



September 13, 2022

To: Audit Committee Members
Kevin Fitzgerald
Timothy Redmond
Bill Santos
Andrew Stack

Cc: Lakey Boyd, President/CEO
Jackie Tuma, Director of Audit and Advisory Services/Chief Staff Liaison
Members of the Columbia Association Board of Directors

From: James Young, Audit Committee Chair

The Audit Committee of the Columbia Association Board of Directors will meet on Monday, September 19, 2022 at the Columbia Association Building, 6310 Hillside Court, Columbia, MD 21046 at 7:00pm.

AGENDA

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| 1. Call to order | 1 min |
| 2. Announcement that a portion of the meeting will be recorded | 1 min |
| 3. Approval of agenda | 1 min |
| 4. Resident speakout | 3 min |
| 5. Approval of minutes: <u>July 20, 2022</u> | 3 min |
| 6. Review of financial documents: | 30 min |
| a. FY23 first quarter Financial Report | |
| b. CA-wide and department narratives for the FY23 first quarter Financial Report | |
| c. FY23 first quarter financial statements | |
| 7. Motions to recommend Board action (no backup) | |
| a. Motion to provide the FY23 first quarter Financial Report to the Board of Directors | |
| b. Motion to provide the FY23 first quarter financial statements to the Board of Directors | |
| 8. Motion to close for the purpose of reviewing several internal audit reports and consultation with staff personnel on legal matters in accordance with HOA Section 11B-111.(4)(i, iv) (no backup) | 75 min |
| 9. Committee Tracking Form (open meeting) | 1 min |
| 10. Review of Audit Committee charter responsibilities | 2 min |
| 11. Other business | 5 min |
| 12. Adjournment – approximately 9:00pm | |

Next Audit Committee Meeting:

Tuesday, December 6, 2022 at 7:00pm