



November 2, 2018

To: Columbia Association Board of Directors
(**E-Mail: Board.Members@ColumbiaAssociation.org**)
CA Management

From: Andrew C. Stack, Board Chair

The Columbia Association Board of Directors Meeting will be held on Thursday, November 8, 2018 at approximately 9:15 p.m. at Columbia Association headquarters, 6310 Hillside Court, Suite 100, Columbia, MD 21046.

AGENDA

- | | |
|--|---------|
| 1. Call to Order | 5 min. |
| (a) Announce Directors/Senior Staff in Attendance | |
| (b) Remind people of meeting being recorded/broadcast | |
| (c) Read Five Civility Principles | |
| 2. Announcement of Closed/Special Meetings Held/To Be Held | 1 min. |
| 3. Approval of Agenda | 1 min. |
| 4. Disclosure of Conflicts of Interest | 1 min. |
| 5. Reports/Presentations | 5 min. |
| (a) Report from the CA Representatives to the Inner Arbor Trust Board of Directors | |
| (b) Financial Reports - None | |
| 6. Board Action | |
| (a) Consent Agenda | 1 min. |
| 1. Approval of Minutes – September 27, 2018 BOD Meeting | |
| 2. Approval of Minutes – October 25, 2018 BOD Meeting | |
| (b) Board Votes | 15 min. |
| 1. Chrysalis/LPP Pathway Location | |
| 7. Tracking Forms | 5 min. |
| (a) Tracking Form for Board Requests | |
| (b) Tracking Form for Resident Requests | |
| 8. Talking Points | 2 min. |
| 9. Adjournment – Anticipated Ending Time: Approximately 9:45 p.m. | |

Next Board Work Session and Meeting

Thursday, December 13, 2018 – Board Work Session – Time TBD

Thursday, December 13, 2018 – Board Meeting – Approximate Time TBD

ARRANGEMENTS FOR AN INTERPRETER FOR THE HEARING IMPAIRED CAN BE MADE BY CALLING 410-715-3111 AT LEAST THREE DAYS IN ADVANCE OF THE MEETING.

CA Mission Statement

Working every day in hundreds of ways to make Columbia an even better place to live, work, and play.

CA Vision Statement

Making Columbia the community of choice today and for generations to come.

Report from the Inner Arbor Trust , 10/30/18

The CA Board is invited to walk the proposed CA path on Nov. 10, 2018 at 10am, starting at the Chrysalis.

The Trust has been meeting with the major stakeholders in the Park to discuss the remaining pathway system. We anticipate additional capital funding for other parts of the pathway, perhaps in 2019. Thus, the CA grant has opened the door for other major funding sources to contribute as well. We are exploring additional grants and partnerships for solar covered parking, the Butterfly, and programming for 2019. These resources are both public and private.

We have had a series of meetings with various arts partners to promote cooperation and share mission and goals. The Trust plans to expand many of our 2018 initiatives, the Chrysalis Kids, the Chrysalis Cabaret, the Columbia Orchestra and Big Band, Maker Faire, Winter Wonderland, and are adding opera, a Halloween/fall event, and other community based functions. We continue to offer quality arts and culture experiences to our community, free or very affordable. We hope that other organizations will also take advantage of our unique venue for a variety of memory-making experiences.

Lin Eagan
Chair

DRAFT
Minutes of the
BOARD OF DIRECTORS MEETING
Held: September 27, 2018

To be approved: November 8, 2018

A meeting of the Columbia Association Board of Directors was held on Thursday, September 27, 2018, at Columbia Association headquarters. Present were Chairman Andrew Stack and members Dick Boulton, Janet Evans (via phone, then arrived at 7:07), Alan Klein, Milton W. Matthews, Nancy McCord, Gregg Schwind (via phone, then arrived at 7:36), Ginny Thomas, Chao Wu (via phone), and Shari Zaret. Also present were CA Vice President/CFO Susan Krabbe and General Counsel Sheri Fanaroff.

1. Call to Order: The Board of Directors Meeting was called to order at 7:00 p.m. by Chairman Andrew Stack. Mr. Stack announced the directors and senior staff in attendance, reminded attendees that the meeting is being recorded and broadcast, and read CA's Five Civility Principles.

2. Announcement of Closed/Special Meetings:

The **Audit Committee** held a closed meeting on July 23, 2018. Members present were James Young, Gregg Schwind, Ginny Thomas and Dick Boulton. The vote to close the meeting was 4-0-0.

The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property §11B-111 (4)(i) discussion of matters pertaining to employees and personnel, and (iv) consultation with staff personnel, consultants, attorneys, board members or other persons in connection with pending or potential litigation or other legal matters. The meeting was closed from 8:45 p.m. until 9:30 p.m. for CliftonLarsonAllen's review internal controls, and other communication with the external and internal auditors

The **Board of Directors** held a closed meeting on July 26, 2018. Members present were Dick Boulton, Janet Evans, Alan Klein, Milton W. Matthews, Nancy McCord, Gregg Schwind, Andy Stack, Virginia Thomas, and Shari Zaret. The vote to close the meeting was held during the June 28, 2018 Board of Directors meeting.

The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property §11B-111 (4)(iv) consultation with staff personnel, consultants, attorneys, board members or other persons in connection with pending or potential litigation or other legal matters, and (vi) consideration of the terms or conditions of a business transaction in the negotiation stage if the disclosure could adversely affect the economic interests of the homeowners association. The meeting was closed from 11:15 p.m. until 12:30 a.m. to discuss legal matters and a contract issue.

The **Architectural Resource Committee** held a closed meeting on August 13, 2018 at Columbia Association headquarters. Members present were Sheri Fanaroff (arrived late), Deb Bach, Tom Mongo and Gracie Bradford. The vote to close the meeting was 3-0-0.

The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property §11B-111(4)(iv) consultation with staff personnel, consultants, attorneys, board members or other persons in connection with pending or potential litigation or other legal matters. The meeting was closed from 1:08 p.m. until 2:20 p.m. to discuss new and ongoing covenant cases.

The **Board of Directors** held a closed meeting on August 27, 2018. Members present were Dick Boulton, Lin Eagan, Janet Evans, Alan Klein, Milton W. Matthews, Nancy McCord, Gregg Schwind, Andy Stack, Virginia Thomas, and Chao Wu. The Board Chair called a closed meeting of the Board of Directors under his authority as Chair to discuss a personnel issue. No vote was taken to close the meeting.

The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property §11B-111(4)(i) discussion of matters pertaining to employees and personnel, and (iii) consultation with legal counsel on legal matters. The meeting was closed from 8:25 p.m. until 9:50 p.m. to discuss a personnel issue.

The **Audit Committee** held a closed meeting on September 12, 2018 at CA headquarters. Members present were James Young, Ginny Thomas and Dick Boulton. The vote to close the meeting was 3-0-0.

The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property §11B-111(4)(i) discussion of matters pertaining to employees and personnel, and (iv) consultation with staff personnel, consultants, attorneys, board members or other persons in connection with pending or potential litigation or other legal matters. The meeting was closed from 7:36 p.m. until 9:08 p.m. to review an outsourced audit report and hold an executive session with the auditor.

The **Audit Committee** held an additional closed meeting on September 12, 2018 at CA headquarters. Members present were James Young, Gregg Schwind, Ginny Thomas and Dick Boulton. The vote to close the meeting was 4-0-0.

The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property §11B-111(4)(i) discussion of matters pertaining to employees and personnel, and (iv) consultation with staff personnel, consultants, attorneys, board members or other persons in connection with pending or potential litigation or other legal matters. The meeting was closed from 10:00 p.m. until 10:38 p.m. to review internal audit reports and consultation with staff personnel on other legal matters.

The **Audit Committee** held a closed meeting on September 25, 2018 at CA headquarters. Members present were James Young, Gregg Schwind, and Dick Boulton. The vote to close the meeting was 3-0-0.

The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property §11B-111(4)(i) discussion of matters pertaining to employees and personnel. The meeting was closed from 7:30 p.m. until 10:03 p.m. to interview and evaluate applicants for an Audit Committee community member position.

3. Approval of Agenda

Action: Ms. McCord moved to approve the agenda. Ms. Thomas seconded the motion, which passed unanimously. Vote: 7-0-0

For: Mses. McCord, Thomas and Zaret; and Messrs. Stack, Boulton, Klein, and Schwind.

4. Disclosure of Conflict of Interest: none

Ms. Evans arrived at 7:07 p.m.

5. Resident Speakout:

- a) David Phillips, Columbia Festival of the Arts, spoke about the successful 2018 festival.
- b) Hilton Gluck, Ellicott City, spoke about the Hobbits Glen Golf Course.

6. Chairman's Remarks:

Mr. Stack submitted a written report. He also noted that he and Mr. Boulton have begun their annual visits to village board meetings.

7. Board Vote – Patuxent Branch Trail Easement Request from Howard County

Dennis Matthey, Director of Open Space and Facility Services, said the engineering plans for the county's planned pathway are technically complete. He requested that the CA Board grant the easement associated with the Patuxent Branch Trail that the county requested, subject to staff review of the final construction and legal agreements.

104 *Mr. Wu joined the call at approximately 7:30 p.m.*

105
106 *Mr. Schwind arrived at 7:38 p.m.*

107
108 Board members, joined by Howard County Constituent Services Director David Lee and Capital Projects
109 Bureau Chief Raul Delorme, discussed issues regarding environmental concerns, safety, and landscaping
110 related to the proposed pathway.

111
112 **Action:** Mr. Boulton moved that the Board approve the easement request from Howard County associated
113 with the Patuxent Branch Trail, subject to review of the plan by CA's Watershed Manager and coordination
114 with the county regarding safety issues. Ms. Thomas seconded the motion.

115
116 **Action:** Mr. Schwind moved to table the motion until CA's Watershed Manager reviews the county's pathway
117 plan. Ms. McCord seconded the motion, which failed. Vote: 4-4-0.

118 For: Mses. McCord and Zaret, and Messrs. Klein and Schwind

119 Against: Messrs. Boulton, Stack, and Mses. Thomas and Evans

120 Abstain: none

121
122 A vote was then taken on Mr. Boulton's original motion. The vote failed, 4-4-0.

123 For: Mses. Evans, Thomas and Messrs. Boulton and Stack

124 Against: Messrs. Klein and Schwind, and Mses. McCord and Zaret

125 Abstain: none

126
127 **Action:** Mr. Schwind moved to direct CA's Watershed Manager to review the county's plan for Patuxent
128 Branch Trail pathway and provide a written report on likely impacts to the watershed. Ms. Zaret seconded the
129 motion, which passed. Vote: 6-2-0.

130 For: Messrs. Boulton, Klein and Schwind, and Mses. McCord, Thomas and Zaret

131 Against: Ms. Evans and Mr. Stack

132 Abstain: none

133

134 **8. Reports/Presentations**

135 (a) President's Report

136 Milton W. Matthews submitted a written report.

137

138 (b) Report from the CA Representatives to the Inner Arbor Trust Board of Directors

139 Lin Eagan submitted a written report.

140

141 (c) Financial Reports

142 1. FY 2019 1st Quarter Financial Report

143 2. FY 2019 1st Quarter Financial Statements

144 CA Vice President/CFO Susan Krabbe submitted written reports.

145

146 (d) Dashboard

147 Ms. Krabbe submitted written reports.

148

149 **9. Budget Testimony – Village Community Associations and other Community Stakeholders**

150 a) Jonathan Edelson, Oakland Mills Community Association, spoke about the village's requests for the CA
151 FY 20 budget.

152 b) Kevin McAliley, Wilde Lake Village Association, spoke about projects completed in FY19 with CA
153 funding, and requests for the FY 20 budget.

154 c) Deborah Wessner, CA Watershed Advisory Committee, spoke about the committee's recommendations
155 regarding budget items related to watershed projects and environmental stewardship.

- d) Duane St. Clair, Howard County Pickleball Association, spoke about the committee's request to have the Locust Park tennis courts converted to permanent pickleball courts.

10. Board Action

(a) Consent Agenda

1. **Approval of Minutes** of July 26, 2018 BOD meeting

The minutes were approved by consent

2. **Approval of Minutes** of July 26, 2018 BOD closed meeting

3. **Approval of Minutes** of June 28, 2018 BOD closed meeting

All were approved by consent.

11. Board Votes

1. Approval of IRS Form 990

Action: Ms. Thomas moved to approve CA's Form 990. Mr. Schwind seconded the motion, which passed. Vote: 8-0-0.

For: Mses. Evans, McCord, Thomas and Zaret; Messrs. Boulton, Klein, Schwind and Stack

Against: none

Abstain: none

2. Resolution regarding Council Bill 70-2018: Zoning Counsel

Action: Mr. Boulton moved to send the letter to the county council supporting Council Bill 70-2018, which would require a zoning counsel to appear at Planning Board hearings at which there are requests to approve plans or aspects of development in Downtown Columbia. Mr. Klein seconded the motion.

Action: Ms. Thomas moved to amend the resolution to ask the county to require a zoning counsel to appear at Planning Board hearings at which there are requests to approve plans or aspects of development in any land in Columbia (not only Downtown Columbia). Mr. Klein seconded the motion, which failed. Vote: 4-4-0.

For: Mr. Klein and Mses. McCord, Thomas and Zaret

Against: Messrs. Boulton, Stack and Schwind and Ms. Evans

Abstain: none

A vote was then taken on Mr. Boulton's original motion, which passed. Vote: 7-0-1.

For: Messrs. Boulton, Klein, Stack and Schwind, and Mses. Evans, McCord, and Zaret

Against: none

Abstain: Ms. Thomas

12. Board Discussion

(a) Howard County Phase 2 Land Development Regulations Assessment

Marsha McLaughlin, former Howard County Planning Director, gave an overview of the current zoning system and the process of re-writing development regulations. She and Board members discussed ways CA can help develop solutions to issues that impact Columbia that can be addressed as part of the county's rewrite of the development regulations.

13. Tracking Forms

(a) Tracking Form for Board Requests

(b) Tracking Form for Resident Requests

14. Talking Points: Recording Secretary Valerie Montague read the Talking Points.

- 204 **15. Action:** Ms. McCord moved to hold a closed meeting of the CA Board of Directors on September 27,
205 2018 under the Maryland Homeowners Association Act Section 11B-111(4)(i) Discussion of
206 matters pertaining to employees and personnel, and (iii) Consultation with legal counsel on legal
207 matters. Ms. Evans seconded the motion, which passed. Vote: 7-2-0
208 For: Messrs. Boulton, Klein, Schwind, and Wu, and Mses. Evans, McCord and Zaret
209 Against: Mr. Stack, Ms. Thomas
210 Abstain: none
211
- 212 **16. Action:** Ms. Thomas moved to hold a closed meeting of the CA Board of Directors on October 11, 2018
213 under the Maryland Homeowners Association Act Section 11B-111(4)(iii) Consultation with
214 legal counsel on legal matters. Ms. McCord seconded the motion, which passed unanimously.
215 Vote: 9-0-0
216 For: Messrs. Boulton, Klein, Schwind, Stack and Wu, and Mses. Evans, McCord, Thomas,
217 and Zaret
218 Against: none
219 Abstain: none
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- 221 **17. Action:** Ms. Thomas moved to hold a closed meeting of the CA Board of Directors on November 27, 2018
222 under the Maryland Homeowners Association Act Section 11B-111(4)(i) Discussion of matters
223 pertaining to employees and personnel. Ms. McCord seconded the motion, which passed
224 unanimously. Vote: 9-0-0
225 For: Messrs. Boulton, Klein, Schwind, Stack and Wu, and Mses. Evans, McCord, Thomas,
226 and Zaret
227 Against: none
228 Abstain: none
229
- 230 **18. Adjournment:** The open meeting was adjourned at 10:25 p.m. A closed meeting was held following
231 adjournment of the open meeting.

232 Respectfully submitted,
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234
235 Valerie Montague
236 Recording Secretary

DRAFT
Minutes of the
BOARD OF DIRECTORS MEETING
Held: October 25, 2018

To be approved: November 8, 2018

A meeting of the Columbia Association Board of Directors was held on Thursday, October 25, 2018 at Columbia Association headquarters. Present were Chairman Andrew Stack and members Dick Boulton, Lin Eagan, Janet Evans, Alan Klein, Milton W. Matthews, Nancy McCord, Gregg Schwind (initially via phone, then arrived at 7:35 p.m.), Virginia Thomas, Chao Wu (arrived at 7:23 p.m.), and Shari Zaret. Also present was CA Vice President/CFO Susan Krabbe.

1. Call to Order: The Board of Directors Meeting was called to order at 7:02 p.m. by Chairman Andrew Stack. Mr. Stack announced the directors and senior staff in attendance, reminded attendees that the meeting is being recorded and broadcast, and read CA's Five Civility Principles.

2. Announcement of Closed/Special Meetings:

The **Risk Management Committee** held a closed meeting on September 27, 2018 at Columbia Association headquarters. Members present were Milton W. Matthews, Susan Krabbe, Nancy McCord, and Shari Zaret. The vote to close the meeting was 4-0-0.

The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property §11B-111(4)(iv) consultation with staff personnel, consultants, attorneys, board members or other persons in connection with pending or potential litigation or other legal matters. The meeting was closed from 6:33 p.m. until 6:55 p.m. to review general liability self-insurance program and claims activity.

The **Board of Directors** held a closed meeting on September 27, 2018. Members present were Dick Boulton, Janet Evans, Alan Klein, Milton W. Matthews, Nancy McCord, Gregg Schwind, Andy Stack, Virginia Thomas, and Shari Zaret. The vote to close the meeting was 6-2-0.

For: Messrs. Boulton, Klein and Schwind, and Mses. Evans, McCord and Zaret
Against: Ms. Thomas and Mr. Stack

The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property §11B-111(4)(i) Discussion of matters pertaining to employees and personnel, and (iii) Consultation with legal counsel on legal matters. The meeting was closed from 10:37 p.m. until 11:50 p.m. to discuss release of closed meeting minutes and matters concerning an employee.

The **Architectural Resource Committee** held a closed meeting on October 8, 2018. Members present were Sheri Fanaroff, Deb Bach, Tom Mungo, and Gracie Bradford. The vote to close the meeting was 4-0-0.

The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property §11B-111(4)(iv) consultation with staff personnel, consultants, attorneys, board members or other persons in connection with pending or potential litigation or other legal matters. The meeting was closed from 1:07 p.m. until 1:48 p.m. for discussion of new and ongoing covenant cases.

The **Board of Directors** held a closed meeting on October 11, 2018. Members present were Dick Boulton, Lin Eagan, Alan Klein, Milton W. Matthews, Nancy McCord, Gregg Schwind, Andy Stack, and Virginia Thomas. The vote to close the meeting was held during the September Board of Directors meeting.

The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property §11B-111(4)(iii) Consultation with legal counsel on legal matters. The meeting was closed from 10:30 p.m. until 11:30 p.m. to discuss potential legislation.

3. Approval of Agenda

Action: Ms. Thomas moved to approve the agenda. Ms. Eagan seconded the motion. Mr. Stack suggested switching items 10(c) and (d). Mr. Klein suggested moving Item 10(d) so that it immediately follows Item 10(a). The Board agreed. Mr. Stack also said that Mr. Wu requested moving Item 7 so that the vote would occur at 7:30 p.m. or later. The motion to approve the agenda, as amended, passed unanimously. Vote: 9-0-0
For: Mses. Eagan, Evans, McCord, Thomas, and Zaret; Messrs. Stack, Boulton, Klein, and Schwind

4. Disclosure of Conflict of Interest: none

5. Resident Speakout:

- a) Ginger Scott, Wilde Lake, spoke about Fairway Hills Golf Course.
- b) Tom Scott, Wilde Lake, spoke about Fairway Hills Golf Course.

6. Chairman's Remarks:

Mr. Stack submitted a written report.

8. Reports/Presentations (*moved up on the agenda*)

- (a) Report from the CA Representatives to the Inner Arbor Trust Board of Directors
Ms. Eagan submitted a written report.

- (b) Financial Reports -- none

9. Board Action

- (a) Consent Agenda

1. Approval of Minutes of September 27, 2018 BOD meeting (*Mr. Stack asked to delay approval until November*)
2. Approval of Minutes of September 27, 2018 BOD closed meeting
3. Approval of Minutes of August 27, 2018 BOD closed meeting
4. Approval of Recommended Appointment of the Community Member to the Audit Committee
5. Approval of Recommended Appointment of the Owen Brown Representative to the Watershed Advisory Committee

Items 2 through 5 were approved by consent.

- (b) Board Votes

1. Next steps for the Fairway Hills Golf Course
Sport and Fitness Director Dan Burns and Open Space & Facility Services Director Dennis Matthey responded to questions from Board members about staff's recommendation to replace a bridge destroyed by flooding at Fairway Hills near Hole 18.

Mr. Wu arrived at 7:23 p.m.

Mr. Schwind arrived at 7:35 p.m.

Action: Ms. Evans moved to approve CA's staff's recommendation to authorize spending up to \$250,000 to replace a bridge destroyed by flooding at Fairway Hills Golf Course near Hole 18. Ms. Thomas seconded the motion, which passed. Vote: 8-2-0.
For: Mses. Eagan, Evans, McCord, and Thomas; Messrs. Boulton, Klein, Stack and Wu

Against: Mr. Schwind and Ms. Zaret
Abstain: none

7. Board Vote – Patuxent Branch Trail Easement Request from Howard County (*moved down on the agenda*)

Action: Ms. McCord moved to reconsider the vote taken during the September 27 Board meeting regarding Howard County’s request for an easement at Patuxent Branch Trail. Mr. Boulton seconded the motion, which passed. Vote: 9-1-0.

For: Messrs. Boulton, Klein, Stack, Schwind, and Wu; Mses. Eagan, Evans, McCord, and Thomas

Against: Ms. Zaret

Abstain: none

Action: Mr. Schwind moved that the easement agreement include a requirement that CA staff approve the landscaping plan for the area. Ms. Thomas seconded the motion, which passed unanimously.

Vote: 10-0-0.

Action: Ms. Zaret moved to amend the motion to add a requirement that the county to build a split rail fence on the river side of the trail to help ensure safety. Mr. Wu seconded the motion. During discussion, Ms. Zaret agreed to substitute “appropriate” for “split rail” in her motion to require fencing. The motion failed. Vote: 4-6-0.

For: Mses. Zaret and McCord and Messrs. Klein and Stack

Against: Mses. Evans, Eagan, and Thomas; Messrs. Boulton, Schwind, and Wu

Abstain: none

Action: The Board voted to approve the easement request from Howard County associated with the Patuxent Branch Trail, subject to review of the plan by CA’s Watershed Manager and coordination with the county regarding safety issues, and CA staff approval of the related landscaping plan. The amended motion passed. Vote: 8-2-0.

For: Messrs. Boulton, Stack, Schwind, and Wu; Mses. Eagan, Evans, McCord, and Thomas

Against: Mr. Klein and Ms. Zaret

Abstain: none

9. Board Action (*continued*)

(b) Board Votes

2. Three Easement Requests from Howard County

Ms. Thomas moved to grant three easements requested by Howard County (for Willow Bend in Dorsey’s Search, Upper Little Patuxent in Dorsey’s Search, and Homespun Pond in Owen Brown). Mr. Wu seconded the motion, which passed unanimously. Vote: 10-0-0.

3. Draft Charges for FY 2019 – Climate Change and Sustainability Advisory Committee

CA Energy Manager Jeremy Scharfenberg answered member’s questions about the committee’s charges.

Ms. Thomas moved to approve the committee’s FY 2019 charges. Mr. Wu seconded the motion, which passed unanimously. Vote: 10-0-0.

10. Board Discussion

(a) Gateway Redevelopment as an Innovation District

CA Director of Planning and Community Affairs Jane Dembner and Larry Twele, CEO of the Howard County Economic Development Authority, briefed the Board on Howard County’s plan to develop an economic development innovation district at Columbia Gateway that would include mixed-use housing, office and retail.

- 153 (d) Communications Process for Board Queries Received via CA's Website
154 CA Chief Marketing Officer Laura Sitler briefed the Board on ways members of the public contact the
155 Board and CA's process for responding to the public and informing the Board of those responses.
156
- 157 (b) Howard County Phase 2 Land Development Regulations Assessment
158 Jane Dembner and CA Community Planner Jessica Bellah presented maps highlighting the location of
159 various types of open space in Columbia and which entities own the land. They also discussed creating
160 Open Space zoning districts that would make it easier to distinguish New Town Open Space from all
161 other Open Space lands. They agreed to provide digital and printed maps re: each of the villages' Open
162 Space areas.
163
- 164 (c) Capital Projects and Open Space Update (Symphony Woods)
165 Dennis Matthey and Landscape Architect Timothy Prigg discussed ways to restore and protect the soil, turf
166 and trees in Merriweather Park at Symphony Woods, which is subject to intensive use. Mr. Matthey will
167 make sure possible paths are staked out soon and will invite the Board members to see the proposed
168 paths.
169

170 **11. Tracking Forms**

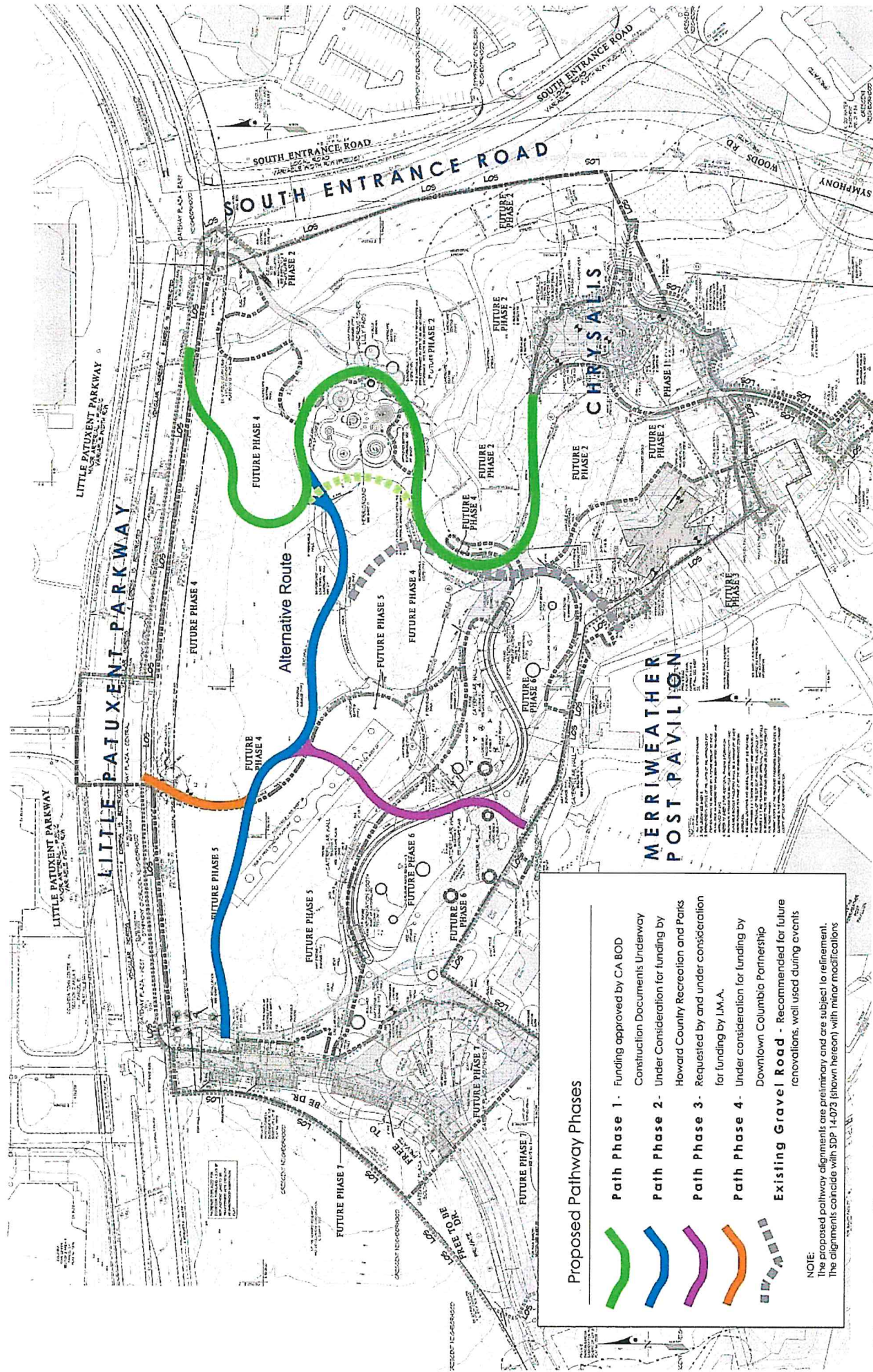
- 171 (a) Tracking Form for Board Requests
172 (b) Tracking Form for Resident Requests

173 **12. Talking Points:** Recording Secretary Valerie Montague read the Talking Points.






174 **13. Adjournment:** The meeting was adjourned at 10:46 p.m.
175

176 Respectfully submitted,
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178 Valerie Montague
179 Recording Secretary



Proposed Pathway Phases

-  **Path Phase 1** - Funding approved by CA BOD
Construction Documents Underway
-  **Path Phase 2** - Under Consideration for funding by
Howard County Recreation and Parks
-  **Path Phase 3** - Requested by and under consideration
for funding by I.M.A.
-  **Path Phase 4** - Under consideration for funding by
Downtown Columbia Partnership
-  **Existing Gravel Road** - Recommended for future
renovations, well used during events

NOTE:
The proposed pathway alignments are preliminary and are subject to refinement.
The alignments coincide with SDP 14-073 (shown hereon) with minor modifications.

Merriweather Park at Symphony Woods PROPOSED PATHWAY PHASES on SDP Plan

September 27, 2018 - Drawing based discussions during a meeting on site on September 6, 2018

Board Request Tracking Log
FY 19
As of November 1, 2018

	A	B	C	D	E	F
1	<u>Originator</u>	<u>Issue/Task Description</u>	<u>Origination Date</u>	<u>Assigned To (Department)</u>	<u>Due Date</u>	<u>Resolution</u>
2	Gregg Schwind	CA's process for investigating and resolving sexual harassment complaints	5/31/2018	Office of the General Counsel	7/26/2018	7/26/2018
3	Ginny Thomas	One-page summary of the process used to study the neighborhood centers	6/9/2018	Open Space and Facility Services	7/13/2018	E-mail sent to the BOD on 7/13/2018
4	Chao Wu	CA Board Expenses - 2017-2018	7/9/2018	CFO's Office	8/9/2018	E-mail sent to the BOD on 8/2/2018
5		How many FY/PT employees and their costs				
6		How much spent on the meeting				
7		How much spent on stakeholders dinners				
8		How much spent on BOD members gift cards/benefits				
9		How much spent on outside consulting hired by the BOD				
10		Include any other expenses associated with the BOD				
11	Janet Evans	Request for data related to harassment complaints	9/19/2018	Office of the General Counsel	10/31/2018	E-mail sent to the BOD on 11/1/2018
12	Ginny Thomas	Equipment and Programming changes in the upstairs fitness space at the Supreme Sports Club	10/1/2018	Sport and Fitness	11/1/2018	E-mail sent to the BOD on 10/22/2018
13	Ginny Thomas	Use of plastic containers/bags at CA facilities	10/10/2018	Sport and Fitness	11/10/2018	

Board Request Tracking Log
FY 19
As of November 1, 2018

	A	B	C	D	E	F
1	<u>Originator</u>	<u>Issue/Task Description</u>	<u>Origination Date</u>	<u>Assigned To (Department)</u>	<u>Due Date</u>	<u>Resolution</u>
14	Ginny Thomas	Resolution for Columbia's "Bike Guy" - What has been done in the past and what does CA staff recommend?	10/17/2018	President's Office	11/17/2018	
15	Ginny Thomas	Jordan parcel near Dalton	10/17/2018	Planning and Community Affairs	11/17/2018 (information will be provided at the 11/8/18 BOD work session)	
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Resident Request Tracking Log
FY 19
As of November 2, 2018

	A	B	C	D	E	F
1	<u>Originator</u>	<u>Issue/Task Description</u>	<u>Origination Date</u>	<u>Assigned To (Department)</u>	<u>Due Date</u>	<u>Resolution</u>
2	Robert Slattery	Questions re: three bids/RFP's on CA's website	5/5/2018	Administrative Services	6/1/2018	Letter sent 5/22/2018
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