



July 29, 2014

To: Alan Klein
Nancy McCord
Gregg Schwind
Milton W. Matthews

From: Andrew Stack, Board Chair

cc: Columbia Association Board of Directors
Rob Goldman, Governance Chief of Staff
Sheri Fanaroff

Subject: **Board Operations Committee Meeting – Monday, August 4, 2014 at 8:30 p.m. – CA Board Room**

AGENDA

1. Call to Order
2. Announcement of Closed/Special Meetings Held/To Be Held 1 min.
3. Approval of Agenda 1 min.
4. Resident Speakout TBD
5. Approval of Minutes **June 2, 2014** **June 30, 2014** 4 min.
6. Finalize Proposed Agenda for upcoming Board of Directors Meeting
 - a. Review Proposed Draft – August 14, 2014 15 min.
7. Administrative Items Arising from the BOC Job Description **20 min.**
 - a. Guidelines for Closing a Meeting (10 min.)
 - b. Board Member Use of CA-Issued E-Mail Addresses (10 min.)
8. Tracking Form 2 min.
9. Talking Points 2 min.
10. Adjournment – Approximately 9:15 p.m.