



December 30, 2014

**To:** Alan Klein  
Nancy McCord  
Gregg Schwind  
Milton W. Matthews

**From:** Russ Swatek, Board Chair

**cc:** Columbia Association Board of Directors  
Rob Goldman, Governance Chief of Staff  
Sheri Fanaroff

**Subject: Board Operations Committee Meeting – Monday, January 5, 2015 at 7:30 p.m. – CA Board Room**

**AGENDA**

1. Call to Order
2. Announcement of Closed/Special Meetings Held/To Be Held 1 min.
3. Approval of Agenda 1 min.
4. Resident Speakout
5. Approval of Minutes **December 1, 2014** 2 min.
6. Finalize Proposed Agendas for upcoming Board of Directors Meeting
  - a. Review Proposed Draft – January 22, 2015 15 min.
7. Administrative Items **40 min.**
  - a. Planning for the President/CEO's Reviews
    - i. Mid-Year Review (10 min.)
    - ii. Annual Review and Compensation Decision (10 min.)
  - b. Planning for the Proposed Goals and Objectives for the President/CEO for FY 16 (10 min.)
  - c. Proposed Orientation and Organizational Schedule for FY 16 (10 min.)
8. Tracking Forms **8 min.**
  - a. Board Operations Committee (2 min.)
  - b. External Relations Committee (2 min.)
  - c. Planning and Strategy Committee (2 min.)
  - d. Strategic Implementation Committee (2 min.)
9. Talking Points 2 min.
10. Adjournment – Approximately 9:00 p.m.