



**Have you ever been convicted of a crime?** A conviction does not necessarily prevent participation.  No  Yes  
 If yes, please explain.

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**Are you willing to provide transportation? (Only for ages 21 years and older.)**  Yes  No

A member using a personal vehicle in providing services must possess a valid driver's license and must keep in effect automobile liability insurance covering bodily injury and property damages of an amount equal to the minimum limit required by state law. Automobile liability is not the responsibility of CCE.

I understand and agree with the terms and conditions set forth herein.

**Availability** List your general availability. NOTE: This can be changed at any time.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

**Service Opportunities**

What skills or services do you feel that you can share with members of the Columbia Community Exchange? Check all that apply: I CAN HELP or I NEED HELP to: rake leaves, sweep driveways, walk a dog, water plants or flowers, help a child with homework, upload software, fix minor computer issues, carry boxes or groceries, etc.

	I Can Help	I Need Help
<input type="checkbox"/> Transportation (local rides or long distance (rides to train or bus station, airport))	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Household Help (child care, pet care, chores, sewing, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Companionship Clubs (dining out, home visits, telephone calls, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Community Activities (community service, help time bank office, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Wellness (complementary therapies, counseling, nutrition, fitness/exercise, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Recreation (books, videos, dancing, events, sports, travel, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Education (advocacy, classes/workshops, IT, languages, tutoring/mentoring, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Arts, Crafts and Music (crafting, knitting, beading, photography, theater, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Home Repair (automobile, carpentry, electrical, yard work, painting, plumbing, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Business Services (clerical, IT support, financial, legal, marketing, research, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Other _____	<input type="checkbox"/>	<input type="checkbox"/>

**Columbia Community Exchange: Terms and Conditions**

Columbia Community Exchange (CCE) is designed to increase the involvement of its members in their community through the performance of reciprocal services to improve the quality of life. CCE is not an agent of either party (service provider or service recipient). The CCE staff provides the opportunity for the parties involved to come together in working out a mutually acceptable transaction. Agreements shall be made by and between the parties involved in the transaction. The CCE staff, whether individually or in a group, will not be held responsible and will not assume any liability for claims, damages or any other consequences which may arise from this arrangement. Further, time dollars are not guaranteed beyond the member's good faith. Members must participate in a CCE Orientation/Training Session prior to providing or receiving services. A member using a personal vehicle in providing services must possess a valid driver's license and must keep in effect automobile liability insurance covering bodily injury and property damages of an amount equal to the minimum limit required by state law. Automobile liability is not the responsibility of CCE. Members agree to perform services in support of CCE and abide by all policies and procedures of CCE. Members agree to interact with and treat CCE staff and members with courtesy and respect. Members must keep confidential any and all information concerning CCE members and services exchanged. CCE is a coordinating agency only. CCE does not assess any member's skills and does not guarantee the performance of anyone who is referred. CCE does not carry or maintain and expressly disclaims responsibility for providing any liability, medical, disability or insurance coverage for members. Expenses for any materials used will be the responsibility of the service recipient, and expenses will be agreed upon before the service is delivered. CCE is not responsible for any injury to persons or damages to property experienced while involved with the program. In acting as service providers, CCE members are not acting as employees or agents of CCE.

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Applicant Name-Printed

Applicant Signature

Date

**Columbia Community Exchange: Release, Waiver of Liability and Indemnity Agreement**

I hereby agree with the Columbia Association, Inc. ("CA") to the following by affixing my signature below on the date below. In connection with my participation in the Columbia Community Exchange (the "Program"), I understand and acknowledge the nature and extent of the activities that will be involved in the program and assume the risk inherent in such activities on behalf of myself. Permission is hereby granted to CA use any photographs or video footage that include images of me and/or members of my family for any CA promotional material or for any other purposes as CA may deem appropriate, including advertising and publicity. I waive any right to inspect or approve the finished product, including written copy that may be created in connection with such images. I hereby release CA and its legal representatives from any and all claims and liability in regard to said photographs or video footage. I voluntarily waive any and all claims, costs, liabilities, expenses (including attorney's fees), and judgments against CA, its directors, officers, employees, servants, subcontractors and agents and hereby release, excuse and discharge CA, its directors, officers, employees, servants, subcontractors and agents from all claims, costs, liabilities, expenses (including attorney's fees), and judgments which may arise out of my participation in the Program and all aspects attendant thereto. The undersigned further agree to indemnify and hold CA, its actions, liabilities, expenses (including attorney's fees) and judgments which may arise out of my participation in the Program.

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Applicant Name-Printed

Applicant Signature

Date