



May 20, 2022 – Revised May 24, 2022

To: Columbia Association Board of Directors
CA Management

From: Office of the President/CEO

The Columbia Association Board of Directors Meeting will be held on Thursday, May 26, 2022 beginning at 7:00 p.m.

AGENDA

	5 min.	Page Nos.
1. Call to Order		
(a) Announce the procedures being used to conduct the meeting		
(b) Roll Call to determine Directors in attendance		
(c) Announce that both audio and video of the meeting are being broadcast. Anyone using the link to the meeting on CA's website will be able to see and hear the proceedings.		
2. Announcement of Closed/Special Meetings Held/To Be Held	1 min.	
3. Approval of Agenda	1 min.	
4. Verbal Resident Speakout will be available to individuals who submitted the Resident Speakout form on CA's website by the specified due date. Please note that, due to time constraints, it may be necessary to limit the number of people at Verbal Resident Speakout.		
5. Consent Agenda	1 min.	
(a) Approval of Minutes – April 28, 2022 BOD Meeting		3 - 8
(b) Approval of Appointments to the Architectural Resource Committee		9
(c) Approval of the Hickory Ridge Representative to the Senior Advisory Committee		10
(d) Approval of the Hickory Ridge Representative to the Watershed Advisory Committee		11
6. Board Votes – Proclamation – National Gun Violence Awareness Day	1 min.	12
7. Board Discussion – Presentations from the FY 2022 Advisory Committees	110 min.	
(a) Aquatics Advisory Committee	<i>(10 min.)</i>	13
(b) Climate Change and Sustainability Advisory Committee	<i>(10 min.)</i>	14 – 17
(c) Columbia Art Center Advisory Committee	<i>(10 min.)</i>	18 – 19
(d) Golf and Green Advisory Committee	<i>(10 min.)</i>	20
(e) Health and Fitness Advisory Committee	<i>(10 min.)</i>	21 – 22
(f) International & Multicultural Advisory Committee	<i>(10 min.)</i>	23 – 25
(g) Millennial Advisory Committee	<i>(10 min.)</i>	26
(h) Senior Advisory Committee	<i>(10 min.)</i>	27 – 33
(i) Teen and Middle School Advisory Committee	<i>(10 min.)</i>	34 – 35
(j) Tennis Advisory Committee	<i>(10 min.)</i>	36
(k) Watershed Advisory Committee	<i>(10 min.)</i>	37 – 38
8. Questions Only	20 min.	
(a) President's Report		39 - 42
(b) Report from the CA Representatives to the Inner Arbor Trust Board of Directors		43 - 48

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| 9. Proposed New Topics | 5 min. |
| 10. Chair's Remarks | 3 min. |
| 11. Adjournment – Anticipated Ending Time: Approximately 10:00 p.m. | |

Upcoming Scheduled Meetings

Thursday, June 9, 2022 – Board of Directors Work Session – Beginning at 7:00 p.m.

Thursday, June 23, 2022 – Board of Directors Meeting – Beginning at 7:00 p.m.

CA Mission Statement

Engage our diverse community, cultivate a unique sense of place, and enhance quality of life

CA Vision Statement

CA creates and supports solutions to meet the evolving needs of a dynamic and inclusive community.

**Draft Minutes of the
BOARD OF DIRECTORS MEETING
Held April 28, 2022**

To be approved May 26, 2022

Columbia Association's Board of Directors held a meeting on Thursday, April 28, 2022. Present were Chair Janet Evans, Vice Chair Virginia Thomas, and members Dick Boulton, Lakey Boyd, Jessamine Duvall, Lin Eagan, Eric Greenberg, Christine (Tina) Horn, Andrew Stack, Ashley Vaughan (attending virtually), and Shari Zaret. Staff members in attendance were Senior Vice President/CFO Susan Krabbe and General Counsel Michael Aniton.

1. Call to Order: The Board of Directors Meeting was called to order at 7:00 p.m. by Chair Janet Evans.

- (a) The meeting was being held in a hybrid format, both virtually and in-person at CA Headquarters for Board members.
- (b) Ms. Evans took roll of the directors in attendance.
- (c) All attendees and listeners/viewers were reminded that the meeting was being live-streamed and being recorded, with links available on the CA website.
- (d) The Timekeeper was Ms. Duvall.

2. Announcement of Closed/Special Meetings Held/To Be Held

CA's **Architectural Resource Committee** held a closed meeting on April 11, 2022. Members present were Michael Aniton, Deb Bach, Devora Wilkinson, Susan Sloan, and Ed Gordon. The vote to close the meeting was 4-0-0.

The closed meeting was authorized under the Maryland Homeowners Association Act, Md. Code, Real Property §11B-111(4)(iv), Consultation with staff personnel, consultant, attorneys, board members, or other persons in connection with pending or potential litigation or other legal matters. The meeting was closed from 1:16 p.m. until 2:35 p.m. to discuss new and on-going covenant cases.

The **Risk Management Committee** held a closed meeting on April 14, 2022. Members present were Lakey Boyd, Jessamine Duvall, Tina Horn, Susan Krabbe, Richard Shaw, and Ashley Vaughan. All Risk Management Committee meetings are closed per the charter. No vote was taken.

The closed meeting was authorized under the Maryland Homeowners Association Act, Md. Code, Real Property §11B-111(4)(iii) and (iv), Consultation with legal counsel on legal matters; and consultation with staff personnel, consultants, attorneys, board members, or other persons in connection with pending or potential litigation or other legal matters. The meeting was closed from 6:00 p.m. until 6:55 p.m. to discuss preliminary insurance renewal data and the impact of claims, governance, and ethics matters on the general liability self-insurance program.

3. Approval of Agenda

Action: Ms. Thomas moved to approve the agenda, seconded by Ms. Horn. Ms. Evans asked if there were any objections. Mr. Boulton requested a minor correction to the minutes and asked that they be removed from the Consent Agenda. Ms. Evans asked for a motion to amend the agenda with the suggested change, which was made by Ms. Thomas and seconded by Ms. Horn. The vote to approve the amended agenda was unanimous.

4. Verbal Resident Speakout

- (a) Jonathan Edelson – Chair, Oakland Mills Community Association Village Board of Directions – Spoke about transparency between Columbia Association and the village community associations, specifically noting CA's position on HB 1060 and the timing of CA's notification to the villages that CA would not be casting its votes in the April 2022 village elections.

(b) Nina Basu – President and CEO, Inner Arbor Trust – Announced the State of Maryland had committed to a three-year, \$3 million investment in Symphony Woods for capital funding. The Howard County Executive has included \$850,000 for the Inner Arbor Trust in his FY 23 operating budget.

(c) Skye Anderson – Hickory Ridge – Concerned about CA not casting votes in the April 2022 village elections.

5. (Consent) Agenda - Amended

(a) Approval of Minutes – March 24, 2022 Board of Directors Meeting.

Action: Mr. Stack moved to approve the draft minutes of the March 24, 2022 Board of Directors meeting, seconded by Mr. Boulton. Mr. Boulton noted his name was misspelled throughout much of the draft and requested that the spelling be corrected. A “Find and Replace” will be used to make the correction. The draft minutes with the requested change were approved unanimously.

6. Board Votes

(a) Minority Business Enterprise Program Policy Provisions

Action: Ms. Horn moved that the Board of Directors accept the edits to the Minority Business Enterprise Program Policy Provisions as provided. Ms. Duvall seconded the motion.

Ms. Boyd clarified that there were two decision points for the Board consideration on April 28 – (i) the proposed changes in the overall goal (the red-lined changes in the policy) and (ii) the proposed inclusion of subgoals in the policy. Discussion centered on changing the word “subgoals” to “metrics.”

Ms. Evans then suggested the Board have a single vote covering the two suggested components of the policy: one on the proposed, red-lined changes to the policy and one to change the word “subgoals” to “metrics.” Ms. Horn accepted Ms. Evans’ suggestion as a friendly amendment to her original motion on the table.

Another suggestion was made to delete the threshold percentages from the proposed changes. Concern was expressed that the threshold percentages should stay within the proposed changes so CA could compare its results to those of Howard County.

Action: Ms. Evans called the question. The amended motion passed by a vote of 7-3-0.

For: Mr. Stack and Mmes. Duvall, Eagan, Evans, Horn, Vaughan, and Zaret

Against: Messrs. Boulton and Greenberg and Ms. Thomas

Abstain: None

(b) Proposed FY 2022 Funding – Emergency Cash Reserves

Action: Mr. Stack moved that the Board of Directors accept staff recommendation to add \$3.133 million to the Emergency Cash Reserve Fund. Ms. Duvall seconded the motion.

Mr. Boulton inquired about his request that the Board of Directors be notified if the Emergency Cash Reserve Fund was utilized. Ms. Evans noted the topic on which the Board was voting was the amount of the addition to the Emergency Cash Reserve Fund, not a change in the policy regarding dispersal of its funds. That topic will be added to the Proposed New Topics list.

Ms. Zaret asked the origin of funding in future fiscal years. Ms. Krabbe confirmed that staff would come to the Board of Directors to request additional funding.

Action: Ms. Evans called the question. The motion passed unanimously.

(c) Recommendation from Board Subcommittee on Advisory Committees

Action: Mr. Stack moved that the Board adopt the seven recommendations from the Board Subcommittee on Advisory Committees, which had been first posted on April 8, 2022. Ms. Horn seconded the motion.

Mr. Greenberg reported that one advisory committee was concerned about being in the User-focused Advisory Committee group, and not having a Board liaison in the future. Ms. Evans clarified that Board members could still be involved with advisory committees in this group, but these advisory committees would be primarily staff- and user-driven. Mr. Stack noted the recommendation that meeting dates and meeting minutes be published to give Board members information. A Board Member is invited to attend any advisory committee meeting in which they are interested.

Ms. Thomas asked if the three-reading rule should be invoked for this topic. Ms. Evans replied that the topic was not significant enough to be subject to the three-reading rule. Ms. Thomas also felt the village boards, whom she felt were impacted by the recommendations, need more time to review them. She also felt the advisory committees should be given more time to review. Ms. Evans indicated the review was for Board members. Ms. Vaughan noted that the reason for discussion and recommendation was because Board becomes a road block to these committees making progress and impact, which was her experience in serving for two years on advisory committee previously. The timing was not brought up as concern during the work session.

Action: Ms. Thomas then made a motion that the topic be tabled until a future meeting. Mr. Greenberg seconded Ms. Thomas' motion.

Ms. Zaret then asked how many Board members who were liaisons to an advisory committee had an opportunity to discuss the recommendations with their committee(s). One liaison replied affirmatively. Ms. Zaret felt the advisory committees should be given an opportunity to provide feedback.

Mr. Stack pointed out there were no fundamental changes to the way in which advisory committees work. No changes to committee membership are proposed; rather the Board is being removed from a couple of advisory committees. The recommendations are "Board-focused" not "Committee-focused" and do not have any impact on how committees operate. Mr. Stack also pointed out that one of the recommendations included more Board action, in that the Board was being to review three of the advisory committee charters.

Action: Ms. Zaret referred to Recommendation 7. Ms. Zaret proposed a friendly amendment to Recommendation 7 to have each advisory committee itself debrief the Board, President/CEO, and staff during the year, with one advisory committee present per meeting to answer questions and improve communications.

Action: Ms. Evans called for a vote on Ms. Thomas' motion to table the topic until a future meeting. The motion failed by a vote of 4-6-0.

For: Mr. Greenberg and Mmes. Eagan, Thomas, and Zaret

Against: Messrs. Boulton and Stack; and Mmes. Duvall, Evans, Horn, and Vaughan

Abstain: None

Action: Ms. Zaret proposed a friendly amendment to Recommendation 7.7 to have each advisory committee itself debrief the Board, President/CEO, and staff during the year, with one advisory committee present per meeting to speak directly to the Board to answer questions and improve communications. Mr. Greenberg seconded Ms. Zaret's friendly amendment. The motion failed by a vote of 4-6-0.

For: Messrs. Boulton and Greenberg; and Mmes. Thomas and Zaret

Against: Mr. Stack; and Mmes. Duvall, Eagan, Evans, Horn, and Vaughan

Abstain: None

Action: Mr. Stack proposed an amendment to his original motion regarding adoption of the seven recommendations from the Board Subcommittee on Advisory Committees to eliminate Recommendation 7.7, “CA Board member liaison must report quarterly (in bullet form) to the CA Board on particular Advisory Committee meetings.” Ms. Horn accepted Mr. Stack’s amendment. The motion passed by a vote of 7-3-0.

For: Messrs. Boulton and Stack, and Mmes. Duvall, Eagan, Evans, Horn, and Vaughan

Against: Mr. Greenberg and Mmes. Thomas and Zaret

Abstain: None

7. Board Discussion

(a) Revisions to Ethics Policies

Materials were sent to the Board of Directors on March 31 and discussion was held at April 14, 2022 Board work session. Written comments were not required; however, Board members were encouraged to send any comments they might have to the full Board. No changes to the ethics policies will be made until they are discussed by the full Board. One written response was received from a Board member.

Staff was able to incorporate the changes on which consensus was reached at April 14, 2022 work session in the draft via red-line so everyone could see what had changed from March 31 to the most recent version. It was suggested the Board’s discussion focus on substantive changes to the present draft.

Action: Ms. Duvall made a motion to waive the three-reading rule to allow the Board to vote on the revisions to the policy at the conclusion of this evening’s discussion due to the risk the organization is facing. Ms. Horn seconded the motion.

Discussion centered on the pros and cons of waiving the three-reading rule and proceeding with a vote on April 28, 2022. A question arose regarding the basis for the updates to the ethics documents. Ms. Boyd stated the policies were being updated to reflect legal, governance, and best practices requirements. Some Board members felt more time was needed to review the proposed revisions in-depth. Others wanted to proceed with a vote to show that CA was serious about its commitment to ethics, with strong ethics policies, in light of the upcoming Compliance Audit being led by the Audit Committee.

Ms. Krabbe noted that CA has reported that the ethics policies are under review and that there have been multiple challenges with the policies and compliance this year in relation to multiple lines of coverage. Ms. Krabbe noted the Board wanted to begin the process to update the ethics policies some time ago, but could not due to the absence of a general counsel. Ms. Krabbe noted that what is being done now is a continuation of the desire to ensure CA has updated and refreshed ethics policies, and would help close the loop with CA’s insurance broker and carriers for several lines of coverage.

Action: Ms. Evans called the question. The motion to waive the three-reading rule to allow the Board to vote on the policy revisions on April 28, 2022 failed by a vote of 5-5-0.

For: Mr. Stack, and Mmes. Duvall, Evans, Horn, and Vaughan

Against: Messrs. Boulton and Greenberg, and Mmes. Eagan, Thomas, and Zaret

Abstain: None

Mr. Stack suggested the Board focus on major components of the draft policy. These include:

- Should other policies be a part of the Ethics policy?
- Conflicts of interest (page 4)
- Gifts (page 5)
- Duty of Loyalty (page 12)
- Restrictions on Board Member Activity (page 14)
- Public officials

Discussion focused on provisions of the Duty of Loyalty, especially disclosure of confidential information. A question was asked about the difference between confidential information and proprietary information. Examples of proprietary information would be a methodology or technology held in confidence and not known outside of an organization.

A question was asked about a sentence in Audits and Investigations (page 10) regarding possible contact by government auditors or investigators to CA personnel and Board members directly.

A question was asked about the sentence reading “If a policy in these Special Requirements conflicts with the law, you must comply with the law.” The sentence is in blue and is crossed out. Staff will check to see if this sentence was moved to another part of the document. The Board agreed that the sentence should remain in its present location in Section II, Board of Directors – Duties and Responsibilities.

A question was raised about entering into a contract for compensation in excess of \$2,500 on page 14(i). An explanation was provided.

To facilitate future conversations on the ethics policies, Ms. Evans will create a spreadsheet showing section and page numbers, plus an area in which questions can be written and send it to the Board.

A comment was made about “Dismissal of Complaint” on page 23 of the draft. As written, it is the responsibility of one individual to determine whether an investigation is merited. It was suggested that a body of three individuals be responsible for the decision on whether to investigate. Possible members could be the chairs of the Audit and Risk Management Committees. The paragraph will be updated to reflect best practices.

A comment was made on Page 14, (j) re: simultaneously serving on the Board of Directors and as a sworn partisan public officer. Ms. Evans requested that this topic will be added to the spreadsheet.

Inputs to the spreadsheet are due by Tuesday, May 3.

(b) End-of-Year Highlights – Lakey Boyd, President/CEO

Ms. Boyd shared a slide presentation outlining accomplishments in her first year as President/CEO. Topics shared included Major Responsibilities/Leadership Opportunities as President/CEO; President/CEO Goals and Objectives; CA’s Stewardship of Resources; CA’s Relevance as a Key Partner; CA’s Role in Community Engagement; CA’s Next Normal in Operations; and photographs of key moments throughout the year. Ms. Boyd expressed her appreciation for her senior leadership team for their support throughout the year, and noted the accomplishments of other individuals and departments at CA. Compliments on Ms. Boyd’s service in her first year were given by Ms. Evans, Ms. Horn, Ms. Vaughan, and Mr. Stack, who asked that Ms. Boyd share her presentation with the Board.

8. Questions Only

- (a) President’s Report – A written report was provided. In response to a question from Mr. Boulton, the lead for the website update is in the Marketing Division; however, many other individuals are involved in this project.

Mr. Stack thanked Ms. Duvall, Ms. Eagan, and Ms. Horn for their service on the Board of Directors

- (b) Report from the Inner Arbor Trust – A written report was provided. No questions were asked.

- (c) Board Priority Review – No discussion.

- (d) Tracking Forms

- (i) Board Requests – No discussion
- (ii) Resident Requests – No discussion

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9. Proposed New Topics

- Ms. Thomas – Copy of the MOU agreement with Howard Hughes Corporation and Columbia Association
- Ms. Thomas – Update on what is going on with the Audit Committee request
- Mr. Boulton – Board to be notified if the Emergency Cash Reserves are needed
- Mr. Boulton – Inner Arbor Trust Easement amendments the Board will be doing
- Mr. Boulton – Global Agreement with Inner Arbor Trust, DCAAC, and IMA

10. Chairs’ Remarks

Ms. Evans thanked Lakey Boyd for all she brought to Columbia Association in her first year as President/CEO and noted her outstanding End of Year Highlights presentation; Janet Loughran for her assistance; and everyone else who supported Ms. Boyd this year. Ms. Evans also thanked Jessamine Duvall, Lin Eagan, and Tina Horn for their service on CA’s Board of Directors and to the community.

11. Adjournment

Action: Ms. Thomas made a motion to adjourn, seconded by Ms. Eagan. Hearing no objections, the meeting adjourned at 9:45 p.m.

Respectfully submitted,

Janet F. Loughran
Executive Assistant to the President/CEO



ARC Appointments for FY23

May 16, 2022

To: Columbia Association Board of Directors
From: Deb Bach, Chair Architectural Resource Committee (ARC)
Subject: Appointments to the Architectural Resource Committee (ARC)

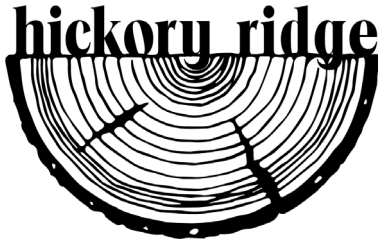
In accordance with the Architectural Resource Committee Charter, I request that the following people be appointed to the Columbia Associations' Architectural Resource Committee beginning May 1, 2022, and ending on April 30, 2023

Deb Bach, Columbia Association

Susan Sloan, Owen Brown Covenant Advisor

Karina Caico, Oakland Mills Covenant Advisor

Carole MacPhee, At Large member



Hickory Ridge Community Association

6175 Sunny Spring, Columbia, Maryland 21044 • 410 730-7327
hickoryridgevillage.org • thehawthorncenter.org

Date: May 9, 2022

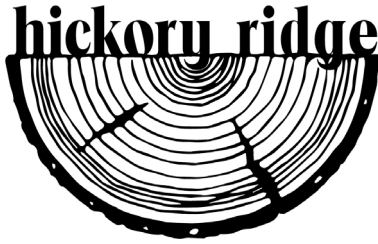
To: The Columbia Association Board of Directors

From: Laura Parrish, Village Manager

RE: Columbia Association Senior Advisory Committee Appointment

At their May 9, 2022, meeting, the Hickory Ridge Village Board reappointed Celindah Grier to serve as the Hickory Ridge representative on the Columbia Association Senior Advisory Committee. Approval by the Columbia Association Board of Directors would be appreciated.

Thank you for your consideration.



Hickory Ridge Community Association

6175 Sunny Spring, Columbia, Maryland 21044 • 410 730-7327
hickoryridgevillage.org • thehawthorncenter.org

Date: May 9, 2022

To: The Columbia Association Board of Directors

From: Laura Parrish, Village Manager

RE: Columbia Association Watershed Committee Appointment

At their May 9, 2022 meeting, the Hickory Ridge Village Board reappointed Deborah Wessner to serve as the Hickory Ridge representative on the Columbia Association Watershed Committee. Approval by the Columbia Association Board of Directors would be appreciated.

Thank you for your consideration.

2022 PROCLAMATION
RECOGNIZING THE FIRST FRIDAY IN JUNE AS
NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation recognizes the first Friday in June to be National Gun Violence Awareness Day to honor and remember all victims and survivors of gun violence and to recognize that we as a country must do more to reduce gun violence.

WHEREAS, every day, more than 110 Americans are killed by gun violence, alongside more than 200 who are shot and wounded, and on average there are nearly 16,000 gun homicides every year; and

WHEREAS, Americans are 26 times more likely to die by gun homicide than people in other high-income countries; and

WHEREAS communities across the nation, including Columbia, are working to end the senseless gun violence with evidence-based solutions; and

WHEREAS, protecting public safety in the communities they serve is local government's highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

WHEREAS, gun violence prevention is more important than ever as the COVID-19 pandemic has exacerbated gun violence with more than two years of increased gun sales, increased calls to suicide and domestic violence hotlines, and an increase in community gun violence;

WHEREAS, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 3, 2022 to recognize the 25th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to Hadiya Pendleton and other victims of gun violence; and to the loved ones of those victims; and

WHEREAS, the idea of recognizing this day was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange and they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and

WHEREAS, by wearing orange on June 3, 2022, Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, anyone can join this campaign by pledging to wear orange on June 3rd, the first Friday in June in 2022, to help raise awareness about gun violence; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands and encourage responsible gun ownership to help keep our residents safe.

NOW, THEREFORE BE IT RESOLVED, that the Columbia Association recognizes the first Friday in June, June 3, 2022, to be National Gun Violence Awareness Day.

**Columbia Aquatics Advisory Committee
Annual Report – FY 22 (FYE April 30, 2022)**

The members of the FY22 Columbia Aquatics Advisory Committee were Eric Kusmaul (Chair), Celeste Huecker, Joan Holloway, Stuart TenHoor, Allan Waschack, Deanna Hearle, Anne Fairbairn, Dave Donovan, and Paige Karras-Delarivas. The staff liaison was Marty Oltmanns. The Committee met five times during FY22.

A. Committee accomplishments for FY22 (Fiscal year just ended):

- Shared with the CA Board the idea of Columbia Card holders getting passes to use for Aquatics programming, which was then implemented by the Aquatics staff
- Completed work with CA staff on making comprehensive adjustments to the indoor pool schedules to better utilize the indoor pool lanes to serve more users.

B. Proposed Charge submitted for approval to the CA Board identifying items to be addressed by Committee in FY23 (Fiscal year just beginning) that align with the Committee's goals, CA's strategic plan and the President/CEO's goals and objectives:

- In alignment with the CA's strategic plan and founding principles, strive to ensure the make-up of the committee represents the diversity of the Columbia community and user groups.
- Monitor the progress of the Aquatics Master Plan, and update based on community feedback.
- Provide guidance & recommendations to CA staff and to the CA Board regarding Aquatics and how it can enhance facilities, programs, and membership structure to better serve their respective groups.

C. Committee recommendations, if any, with justification, for consideration by CA Board:

- Continue to allow the CAAC to work with the Aquatics staff to strategize and solve operational level programming issues.
- CA Board please give consideration to finish funding the proposed 3 remaining wading pool conversions to splash pads or splash grounds, along with the associated upgrades and ADA improvements to bathhouses. This request will reduce the total number of guards needed each summer across CA, lower operating cost of those locations, and improve access to our pools.

Committee Charge approved by CA Board _____, 2022

Climate Change & Sustainability Advisory Committee Annual Report – FY 22

The members of the FY 22 Climate Change and Sustainability Advisory Committee included Tim Lattimer (Committee Chair) and Brooke Abercrombie, Dr. Chiara D'Amore, Kim Drake, John Klein, Tim Lattimer, Dr. Tracey Manning, Bob Marrieta, Roberto Martin, Rachel Matney, Katherine McCarter, Julija Sajauskas, Dr. Sara Via, and Luke Wisniewski. The CA Board liaison was Ginny Thomas. The staff liaison was Jeremy Scharfenberg. The Committee as a whole met monthly (12 times) during FY 22. Members of the Committee also met to engage in strategic planning, advance the work of multiple action teams, and organized public briefings.

A. Committee accomplishments for FY 22:

- **Climate Vulnerability Assessment (CVA):** The Committee completed the initial phase of its support to the CVA effort by organizing a virtual January 26 “town hall” to present the planning-level analysis, projections, and conclusions regarding potential climate impacts on Columbia. This included a presentation by Michael Baker International of the online geographic information system (GIS) tool (“[Story Map](#)”) they developed to support this effort. The Story Map offers an important tool to inform climate resilience planning and decision-making relevant to Columbia. The Committee also organized a follow-on workshop on March 5 with residents of Wilde Lake Village to explore the CVA’s findings in greater detail and to identify potential steps they can take to bolster Wilde Lake’s climate resilience.
- **Regenerative Landscaping:** The Committee supported Yard Alive! (YA), a demonstration project in Oakland Mills Village that encourages residents to consider alternatives to the traditional turf grass yard in favor of ecologically friendly alternatives. YA organized two plant share events during which about 400-500 native plants were given away and residents were engaged in conversations about sustainable landscape practices. A webinar, “Low Impact Landscaping” was presented to an audience of Community Cares groups. The YA Facebook page has 149 members, the Newsletter reaches 98 residents and the YA blog contains lively and educational posts written by Oakland Mills residents. YA requested and received a commitment from the Oakland Mills Village Board for funding to work with residents to plan, design and plant two cul-de-sacs which will demonstrate attractive, sustainable native plantings.

- **Food Waste:** A subcommittee was formed and met several times on food waste disposal in the community. We strategized several options to educate the residents of CA and to pilot a compost program in a multi-family building. However, in the absence of funding to support a pilot initiative, the subcommittee turned its focus to promoting Howard County’s curbside compost program.
- **Recruitment:** A subcommittee was formed and met several times to assess the human resource needs of the committee going forward including skill sets desired. An announcement for recruitment will be issued in May 2022 to fill our vacancies.

B. Proposed Charge submitted for approval by the CA Board identifying items to be addressed by Committee in FY 23 that align with the Committee’s goals, CA’s strategic plan and the President/CEO’s goals and objectives:

- **Community engagement to increase knowledge and awareness about climate impacts and motivation for climate action.**
 - Further engage the community with CVA results and support interested Village boards and/or CARES groups that wish to engage village stakeholders with information/listening sessions on the CVA results and Story Map information relevant to their village.
 - Organize and facilitate community discussions about climate change impacts and solutions. Inform and engage village-based “CARES” groups and other residents on actions to address climate change in the community, to include community education.
 - Engage other CA advisory committees to identify any of their activities or interests that intersect with climate issues and coordinate further community engagement with them, as appropriate.
 - Build on the CVA and boost engagement with marginalized communities by harnessing additional informational tools and resources, such as the “Tree Equity Score” and the “MD EJScreen v2.0” Tool for Mapping Environmental Justice in Maryland.”
 - Inform and advocate for CA to address areas where CA can strengthen Columbia's or CA's climate resiliency, e.g. open space management, transportation, etc.

- Elevate the profile of CA's climate & sustainability actions, e.g, committee posts on social media and other CA platforms drawing more community engagement with the CVA and other related CA activities.
- Designate committee liaisons to collaborate with the Howard County Office of Community Sustainability and the Howard County Environmental Sustainability Board in their preparation of the County's 2030 Climate Action Plan.
- **Regenerative Landscaping:** Yards Alive! (YA) will conduct edible plant share events in Fall 2022 and Spring 2023. We will also implement the aforementioned cul de sac demonstration project. YA will hold a special in-person yard tour that will feature the yards already included on its Google Map yard tour. The homeowners whose yards are highlighted will be available to show their yards to interested residents and talk about their gardens. All have agreed to participate. YA will continue outreach through its website, blog, newsletter, and other social media outlets. YA will also strive to engage with like-minded groups such as Community Cares in the other villages to broaden regenerative landscaping practices elsewhere in Columbia.
- **Compost/Food waste :**Work with Howard County Bureau of environmental services to get information about the Feed the Green Bin program to residents of Columbia in order to increase participation. Educate Columbia residents about reducing food waste.
- **Local development:** Investigate current developments and initiatives potentially affecting Columbia, including further participation, as appropriate, in Howard County's "HoCo By Design" effort and other relevant local & regional development initiatives.
- **Legislation:** Provide input to CA's General Counsel (GC) on legislation affecting climate change or environmental sustainability, as needed, with recommendations for CA consideration whether to support, oppose, or take no position on said legislation. The CCSAC may also develop or propose legislation, in coordination with GC, if needed and appropriate, to advance CA's climate and sustainability interests.

C. Committee recommendations, if any, with justification, for consideration by CA Board:

- Strengthen coordination between CA and Howard County so Columbia residents have greater clarity on which entities they can turn to for help on issues such as storm drain infrastructure and other community infrastructure/services.
- Seek opportunities for CA to participate in FEMA's Community Rating System (CRS) program, where possible, to enable residents to become eligible for discounts on flood insurance premiums.
- Pursue opportunities where appropriate to secure grants and/or other outside funding sources in support of further action on climate and sustainability.
- Support county and statewide legislation and initiatives that promote climate action and benefit the environment. Likewise, oppose legislation and initiatives that would hamper climate action and/or harm Columbia's environmental interests.

Committee Charge approved by CA Board _____, 2022

Template approved 10/27/2016

Columbia Art Center Advisory Committee

Annual Report – FY22

(May 1, 2021-April 30, 2022)

Members – FY22

Lynn Foehrkolb, Committee Chair
Liz Henzey, Art Center Director and Staff Liaison
Janet Evans, CA Board Liaison (Long Reach)
Trudy Babchak Nicole Paterson
Chelsea Bork Doug Satteson
Janet Brady Chaya Schapiro
Robert Coe Suzanne Waller
Dennis Gilbert Carol Zika

The Committee met 3 times during FY22.

A. Committee Accomplishments for FY22 (Fiscal year just ended):

- The Advisory Committee elected a new chair, Lynn Foehrkolb, in June 2021, who represented the Art Center at the July 2021 Columbia Association (CA) Board of Directors meeting by presenting its annual report for the past year.
- The Advisory Committee successfully supported the following events:
 - **In House Events**
 - Fluidity Watercolor Show (Sept)
 - Holiday Ceramics Show (Dec)
 - Black History Month Exhibit (Feb)
 - Visionary Women Themed Show (March)
 - Blossoms of Hope Themed Show (April).
 - **Community Outreach Events**
 - Festival of the Arts in Long Reach (Sept)
 - Columbia Mall's 50th Birthday (Oct)
 - Veterans' Day celebration Card-Making Station at Lake Kittamaquundi (Nov)
- The Advisory Committee provided support to the small team at the Art Center by:
 - Helping with re-organization of studios and storage spaces launched in the 4th quarter of FY22
 - Helping the Art Center offer classes in more spacious, clean, and aesthetically pleasing rooms.
 - Enabling the Art Center team to make more efficient use of its art materials and inventory of supplies.

B. Proposed Charges for FY23

- Provide direction and feedback to CA as it supports the Art Center in creating programs and events that align effectively with CA's mission and goals.
- Support CA's efforts to expand awareness about the Art Center in the community through enhanced promotional and marketing strategies.
- Provide guidance to CA as it develops new and timely Art Center offerings that effectively serve the growing needs of the community and the changing demographics.

C. Committee Recommendations for Consideration by CA Board

1. **Staffing** – Five devoted staff members have held the Art Center together during the pandemic closings and subsequent openings. They have tirelessly devoted many hours, to keep the Art Center going because they believed in its value. We need them to stay on, continue to provide opportunities for our students, and develop even better ways to run our programs. They are essential for the Center, and we are asking that additional qualified staff be hired to support them and excited that there are plans underway to bring on more team members.

D. A Word of Thanks

1. In closing, the Committee would like to thank Janet Evans for her knowledge and guidance as our liaison to the Board over the past years. She's been an invaluable resource to us.
2. And a big thank you for the new kilns. I only wish you could all have seen the delight and gratitude on the faces of the staff and ceramics students as the kilns were delivered and put into use. We so appreciate them!

Committee Charge approved by CA Board _____, 2022

Template approved 10/27/2016

**Golf Advisory Committee
Annual Report – FY 22 (FYE April 30, 2022)**

The members of the FY21 Golf Advisory Committee were Bill Harris (Committee Chair), Marco DePalma(Vice-Chair), Lin Eagan (CA Board Member), Barbara Collins,, Troy Fitzgerald, Kelli Passalacqua, Tim Cuomo, Mike Doyle, Joan Bowe, Ian Sumner, Vicki Fleming, Bill Duncan, Ron Briggs, Rob Dreischmeier, Jeff Delucia and Kathy Hiatt. The staff liaison was GM Rodney Green. The Committee met four times during FY22.

A. Committee accomplishments

- Improved policies, procedures, and technologies related to tee time reservation lottery system yields greater equity and efficiency.
- Fostered better coordination and communication with maintenance accommodates sharp increase in golf during pandemic
- Engaged the diverse golf community to participate in various activities offered by the golf course, driving range, player development, and restaurant. Due to the pandemic we were not able to fully implement our plans with regards to this goal.
- Helped new General Manager Rodney Green integrate into golf operations at both courses
- Hosted successful league play — group play expanding or at capacity despite clubhouse constraints during pandemic limiting socializing
- Increased efficiency of committee meetings by filling vacant at-large slot, and shortened meetings with pre-meeting reports from committees and leagues

B. Proposed Charge submitted for approval to the CA Board identifying items to be addressed by Committee in FY23 (Fiscal year just beginning) that align with the Committee's goals, CA's strategic plan and the President/CEO's goals and Objectives:

- Rehabilitation of overall course conditions to an improved baseline, with a keen focus on the bunkers, greens complexes, drainage, and tee boxes at both courses
- Enhanced data analytics on no shows, tee time cancellations, and lottery allocations
- Addition of Assistant PGA Pro to assist the General Manager at both facilities

C. Committee recommendations, if any, with justification, for consideration by CA Board:

- Improvement of the short game practice areas, collars/fringes/rough in areas adjacent to and surrounding green complexes, improvement of mulched or stepped walkways to teeing grounds to improve footing/traction, especially when descending from elevated areas.
- Creation of a more symbiotic relationship between the golf community and the TurnHouse restaurant
- More engagement with community, especially general public

Health and Fitness Advisory Committee
Annual Report – FY22
(to be submitted to Board by May)

The members of the FY22 Health and Fitness Advisory Committee were Jessica Rennenkampf (*Committee Chair*), and Dick Boulton (CA Board Member), Rose Batts, Bob Bertlett, Leo Bruette, Dana Haynes-Powell, Steven Hess, Michele Jacobs, Alan Lassman, Jeff Lunder, Mushfiqur “M” Rahman, Jack Sacchetti, Julia Schnorf, Larry Sorkin, and Cathy Weiss. The staff liaisons were Tavia Patusky and Kevin Shaffer. The Committee met five times during FY22.

A. Committee accomplishments for FY22 (Fiscal year just ended):

- Discussed COVID safety, reopening updates and ongoing updates to help inform the fitness club community actively using the facilities and members who inactivated their membership due to the pandemic.
- Provided ongoing member and user feedback to staff and suggestions for service upgrades utilizing experiences, observations and communications in facilities to effect improvements in multiple areas and for various user groups.
- Promoted and utilized Clarabridge customer experience surveys and feedback to further effect improvements. Members helped facilities find and complete small punch-list items, and consistent survey responses helped shape class offerings.

B. Proposed Charge submitted for approval by the CA Board identifying items to be addressed by Committee in FY23 (Fiscal year just beginning) that align with the Committee’s goals, CA’s strategic plan and the President/CEO’s goals and objectives:

- Encourage community members to reintegrate into the fitness facilities and engage in existing fitness/recreational programs and events as well as provide feedback for future programs and events. Promote and attend facility events and pop-up classes to bolster community engagement and support CA staff.
- Continue to promote and utilize Clarabridge customer experience surveys and feedback received to enhance experiences for all and effect improvements.
- Support CA and the facilities as they work towards improved wellness accessibility for the community by providing feedback on initiatives and

continuing to ensure the make-up of the committee represents the diversity of the Columbia community and user groups.

C. Committee recommendations, if any, with justification, for consideration by CA Board:

- Support capital renovation requests in efforts to better serve the diverse user groups.

Committee Charge approved by CA Board _____, 2022

Template approved 10/27/2016

International & Multicultural Advisory Committee (IMAC)
Annual Report – FY22
(to be submitted to Board by May 13)

The members of the FY22 International & Multicultural Advisory Committee (IMAC) Committee were Laura Smit (*Committee Chair*), and Bob Anantua, Kim Banks, Mae Beale, Camellia Blackwell-Taffel, Beckie Chapman, Jill Christianson, Magdalena Castro Lewis, Sue DiPaula, Hui Dong, Marcy Gitt, Farida Guzdar, Alexandra Hursky, Elvira McCullough, Momina Malik, Valerie Montague, Arna Rubman, Niti Srivastava, Sherman Taffel, Nancy Targett, Rosie Verratti, and Suzanne Waller. The staff liaison was Grace Chang. The Board Liaison was Ginny Thomas. The Committee met 7 times during FY22.

A. Committee accomplishments for FY22:

1. IMAC Charter Review

- a. At the request of Lakey Boyd, performed a detailed review of the IMAC Charter (last reviewed in 2016) to clarify our mission, our objectives and our membership.
- b. Focused on increasing the diversity of our membership and representation of diverse cultural communities in Columbia/Howard County.

2. Collaboration with County Organizations on Events and Programs

- a. Howard County Library System
 - Living History Event with Howard County Center of African American Culture in honor of Black History Month
 - Talk by Sami Steigmann, Holocaust Survivor
- b. County Executive's office
 - Lunar New Year Celebration
- c. East Columbia 50+ Center
 - Monthly World Languages Cafe
- d. Columbia Mall
 - Dance performances & tables at 50th Anniversary of the Mall
- e. Festival of the Arts
 - Performances & tables at 50th Anniversary of Long Reach Village

3. Sister Cities Activities

- a. Virtual Student PenPal (ePal) programs between two high schools in Columbia and one high school in Cergy-Pontoise (France) and 2 high schools in Tres Cantos (Spain).
- b. Reception for new Ghanaian Ambassador in Washington, D.C. in collaboration with Sister Cities International.
- c. Recording of Chinese Dumpling Class for YouTube video by Liyang Sister City Committee in collaboration with Howard County Library System.
- d. Recording of Chinese Tea Ceremony for YouTube video, by Liyang Sister City Committee in collaboration with Howard County Library System

- e. Assistance with Creating Labels for Exhibits for African Art Museum of MD by Tema Sister City Committee
- f. Hosting of Uganda Tourism Delegation by Tema Sister City Committee in collaboration of African Art Museum of Maryland

B. Proposed Charge submitted for approval by the CA Board identifying items to be addressed by Committee in FY23 (Fiscal year just beginning) that align with the Committee's goals, CA's strategic plan and the President/CEO's goals and objectives:

1. **Community Events:** Continue supporting CA IEMP Program Manager and continue to develop partnerships with local, state and national organizations to run multicultural events and programs for the community. Examples of programs:
 - Asian American & Pacific Islander Heritage Festival at Chrysalis, May 1 with County Executive's Office
 - Lakefront Summer Concert Series, with Open Space
 - June 26 - Teen Talent Showcase
 - July 10 - Latin Night
 - August 14 - Sister Cities Showcase
 - ARTreach - June 4, at Long Reach Village Center with HoCo Arts Council
 - Juneteenth - June 19, collaboration with Howard County Center of African American Culture
 - Hispanic Heritage Month, Sept - Oct, with County Executive's Office
 - Other events, collaborating with Library, School System, Luminus

2. **Sister Cities:** Reconnect with Columbia's five sister cities in China, France, Ghana, Haiti, and Spain, and strengthen the bonds that were greatly affected by the Covid pandemic; expand virtual e-Pal programs for high school students, and create new ways for adults to connect virtually, until in-person exchanges can resume. Examples of programs:
 - Sister Cities Adult French Exchange here, Spring 2023
 - Expansion of e-Pal virtual high school exchange programs

C. Committee recommendations, if any, with justification, for consideration by CA Board:

1. Continue to have a CA Board Liaison to IMAC to keep the Board informed and to receive information from the CA Board. It has been very helpful to have a Board member attend IMAC meetings and provide updates from the Board.
2. Help from Board members to facilitate communication with the ten Village Boards to increase our visibility in Columbia and our collaboration with the Villages.

3. Attend our multicultural community events to connect with our volunteers and the community at large.
4. Install a Sister Cities signpost at the Lakefront with the names of Columbia's five sister cities to increase awareness in the community. This signpost was planned in fall 2019 for installation in spring 2020, but was put on hold due to the Covid Pandemic. The signpost was to be a typical Columbia path signpost with "Columbia Sister Cities" across the top, and 5 horizontal bars for each sister city. (e.g. Cergy-Pontoise, France - 3791 mi)



Committee Charge approved by CA Board _____, 202__
Template approved 10/27/2016

**Millennial Advisory Committee
Annual Report – FY 22**

The members of the FY22 Millennial Advisory Committee were Jason Jannati (Committee Chair), Stephany Bellone, Jordan Hawkins, Brad Hennessie, Jumel Howard, Maria Krull, Collin Sullivan, Justin Jones, Krysta Rinehart, Tara Kimberly. The staff liaison was Jessica Bellah. The Committee met four times during FY22, however, was not able to achieve quorum for three of the meetings.

A. Committee accomplishments for FY 22 (Fiscal year just ended):

- Met with County Council Member Christiana Mercer Rigby on issues of affordable housing, lack of new construction and needed housing types that create opportunities for younger generations to find housing in Howard County.
- Proposed the idea for and provided input to staff on the new CA midnight mini-golf series that now runs every 2nd Friday between May – October.

B. Proposed Charge submitted for approval by the CA Board identifying items to be addressed by Committee in FY 23 (Fiscal year just beginning) that align with the Committee's goals, CA's strategic plan and the President/CEO's goals and objectives:

- Concentrate on revamping how the committee functions and operates to better achieve sustainable engagement and foster meaningful conversation around issues and topics that most impact the 18-35 age group.
- Recruiting new members and developing more diverse and flexible means of engagement.

C. Committee recommendations, if any, with justification, for consideration by CA Board:

- Ensure that the CA Board proactively reaches out to the advisory committee for feedback and input on topics they are actively discussing and making decisions about. The Board should consider sharing a monthly stakeholder newsletter for the advisory committees to keep them informed on upcoming topics and ensure the Board is hearing our perspective on these issues.

Committee Charge approved by CA Board _____, 20____

Senior Advisory Committee
Annual Report – FY 22
(to be submitted to Board by June 15)

The members of the FY22 Senior Advisory Committee were Sharonlee Vogel (*Committee Chair*), and Genie Wessel (Vice Chair), Pearl Atkinson-Stewart, Roger Chang, John Eberhard, Elizabeth Johnson, George Laniado, Mary McGraw, Jean Salkheld, Celindah Grier, and David Zeitzer.

Darleen Vaseleros (HC Office on Aging)

CA Board liaison was Ginny Thomas

Staff liaison was Leslie Barnett, Assistant Director, Community Programs & Services.

The Committee met five times during FY22 all virtually due to the COVID-19 pandemic.

[Link to review the minutes.](#)

A. Committee accomplishments for FY 22:

- Had presentations about topics of interest to seniors:
 - Howard County's Age Friendly Community Action Plan,
 - Brightview Senior Living
 - CAADA plan
 - CA Aquatics
 - Clinics for vaccines and boosters
 - Community Connector
 - Howard County Local Health Coalition
- Received monthly updates from Office On Aging liaison regarding programs and services that are happening that are of interest to seniors.
- Received monthly updates from CA liaison regarding programs and services that are happening that are of interest to seniors.
- Had a table at Senior Day at the Fair on August 10th, Spoke to various people about Age-Friendly Initiative
- We continue to work toward representation from every village. We currently do not have representation from, River Hill, Harpers Choice or Oakland Mills
- Continued to monitor and support progress of Village in Howard
- At each meeting, each member shared with the committee on what they are hearing/what seniors want in their Village.
- Submitted budget testimony for FY23 to CA board.
- Supported Office on Aging monthly restaurant initiative.
- Many members participated in Howard County Office on Aging Virtual 50+ Expo

B. Proposed Charge submitted for approval by the CA Board identifying items to be addressed by Committee in FY 23 that align with the Committee's goals, CA's strategic plan and the President/CEO's goals and objectives:

- Work with CA Staff to plan and implement Walk Columbia or Walktober event
- Visit CA facilities as we return to in person meetings

C. Committee recommendations, if any, with justification, for consideration by CA Board:

- The SAC recommend implementation of the attached [Older Adult Plan](#)

Committee Charge approved by CA Board _____, 2022

Older Adult Plan - Implementation Update: April 2022

The Older Adult Plan was approved by the CA Board and implementation began in May 2014. The CA website has information for this under Comprehensive Plan for Serving the Older Community. The plan outlines CA's commitment to older adult services over the next 20 years. The following report highlights the progress on the implementation of the Older Adult Plan during the fiscal year 2021-2022. Please be aware that the COVID pandemic greatly impacted much of the work of the SAC and CA on implementation of the Older Adult Plan. The SAC encourages CA to resume and direct energy and funds to the Older Adult programs again and to resume working with partners such as the Horizon Foundation, the County's Office on Aging & Independence to revitalize senior programs.

1. Mobility:

C. Senior Events Shuttle: This was discontinued by the CA Board/Council. We would like CA to resume funding this vital connection for seniors in Columbia to events. Transportation is vital to seniors, especially in the evening when fewer and fewer seniors drive.

D. Neighbor Ride Support: The SAC recommends a \$5,000 grant in FY22-23. The Volunteer Center is continuing the ongoing partnership with Neighbor Ride in which qualified seniors can use the service at half price for transportation to and from volunteer opportunities. Transportation is vital to seniors to remain active in their communities and CA is needed to make this happen.

2. Helping Older Adults Age in Place

A. Home Repair and Modification Program has been discontinued due to funding, staffing. The SAC encourages CA to resume working with the County on this program.

B. Informational programs about services for older adults are part of the Columbia Community Exchange and the The Village in Howard are vital elements of the Plan. CA has stopped the Exchange – we recommend it be resumed, working hand-in-hand with Howard County..

C. CA awarded the Village in Howard a grant of \$25,000 in FY 19, that was recommended and supported by the Senior Advisory Committee. That was the last time any funds from CA went to TVIH – this is a growing organization that CA has supported from the date it started in the SAC. The SAC recommends that CA grant TVIH \$50,000 to this successful aging-in-community organization.

3. Social/Cultural & Educational Activities

A. Village Association Cultural Events: Outreach to Latin, French, Korean, Ghanaian and Chinese cultures through the CA Multicultural programs, held at various villages community centers and public libraries. Most of these events were put on hold due to COVID pandemic.

B. Village Association Workshops/Classes: Village associations had few events due to the pandemic. The SAC is hopeful the Villages and CA will resume these: art paint nights, Master Garden classes, senior luncheons and senior coffee, among other programs.

C. Informal Village Association Program Opportunities: CA has held Solar Cooperatives, Watershed and mosquito control workshops at the Village buildings.

D. Lifelong Learning: Columbia Community Exchange was discontinued with staff cuts in the pandemic – the SAC recommends these be resumed with at least part-time staff. The program hosted mini workshops, known as skillshare fairs, which are member led and teach do-it-yourself skills.

G. Outings: During the COVID pandemic all the SAC continued its meeting – all via Zoom with presentations. We hope to resume “live” meetings in June 2022.

4. Programming - A Community for all Ages

A. Intergenerational Programming: Intergenerational programming was put on hold during the pandemic.

B. Programming Change within Existing Facilities: Most programs were on hold during the pandemic.

C. Program Monitoring: Pickleball continues to be in full flow year around at CA. The SAC urges CA to continue to expand programs for Columbia seniors such as Body Flow, Body Pump Start, and others.

D. Group Hikes and Walks: CA should resume the Exploring Columbia on Foot provided scheduled walks in 2022-23.

E. Off-Peak Programming: SAC encourages CA to expand Group Fitness class schedules to include classes during the non-peak hours, designing programs appealing to seniors.

5. Facilities - Design and Location

A. Universal Design: Incorporated into the Long Reach Tennis Club, Owen Brown pickleball facility and major renovations to the Swim Center and the Athletic Club. SAC encourages CA to continue UD elements as it updates facilities.

B. Walkable/Livable Communities: Staff advocated for funding of the Howard County Bikeway - a Horizon Foundation organized initiative to create a spinal network of bicycle pathways that would connect more than half of the county's residents to this network. The County and Horizon continue to work on these with good results.

C. Park Furnishings to Serve Older Adults: The major pathways around the three lakes have benches installed since the plan went into effect. Some seating has been updated around the ponds. Additional water fountains have been installed. SAC encourages CA to continue doing these updates and enhancements.

6. Rates and Fees:

A. Financial Assistance: Ten percent senior discount continues to be offered as well as a 50% income qualified discount. Many seniors have for decades supported CA with their lien payments and need to see increased ROI for their contributions.

7. Partnering and Cooperation:

A. Enhance Partnering: CA's Office of Planning and Community Affairs continues to foster partnerships with Howard County Government (Columbia Market Study,

Downtown Columbia to Patuxent Branch Trail Pathway Feasibility Study and Bike Share Feasibility Study, Complete Streets Implementation Team) and the Horizon Foundation (Community Building Speakers Series and planning for the Open Streets event on Little Patuxent Parkway loop), among others.

B. The Older Adult Program Manager partnered with the Horizon Foundation on Speakeasy, Howard County. Created bicultural conversations on Aging between Korean and English speaking seniors. Held a Sweetheart Dance for older adults in cooperation with the Camps department. But these events have slowed considerably during COVID. The SAC encourages CA to revitalize these.

Older adult focused grants were non-existent in 2020, 2021, and 2022. The SAC asks that CA start again to support vital programs such as The Village In Howard, the Senior Events Shuttle, and NeighborRide with financial assistance.

C. Educational Classes: Due to the pandemic these were put on hold; we hope they resume soon, even electronically.

8. Information, Training, Community Engagement and Coordination:

A. Older Adult Guide: The last work was the updated brochure in 2018 as part of the 50 + Expo.

B. Community Engagement: The information sheets and helpful links for Older Adults that is posted on CA's website needs to be updated and updated regularly. Programs and classes that are of interest to the older adult community should be expanded and promoted in the 3x yearly Activities Guide, which is posted online, delivered free to residents, available in CA facilities, and placed at community locations.

C. Website: CA works on its website to make it more user friendly and great strides have been made.

D. Video and Live Streaming: Live streaming of CA Board Meetings is going well. Residents are very happy with the ability to see what is happening from the comfort and safety of their homes. Recorded videos are posted on the website within 3 working days.

E. Older Adult Subject Expert: Due to COVID, the Older Adult Program coordinator cut back their time in participating on Howard County Local Health Improvement Coalition (LHIC) Healthy Aging committee to promote CA's offerings and liaise with community partners to support healthy aging in our community. CA partners with the Horizon Foundation on Speakeasy, Howard County.

9. Health Promotion and Services:

A. Health and Wellness Partnerships: Ongoing medical wellness programs (Optimal Health and Fit Beginnings) with doctors' offices and Howard County General Hospital and various medical practitioners should be resumed and publicized.

B. Healthy Lifestyle: Ongoing and expanded program offerings, facility modifications and ADA accessibility at existing facilities and pools need to be publicized.

C. Medical Advisory Panel: Working with CA's medical director, Dr. Harry Oken, Dr. Jyothi Rao (Shakthi Health and Wellness Center), and Dr. Kevin Carlson (geriatric medicine) established a healthy eating series. The kickoff event reached more than 400 community residents. Planning for future events was put in hold during the pandemic.

D. Encourage Exercise: Marketing materials and campaigns have targeted those with an interest in warm water therapy and options that increase mobility and stability. Information on the Senior Swim Pass continues to be included in communications but is seen by few in Columbia.

Teen And Middle School Advisory Committee
Annual Report – FY 22
(to be submitted to Board by June 15)

The members of the FY22 Teen and Middle School Advisory Committees were Lauren Simms (Teen Advisory *Committee Chair*), AJ Egbonu (Middle School Advisory *Committee Chair*)

Members Teen Advisory

Krista Adams
Julia Baldou
Talia Brown
Emma Cho
AJ Collins
Asha Derstine
Caroline Fetterolf
Alisa Hira
Sophie Hogue
Emily Schmeckpeper
Kara Schmidt
Nithishkumar Sivakumaran
Olivia Struble
Eulalia Voo

Middle School Advisory

Sara Abdi
Tobi Adinyi
Chelsea Kuria
Chloe Kuria

The staff liaison was Tina Horn. The Committees met 4 times during FY22 (both committees resumed meetings since the re-opening of the Youth and Teen center in February 2022).

A. Committee accomplishments for FY 22 (Fiscal year just ended):

Teen Advisory

Collaborating with the CA and using Supreme Sports Facilities to plan the 'Finish The Year Strong' weekly after school program with basketball, games, and tutoring to help students with finals and relieve stress. Also rebuilding the committee and starting up regular meetings for the Columbia Teen Advisory Committee with an executive board to help organize events and programs after COVID.

Middle School Advisory

Hosting a food drive in the community for those in need of food. Rebuilding the committee and starting regular meetings for the Middle School Advisory Committee.

B. Proposed Charge submitted for approval by the CA Board identifying items to be addressed by Committee in FY 23 (Fiscal year just beginning) that align with the Committee's goals, CA's strategic plan and the President/CEO's goals and objectives:

Grow the committee to bring in the perspectives and needs of teenagers all over Columbia.

Provide both volunteer opportunities and a wide range of community activities from sports, academics, technology, art, and more.

With a teenagers' perspective, provide/ offer a panel to what would attract teenagers, and insight on what CA can do to address their needs and wants.

C. Committee recommendations, if any, with justification, for consideration by CA Board:

Both committees have ambitious middle and high schoolers who are looking for leadership experiences organizing events and being involved in helping the Columbia community. We are willing to volunteer our time in any programs/efforts that CA is trying to push. Use connections with the schools, and market the committees to bring awareness of the Teen and Middle School Advisory Committees and the programs we are holding.

Collaborate with different parts of CA to create more well-rounded activities that the committees can participate in and attract members with diverse interests.

Committee Charge approved by CA Board _____, 201__

Template approved 10/27/2016

**Tennis Advisory Committee
Annual Report – FY 22 (FYE April 30, 2022)**

The members of the FY22 Tennis Advisory Committee were Leo Bruette (Committee Chair), Bob Berlett (Vice-Chair), Andrew Stack (CA Board Member), Jim Alvey, Jerry Boyer, Mike Glasgow, Larry Sorkin, David LeDane, Maria LeDane, Gary Roberts, Risa Snyder, Todd Snyder and Laura Violand. The staff liaison was Anish Manrai. The Committee met five times during FY22.

A. Committee accomplishments for FY22 (Fiscal year just ended):

- Promoted and utilized Clarabridge customer experience surveys and feedback to further effect improvements resulting in an increase of 15+ points in the Net Promoter Score in the past year.
- Continued to encourage the racquet sports community to reintegrate and participate in existing and new tennis and pickleball programs and events leading to a strong and sustained growth.
- Participation highs in junior and adult programming and league play in tennis and pickleball in the past 8 years.

B. Proposed Charge submitted for approval to the CA Board identifying items to be addressed by Committee in FY23 (Fiscal year just beginning) that align with the Committee's goals, CA's strategic plan and the President/CEO's goals and objectives:

- Provide feedback for future tennis and pickleball programs and events including diverse and accessible programming.
- In alignment with the CA's strategic plan and founding principles, strive to ensure the make-up of the committee represents the diversity of the Columbia community and user groups.
- Continue to promote and utilize Clarabridge customer experience surveys and feedback received to enhance experiences for all and effect improvements.

C. Committee recommendations, if any, with justification, for consideration by CA Board:

- Support capital renovation requests and user experience enhancements in efforts to better serve the diverse user groups.

Committee Charge approved by CA Board _____, 2022

**Watershed Advisory Committee
Annual Report – FY 22**
(to be submitted to Board by May 13)

The members of the FY22 Watershed Advisory Committee were Deborah Wessner (*Committee Chair*)- Hickory Ridge, Bob Moynihan- Town Center, Cara Heilveil – River Hill, Catherine Cradler – Harper’s Choice, Ed Warner– Owen Brown, Janine Grossman – Dorsey Search, John Klein – at large, Kate Reilly- King’s Contrivance, Mandy Elder– Long Reach, Robert Marietta – Oakland Mills, and Susan Tucker – Wilde Lake,.. The staff liaison was John MCCoy. The Committee met 6 times (May, July, Sep, Dec, Feb, Apr)___ during FY22.

A. Committee accomplishments for FY 22 (Fiscal year just ended):

- Wrote a letter to the CA BOD, Maryland Department of the Environment and Army Corps of Engineers supporting the planned Lake Elkhorn stream restoration project.
- Provided written suggestions to several Villages related to updating the Village Guidelines to be in compliance with new state legislation related to HOA restrictions on conservation landscaping.
- Developed a network of Village CARES/WAC groups, modeled after Wilde Lake CARES, that promote environmental stewardship activities.
- Worked with Weed Warriors in several villages to remove invasive vines on trees in Open Space during the winter months.

B. Proposed Charge submitted for approval by the CA Board identifying items to be addressed by Committee in FY 23 (Fiscal year just beginning) that align with the Committee’s goals, CA’s strategic plan and the President/CEO’s goals and objectives:

- Continue to work with Staff and residents to identify potential watershed projects that will help improve the quality of Open Space and Columbia’s water resources. There will be a focus on framing the priorities based on safety issues and equity among the Villages.
- Continue to engage residents and the Village Associations to encourage environmental stewardship. The Watershed Advisory Committee is interested in

working with CA staff to expand existing opportunities and provide new opportunities for residents and organizations to engage in environmental stewardship in open space.

- Provide the CA Sustainability Committee with information/analysis of water related aspects of vulnerability to climate change.

C. Committee recommendations, if any, with justification, for consideration by CA Board:

- Updates to the CA website to show current watershed actions and highlight “before/after” situations to assist residents’ understanding of the benefits of various watershed projects. (Example: removing invasive vines that strangle trees so they can remain part of the carbon sequestration and water absorption needed in Open Space areas.
- Ensure that each Advisory Committee is made aware of all strategic objectives approved by the CA Board that are relevant to the charge of the respective Advisory Committee.

Committee Charge approved by CA Board _____, 2022__

Template approved 10/27/2016



President's Report

This format for the President's Report for Columbia Association is striving to distill a lot of work into a quickly digestible format that is an easy-to-understand snapshot of a complex community organization. Included are key points about what we are busy doing at CA to better serve Columbia in a wide variety of ways, a celebration of our CA points of pride, and the sharing of some of the content that is shaping CA's President/CEO's perspective.

From Lakey Boyd's Desk:

Looking Forward

"Courage doesn't always roar. Sometimes courage is the quiet voice at the end of the day saying, 'I will try again tomorrow.'" -Mary Anne Radmacher

Professional Reading

[A How-To Guide for Decriminalizing Mobility](#). Kiran Hebert, April 2022.

Personal Reading

[Unthinkable](#). Jamie Raskin, 2022

Visiting the Archives

"The same people that abhorred and fought the invasion of sprawl accepted and supported the development of a whole new city that would preserve the stream valleys and the forest, provide recreation, culture, entertainment, business, and public transportation. They were willing to accept shopping centers, high-rise apartments, garden apartments, townhouses – the very land uses that they had been fighting for years – when they were gathered together in a rational, well-planned new city. We must extend this experience in America and improve on it, improve on it with each new town, each new community we build."

-James W. Rouse, [How to Build a Whole New City from Scratch](#), Address to 46th Annual Conference National Association of Mutual Savings Banks, May 17, 1966



Last Month at CA:

- The CA Board of Directors seated new members for FY2023, including new representatives from the villages of Harper's Choice, Hickory Ridge, Town Center, and Wilde Lake.
- The President's Office prepared all the materials necessary for the CA Board of Directors organizational meeting for the new fiscal year.
- The Office of the General Counsel created policy binders for the new Board of Directors.
- The Liyang Sister City committee, in partnership with the Howard County Library System, produced a Traditional Chinese Tea ceremony video uploaded on the library's YouTube channel.
- Aquatics hiring is complete for the summer outdoor pool season.
- The Accounting and Purchasing teams have been working overtime to close out FY 2022 for the audits and year-end reporting and getting FY2023 set up for operations for the new fiscal year.
- CA team members completed painting the outdoor pools and performed other pool-related service work to prepare for opening day.
- Supreme worked with CCC Peace & Justice to begin featuring free youth volleyball play/coaching.
- Started annual performance review process for exempt Team Members.
- The IT office supported a massive lift in collaboration with multiple business partners to ensure all approved membership dues, rate changes, and programs are staged, configured, communicated, tested, and implemented as the fiscal year cutover. This year's process went off without issue allowing members continued access to CA's services.
- DE&I committee organized events that support giving back to the community & employee collaboration to do so, such as an Arbor Day tree planting and a clothing drive.
- Marketing provided substantial content and website support to Lakefront Live programming, including a teaser video, calendar upgrades, and design and production services associated with important installation branding around the Lakefront itself.
- Completed a 45 kW solar photovoltaic system at the Columbia Swim Center.
- Columbia Art Center hosted the Maryland Pastel Society for a three-day rental with a nationally recognized guest artist. Columbia Art Center Galleries had 45 people attend its opening reception for the Working Artists' Forum exhibit, with works inspired by the theme, "Space, Shapes, Scapes." The show runs through May 28, 2022.
- The Office of the General Counsel began a review of CA's Team Member Handbook, partnering with Human Resources, which will result in a full update of the handbook.
- Marketing initiated a new effort to build marketing strategies for the launch of TribeKids in June.
- President's Office launched a new communications process for Board of Directors requests to ensure better accountability on the Smartsheets platform.
- The President/CEO enjoyed representing CA in community Spring events such as being a judge in Battle of the Books, introducing Congressman Jamie Raskin at Books in Bloom, speaking with High School Students at Wilde Lake High School, and enjoying an Evening in the Stacks at the Howard County Library East Columbia Branch.

Next Month at CA:

- Lakefront Live is a different kind of experience this year by merging tradition with new energy, with 55 nights of free entertainment at our Lakefront. We will keep the longtime community favorites - including movie nights with Mr. B, local bands and Dancin' Under the People Tree. And this year, we're adding headline performances with diverse, widely-recognized acts in partnership with Columbia Festival of the Arts. Lakefront Live kicks off on Thursday, May 26. Full schedule at www.LakefrontLive.org.
- CA's Director of Sustainability will be presenting at the U.S. Department of Energy's Better Buildings Summit in Washington, DC; the topic will be reviewing CA's efforts to reduce greenhouse gas emissions in our operations.
- The first "End the School Year Strong" session will run through June 22. This free program targeting Middle Schoolers - led by CA Youth and Teen Committee volunteers with the support of the Supreme team - features homework/study help to prepare for year-end finals. Recreational games like basketball, ping pong, giant Connect 4, chess, and more will be available to relieve some stress after studying.
- The ice rink will be hosting the Columbia Figure Skating Clubs spring show, Wizardry on Ice.
- DE&I is planning now for employee support for Juneteenth and Pride Month.
- The open space operations team will be putting the finishing touches on the July 4th event in collaboration with Howard County Parks and Recreation and Howard Hughes.
- Community Operations is serving as technical experts for the upcoming launch of a new community engagement initiative: Change in Columbia, highlighting the many ways Columbia and CA have and are evolving.
- The Accounting team will begin researching and drafting an updated Investment Policy to better address the cash reserves now carried by CA and current market conditions.
- Office of the General Counsel will continue to work on drafting the records request form for the website.
- The team is working hard as we prepare for the outdoor pools opening on Memorial Day weekend.
- The Accounting team will continue to support the independent audits, draft the FY 2022 financial statements and reports, and simultaneously close and report on the first month of the fiscal year.
- Marketing will continue ongoing content and navigation improvements to the website ahead of a proposed overhaul release late summer/early fall.
- Human Resources is strengthening the Howard County Library and CA partnership for professional development with continued messaging and engagement.
- Thanks to an interdepartmental team effort, the headquarters sublease space is completed, and the subtenant will move in late May.
- Office of the General Counsel will continue to analyze the new paid sick leave bill and its potential impact on CA.
- Human Resources is rolling out Dayforce Refresher Training for Managers.
- The Purchasing team will continue to support the organization and facilitate procuring needed supplies and services in an environment of the highest inflation and most significant supply chain challenges in over 40 years.
- The President's Office team members are training to move their workflow, productivity management, and collaborative projects to the SmartSheet platform.

Challenges CA is Addressing:

- There is an uptick in Covid cases within the community. We have moved from low-risk to medium-risk community transmission in Howard County. If the uptick in cases moves Howard County into the “high risk” category, we will need to revisit Covid protocols for staff and members.
- The team continues to work against the persistent supply chain, staffing, and cost increases that everyone is currently facing.

CA Departments' Points of Pride:

- Spring and summer event season is here, and the team is excited to be getting out into the community and sharing all of the excellent programs they are providing.
- The commitment to excellence and strong work ethic of the Accounting and Purchasing teams, especially their continuing support of their colleagues throughout CA.
- CA IT, in partnership with Community Programs & Services, is progressing through Phase 1 of the Customer Relationship Management Modernization project. Currently, the team is ~50% through the scoped work and has been experiencing positive and productive engagement from stakeholders across the organization engaged in the process.
- The entire HR department trained as a team on SmartSheets platform.
- CDRES's Real Estate Services Program Administrator has compiled a comprehensive list of all known CA-owned properties with their associated land records and is working with the new GIS program to generate an interactive mapped database of CA assets.
- The Marketing team created and launched a new email newsletter - “Do More with CA” - distributed to the community weekly, featuring a wide range of activities, events, and program options available for fun, fitness, and community.
- Lakefront Live is an excellent demonstration of the evolution of CA to update programming to be relevant to our diverse community, by pulling forward cherished traditions and enhancing the programming to be more modern and representative.



MAY 2022

INNER ARBOR TRUST REPORT

Columbia Association Board of Directors Meeting



FROM THE INNER ARBOR TRUST

The year and the Trust's season is off to a fantastic start. We opened the season with four amazing events: (1) Holi celebration and South Asian dance party; (2) Howard County Public School System's Jazz in the Woods, (3) Maryland Winds Music of Stage and Screen; and (4) the Asian American and Pacific Islander Heritage Festival. The diversity and community involvement at the beginning of our season illustrates our commitment to working in partnership with the community we serve.

Our focus for the upcoming year remains focused on two goals. (1) Engaging our community within all

aspects of the organization, and (2) implementing our funding strategy for the actualization of the 2021 Concept Plan.

As we turn on the Chrysalis for the entire community, we are also working on moving the Community Vision forward. The Trust has secured almost \$4M towards funding the concept plan. Our current priorities for capital improvements are the colonnade structure and comprehensive lighting throughout Symphony Woods.

We continue to work closely with Columbia Association as we work together to support this community.

SITE AMENITIES UPDATE

CONSERVATION LANDSCAPING

Updates to the 4 installed conservation landscaping gardens are underway, with the installation of signage and benches scheduled for next month. Design completed for fifth garden area. Work in this space begins May 25, 2022.

WAYFINDING

Signposts and wayfinding is scheduled for installation in June.

BOLLARDS

Bollards to protect the space from vehicular traffic have been installed.

PLATEAU GRADING

Plateau grading is complete. The Trust is working to support protecting the sod.

DOG STATIONS

Dog waste stations are being installed.

BIKE REST STATION

We are working with an Eagle Scout on this project. We anticipate that this will be installed early summer.

COLONNADE

COLONNADE PROJECT FUNDED BY HOWARD COUNTY

- Project is funded by Howard County, with additional funds anticipated to come from State of Maryland grant
- Design/build of covered walkway with thrust stage.
- Replacement of deteriorating fenceline with MPP
- Increased usability for festivals
- Improves public access of woods
- Allows for lower production programs
- Environmental benefits and cost reduction



COMPREHENSIVE LIGHTING

LIGHTING PROJECT FUNDED BY HOWARD COUNTY AND CA PATHWAY GRANT

- Comprehensive lighting strategy throughout northern portion of Symphony Woods
- Increases safety for visitors
- Makes Downtown Columbia more pedestrian friendly
- Increases safety for exit from MPP concerts
- Allows for lower cost use of Chrysalis and Symphony Woods for evening programming



UPCOMING EVENTS

- 5/30 Columbia Jazz Band (Free)
- 6/10 Navy Commodores (Free)
- 7/4 4th of July Concert (Free)

MORE EVENTS INCLUDING THE CHRYSALIS KIDS SERIES TO BE ANNOUNCED SOON!!!

