



December 29, 2015

To: Reginald Avery
Dick Boulton
Chao Wu
Milton W. Matthews

From: Andrew C. Stack, Board Chair

cc: Columbia Association Board of Directors
Jane Dembner, Governance Chief of Staff
Sheri Fanaroff

Subject: **Board Operations Committee Meeting – January 4, 2016 at 7:30 p.m. –
CA Board Room – 6310 Hillside Court, Columbia, MD**

AGENDA

1. Call to Order
2. Announcement of Closed/Special Meetings Held/To Be Held **1 min.**
3. Approval of Agenda **1 min.**
4. Resident Speakout
5. Approval of Minutes **November 30, 2015** **2 min.**
6. Administrative Items **90 min.**
 - a. Process for Review of Board Committee Meeting Structure and Development of 2016 Board Work Plan
 - b. Guidelines for CA Board Members Serving as Representatives on the Inner Arbor Trust Board of Directors
 - c. Proposed Orientation and Organizational Schedule for FY 17
7. Tracking Forms **20 min.**
 - a. External Relations Committee
 - b. Planning and Strategy Committee
 - c. Strategic Implementation Committee
 - d. Board Operations Committee
8. Finalize Proposed Agendas for upcoming Board of Directors Meetings **30 min.**
 - a. Review Proposed Draft – January 14, 2016
 - b. Review Proposed Draft – January 28, 2016
9. Possible Topics for Future Board Discussions **10 min.**
10. Talking Points **2 min.**
11. Adjournment – Approximately 10:20 p.m.