

**Tracking Form - Audit Committee
Open Meeting Items**

	Submitted to Committee by (name):	Date sent to Committee	Description of Topic	Action to be Taken	Date Due to AC	Extensions	Revised Due Date to AC	Item Complete? (Y/N)
1	Mr. Redmond	3/23/2021	Is it worthwhile for CA to pay CLA to prepare the IRS Form 990 and relieve staff time?	Ms. Krabbe to ask CLA for a quote	June 2021 AC meeting			Y - Based on the quote received and workload involved, CA staff will continue to prepare the IRS Form 990.
2	Mr. Young	6/28/2021	Amend the Audit Committee charter to state that the terms of the Chair and Vice Chair remain in effect until the date of the next election for the positions.	Ms. Tuma to draft revised language	September 2021 AC meeting			Y - Draft amendment provided as backup to the 9/20/21 AC meeting.
3	Mr. Redmond	6/28/2021	Amend the Audit Committee charter to incorporate a requirement for the AC to provide copies of annual financial statements and footnotes to the BOD.	Ms. Tuma to draft revised language	September 2021 AC meeting			Y - Draft amendment provided as backup to the 9/20/21 AC meeting.