation
<p>PB 449 Robinson Overlook</p> <p>The owner of property at 7410 Grace Drive submitted a Site Development Plan for 48 dwelling units spread between five four-story residential apartment buildings. This is a Howard County Housing Commission project with a low, moderate, and mixed income housing structure.</p>	Near Hickory Ridge	<p>1/9/2020 7:00 pm</p> <p>3430 Court House Dr. Ellicott City, MD 21043</p>	Planning Board – Decision Making Role	Final public meeting and decision	No action recommended. The use is permitted in the POR zone and CA planning staff is supportive of this mixed-income proposal.
<p>ZB-1119M HRVC Limited Partnership, C/O Kimco Realty Corp</p> <p>The applicant has submitted a request to amend the Preliminary Development Plan for Columbia's New Town District for the purpose of redeveloping the Hickory Ridge Village Center.</p> <p>The Planning Board previously voted to recommend approval of the PDP amendment.</p>	Hickory Ridge	<p>1/15/2020 & 1/29/2020 6:30 pm</p> <p>3430 Court House Dr. Ellicott City, MD 21043</p> <p>Continuation of hearing from 7/24/2019, 9/4/2019, 9/25/2019 (cancelled) 11/07/2019</p>	Zoning Board	Final public meeting and decision	<p>No action recommended.</p> <p>The Village of Hickory Ridge is opposing this development as submitted and requesting alterations to the plan.</p> <p>CA planning staff will closely monitor this case.</p>
<p>BA-19-031-C New Path Reformed Church</p> <p>A conditional use application was submitted proposing the construction of a new religious facility on currently undeveloped land located at 10425 Clarksville Pike (Route 108).</p>	Near Harper's Choice	<p>1/16/2020 6:30 pm</p> <p>3430 Court House Dr. Ellicott City, MD 21043</p>	Hearing Examiner	Final decision would be applied to site plan approvals and future permit applications.	No action recommended. No discernable impact associated with this proposal.

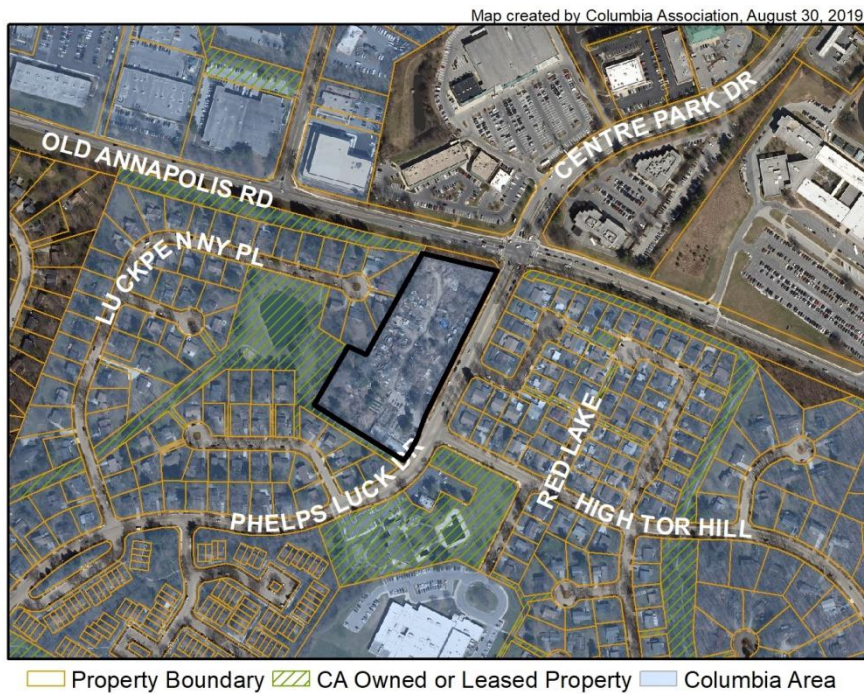
Upcoming Development Public Meetings

Project	Village	Meeting Date, Time, and Location	Meeting Type	Stage in the Development Review Process	CA Staff Recommendation
<p>BA-17-032C BFEA-Curtis Farm, LLC</p> <p>A conditional use application was submitted proposing to utilize a historic property for professional offices for a property located at 5771 Waterloo Road, Ellicott City, MD.</p>	Near Long Reach	<p>1/23/2020 6:30 pm</p> <p>3430 Court House Dr. Ellicott City, MD 21043</p>	Hearing Examiner	Final decision would be applied to site plan approvals and future permit applications.	No action recommended. No discernable impact associated with this proposal.
<p>BA-19-022V River Hill Square, LLC</p> <p>The owner of property at 12171 Clarksville Pike (MD 108) submitted a commercial variance request to reduce the setback from a residential district from 30 feet to 0 feet in order to accommodate a 6 to 8 ft. solid white vinyl fence.</p>	Near River Hill	<p>1/28/2020 6:30 pm</p> <p>3430 Court House Dr. Ellicott City, MD 21043</p>	Hearing Examiner	Final decision would be applied to site plan approvals and future permit applications.	A CA pathway is located in the vicinity of the proposed fence location. CA planning staff will provide comment that a different fence color may better recede into the planting buffer and improve visuals.
<p>ZB-1120M Enterprise Homes, Inc.</p> <p>A proposal to amend the Columbia New Town District Preliminary Development Plan to increase the allowable number of approved dwelling units (excluding Downtown) by 300 for the purpose of redeveloping five mixed-income multi-family developments containing 300 existing affordable housing units. The redevelopment proposal is for a total of 600 multi-family units (300 affordable units and 300 market rate) on properties located in West Columbia.</p>	Harper's Choice & Wilde Lake	<p>2/12/2020 6:30 pm</p> <p>3430 Court House Dr. Ellicott City, MD 21043</p>	Zoning Board	<p>Final decision.</p> <p>The Planning Board previously voted to recommend approval</p>	<p>Columbia Association has prepared testimony in support of this proposal.</p> <p>The project serves multiple community needs and provides benefits to current and future residents in addition to the surrounding community.</p>

Newly Submitted Development Plans

SDP-20-031, Arnold's Corner

Village of Long Reach



Project Description:

A site development plan was submitted proposing 18 single-family detached homes on what was formerly Grandfather's Garden Club (5320 Phelps Luck Road).

Submitted: 12/20/2019

Zoning: NT, New Town

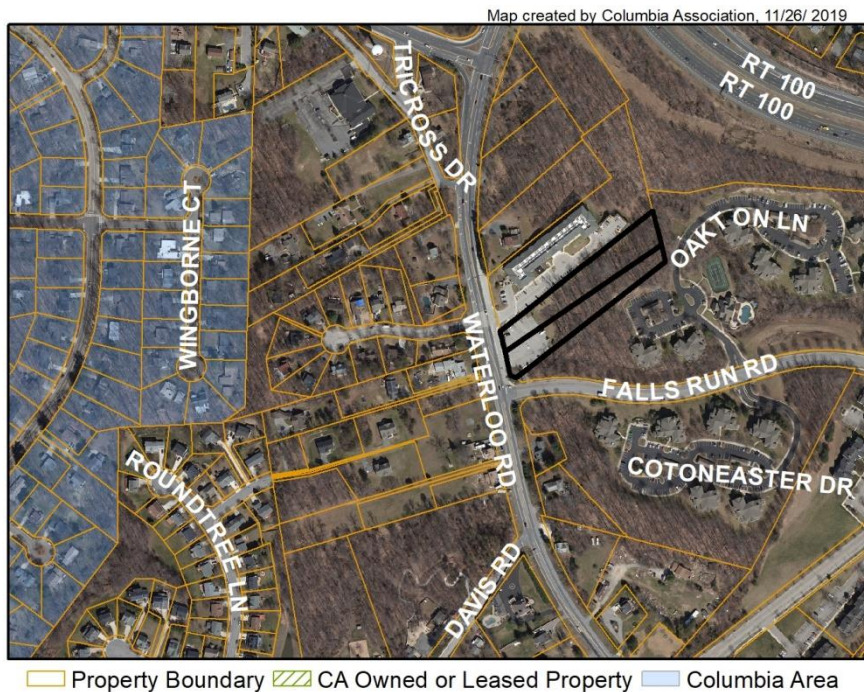
Decision/Status: Under review

Next Steps: Technical review and decision by Department of Planning and Zoning.

CA Staff Recommendation: No action recommended – the proposed development of this parcel is consistent with prior approvals and the surrounding density and zoning.

SDP-20-027, Ellicott Gardens II

Near Long Reach



Project Description: The owners of property at 5513 & 5511 Waterloo Road are proposing to develop a 70 unit apartment building on 3 acres of property partially developed with an existing surface parking lot. This is a Howard County Housing Commission project.

Submitted: 12/23/19

Zoning: POR Office/Commercial

Decision/Status: Under review

Next Steps: Review and decision by Department of Planning and Zoning.

CA Staff Recommendation: No action recommended

Columbia Development Tracker (January 2020)

Last Updated 1/6/2020

This is the monthly status summary of previously proposed development and redevelopment projects in Columbia.

Previous Development Proposals and Decisions

Project	Latest Submission or Meeting Date	Project Description	Village	Zoning	Decision/Status	Stage in the Development Review Process / Next Steps	CA Staff Recommendation
SDP-19-025 Cedar Creek Bridge and Trail	11/21/2018, 2/28/2019, 5/28/2019, 1/6/2020	An SDP was submitted for an environmental trail connecting the Cedar Creek development to the Robinson Nature Center. This project is a community enhancement and a condition of approval for CEF-R associated with the adjacent Cedar Creek residential development on Grace Drive.	Near River Hill & Hickory Ridge	NT	Submit Revised	Technical review by staff	No action recommended – development is consistent with concept plan approved as part of CEF-R zoning change.
SDP-19-022, Cedar Creek - Phase 1	1/18/2019, 4/11/2019	The owner of property at 7600 Grace Drive submitted a site development plan for 7 buildable lots (five single-family attached homes & 2 single family detached) which are part of a larger development proposal at this site	Near River Hill	CEF-R	Signed/Approved 1/3/2020	DPZ staff level review and decision	No action recommended – project is consistent with prior approvals and substantially conforms to the approved concept plan.
SDP-19-049 & F-20-033	3/5/2019, 5/20/2019, 7/15/2019; FP - 11/19/2019	A Site Development Plan and Final Subdivision Plan were submitted for a property located at 9199 Red Branch Road. The SDP is proposal is to tear down of the existing building and replace it with a three-story self-storage facility.	Columbia Non-village	NT	SDP -Signed/Approved 12/24/2019 FP - Recorded 12/19/2019	Technical review and decision by DPZ staff	No action recommended. Per the FDP, self-storage facilities are a permitted use and this project is consistent with surrounding uses.
PB 447 SDP-19-055 Robinson Overlook	4/1/2019, 6/17/19, 10/8/2019, 10/29/19	The owner of property at 7410 Grace Drive submitted Site Development Plan for 48 dwelling units spread between five residential apartment buildings. This is a Howard County Housing Commission project with a low, moderate, and mixed income housing structure.	Near Hickory Ridge	POR	Scheduled before the Planning Board	Final Approval - Planning Board	No action recommended. The use is permitted in the POR zone and CA planning staff is supportive of this mixed-income proposal.
ECP-19-048 Gateway Medical Office Building	3/26/2019	The owner of property at 8201 John McAdam Dr. submitted an environmental concept plan for the commercial development of one parcel.	Columbia Non-Village, Gateway District	POR	Applicant must submit revised plan	Technical review and decision by Department of Planning and Zoning	No action recommended - The applicant will need to meet current design standards as determined by the Development Engineering Division.
SDP-19-065 Hidden Ridge	6/4/2019, 8/19/2019	The owner of property at 10685 & 10689 Owen Brown Road submitted a subdivision plan for 1 open space lot and 12 single-family attached homes on ~4.9 acres of land behind the Abiding Savior Lutheran Church.	Near Hickory Ridge	R-SC	Deemed Technically Complete 9/26/2019	Final subdivision plan prior to submitting a SDP	No action recommended – the proposed development of this parcel is consistent with the surrounding density and permitted zoning.
SDP-19-068 Taco Bell	6/18/2019, 11/25/2019	A Site Development Plan was submitted for the Taco Bell located at 7102 Minstrel Way. The existing building will be replaced with a new building (also Taco Bell) and adjustments made to the site design.	Village of Owen Brown	NT	Under Review	Planning Board	No action recommended – staff will monitor this project to ensure adequate landscape buffering is proposed between the project and Snowden River Parkway.

Columbia Development Tracker (January 2020)

Last Updated 1/6/2020

This is the monthly status summary of previously proposed development and redevelopment projects in Columbia.

Previous Development Proposals and Decisions

Project	Latest Submission or Meeting Date	Project Description	Village	Zoning	Decision/Status	Stage in the Development Review Process / Next Steps	CA Staff Recommendation
SDP-19-057 Cedar Creek Phase 1	6/12/2019, 9/23/2019, 11/19/2019	The owner of property at 7600 Grace Drive submitted a site development plan for 122 units associated with the greater development of this 66.8 acre site. Details of the site development plan are pending.	Near River Hill & Hickory Ridge	CEF-R	Signed/Approved 1/3/2020	Review and decision by Department of Planning and Zoning	No action recommended – Staff will monitor. The project must be in substantial compliance with concept plan approved as part of the CEF-R rezoning.
ECP-20-003 East Columbia 50+ Center	8/21/2019, 11/6/2019	An Environmental Concept Plan was submitted for a 2 story standalone community center to be located at 6600 Cradlerock Way, adjacent to the East Columbia Library. This facility is to replace the existing center located within the library.	Village of Owen Brown	NT	Approved 12/5/2019	Technical review and decision by Department of Planning and Zoning	No action recommended - The applicant will need to meet current design standards as determined by the Development Engineering Division.
F-19-088, Arnold's Corner	8/9/2019, 11/5/2019	A Final subdivision plan was submitted proposing 18 single-family detached homes on what is currently Grandfather's Garden Club (5320 Phelps Luck Road).	Village of Long Reach	NT	Technically complete 12/9/2019	Technical review and decision by Department of Planning and Zoning	No action recommended – the proposed development of this parcel is consistent with prior approvals and the surrounding density and zoning.
ECP-19-069, Jordan Overlook	8/9/2019, 12/6/2019	The owner of property at 9211, 9214, 9215, & 9219 Jordan River Road (access from Canvasback Dr.) submitted an Environmental Concept Plan associated with the proposed development of 4 single family detached homes (reduced from 12) on 5.45 acres of property.	Near Oakland Mills	R-20	Under Review	Technical review and decision by Department of Planning and Zoning	No action recommended – the proposed development of this parcel is consistent with the surrounding density and zoning.
SDP-20-009 F-20-11 Eden Brook	9/20/2019, 12/05/2019	A Site Development Plan and Final Plan were submitted in association with the proposed development of 24 single-family attached age-restricted houses at the SW corner of Guilford Road and Eden Brook Drive on the historic Wildwood House site.	Near Kings Contrivance	R-12	Under Review	Review and decision by Department of Planning and Zoning.	No action recommended. Must comply with previous concept plan and relevant code requirements.
SDP-20-008, Dunwoody Property	9/4/2019; 11/26/2019	A Site Development Plan was submitted to build an additional single-family detached home on a property located at 9794 Old Annapolis Rd.	Near Dorsey's Search	R-20	Under Review	Technical review and decision by Department of Planning and Zoning.	No action recommended – the proposed development of this parcel is consistent with the surrounding density and permitted zoning.
F-20-027	10/30/2019	The owner of property at 9692 Oak Hill Road submitted a Final Plan associated with the proposal to build 6 single family detached houses on three parcels consisting of a total a 4.25 acres. The property is currently developed with one home and one accessory structure.	Near Dorsey's Search	R-20	Recorded 1/3/2020	Technical review and decision by Department of Planning and Zoning.	No action recommended – the proposed development of this parcel is consistent with the surrounding density and zoning.

Columbia Development Tracker (January 2020)						Last Updated 1/6/2020	
This is the monthly status summary of previously proposed development and redevelopment projects in Columbia.							
Previous Development Proposals and Decisions							
Project	Latest Submission or Meeting Date	Project Description	Village	Zoning	Decision/Status	Stage in the Development Review Process / Next Steps	CA Staff Recommendation
SDP-20-015 Atholton Overlook	10/15/2019, 12/20/2019	The owner of property at 6549 Freetown Road submitted a Site Development Plan proposing to build 5 single-family detached dwelling units on 2 acres of property currently developed with 1 existing single-family home.	Near Hickory Ridge	R-12	Under Review	Technical review and decision by Department of Planning and Zoning	No action recommended – the proposed development of this parcel is consistent with the surrounding density and zoning.
Ellicott Gardens II WP-20-049	11/14/2019	Alternative compliance requesting the removal of five specimen trees in the location of the proposed building and parking lot. The owners of property at 5513 & 5511 Waterloo Road are proposing to develop an 80 unit apartment building on 3 acres of property partially developed with an existing surface parking lot. This is a Howard County Housing Commission project.	Near Long Reach	POR	Submit Revised	Review and decision by Department of Planning and Zoning.	No action recommended

The background image shows a park setting with a body of water in the distance. In the foreground, there are several decorative street lamps with green, dome-shaped shades. Each lamp has a hanging planter basket filled with greenery and red berries. The trees in the background have vibrant autumn foliage in shades of orange and yellow. The sky is a clear, bright blue.

Open Space and Facility Services January 2020 Update

January 23, 2020

Columbia
Association

Stream Stabilization

Long Reach Bridge 24



Stabilization Project

Rustling Leaf



Capital Improvement Projects

New Bridge & Boardwalk Fairway Hills, Hole 5



Construction

Roof Replacement

Stone House



Construction

New Tribe Room Columbia Gym



Construction

Lobby Upgrades Kahler Hall



Landscape Services

Invasive Plant Removal Amherst House



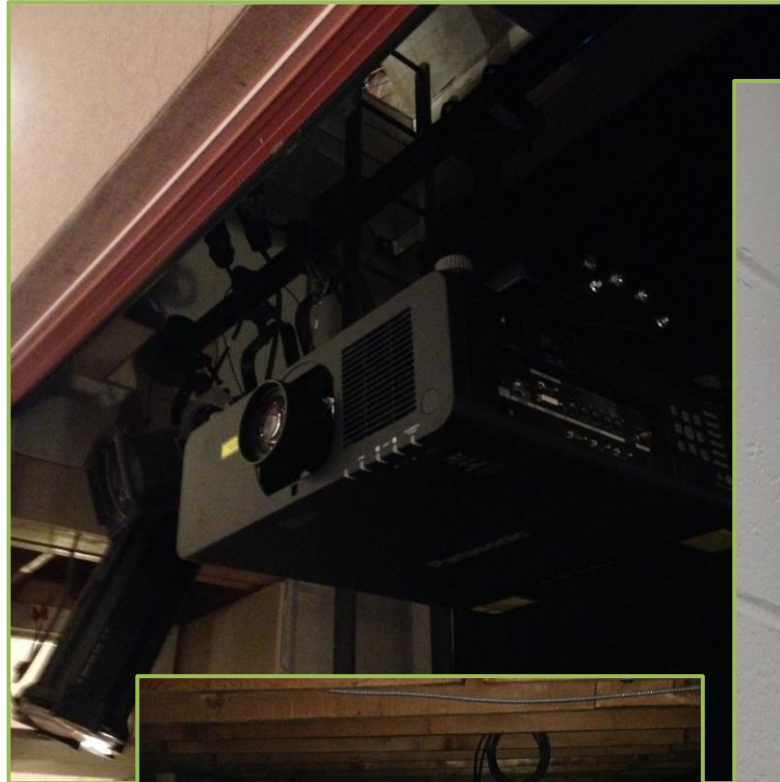
Installed HVAC Equipment

Columbia Gym and RH Meeting Room



New Theater Sound System

Slayton House

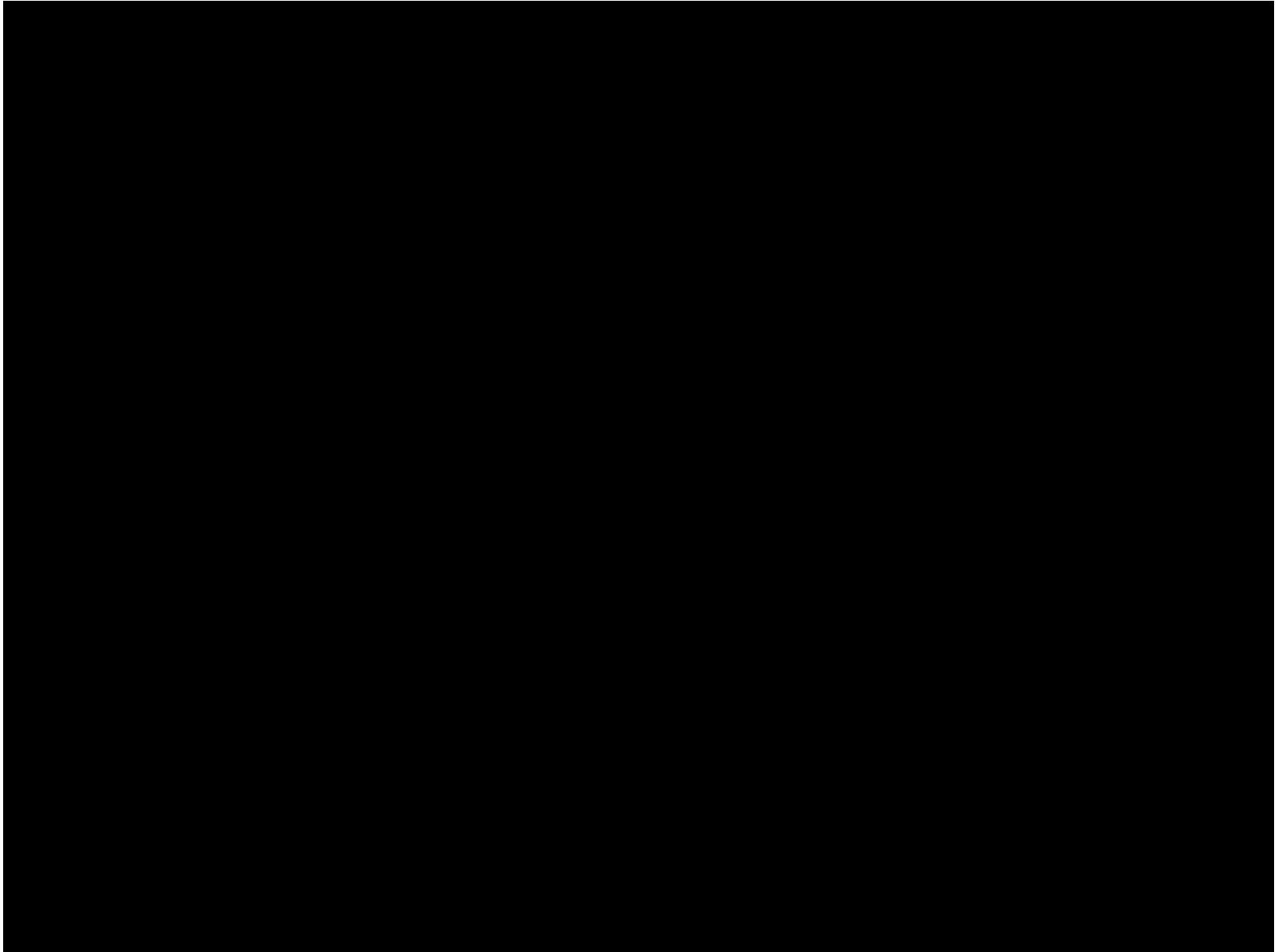


Installed Dehumidification Unit

Columbia Athletic Club



2019 Community Engagement Highlights



No Board action requested or
required





Board Request Tracking Log
FY 20
As of January 17, 2020

	A	B	C	D	E	F
1	<u>Originator</u>	<u>Issue/Task Description</u>	<u>Origination Date</u>	<u>Assigned To (Department)</u>	<u>Due Date</u>	<u>Resolution</u>
2	Shari Zaret	Would like a copy of the policy on easements	4/25/2019	General Counsel	5/25/2019	E-Mail sent 5/24/2019
3	Ginny Thomas	Please provide a legal opinion on the flooding issue on May Day Court	5/7/2019	General Counsel	5/31/2019	E-Mail sent 5/22/2019
4	Ginny Thomas	Request to coordinate a group of tennis and pickleball players to analyze the court usage issues	2/5/2019	President's Office	6/30/2019	President/CEO spoke with Ms. Thomas
5	Dick Boulton	Questions from Dick Boulton re: grants in his e-mail dated 5-15-19	5/16/2019	Community Services	6/16/2019	E-mail sent 6/3/2019
6	Andy Stack	Please send the Design Advisory Panel (DAP) comments re: the apartments in Dorsey's Search along Route 108 to the BOD when they become available	05/24/19	Planning and Community Affairs	When Available	E-mail sent on 7/19/2019
7	BOD	Provide BOD members with the link to the Maryland Homeowners Association Act	6/13/2019	General Counsel	7/13/2019	E-mail sent 6/14/2019
8	BOD	Share the list of Board-related policies with Messrs. Boulton and Stack and Ms. Zaret	6/13/2019	General Counsel	7/31/2019	Materials shared on 7/31/2019
9	Ginny Thomas, et al	Please evaluate the total availability (clear title) of the existing 50' wide Columbia Transitway for its future use in transit and pedestrian travel.	10/21/2019	Open Space and Facility Services	12/13/2019	E-mail sent on 12/13/2019
10	Ginny Thomas	Information requested by the Oakland Mills Community Association board of directors re: CA's Youth and Teen Center	12/9/2019	Community Services	1/9/2020	E-mail sent on 1/6/2020

Resident Request Tracking Log
FY 20
As of January 17, 2020

	A	B	C	D	E	F
1	<u>Originator</u>	<u>Issue/Task Description</u>	<u>Origination Date</u>	<u>Assigned To (Department)</u>	<u>Due Date</u>	<u>Resolution</u>
2	Tom and Ginger Scott	(1) Remove massive tree on open space near their house; (2) Evaluate the stability of other tall trees on CA open space adjoining their property; (3) Remove any CA tree in danger of falling on their house	5/2/2019	Open Space and Facility Services	6/30/2019	Dennis Mattey spoke to Mr. and Mrs. Scott on 6/28/2019.
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