



September 22, 2015

**To:** Reginald Avery  
Dick Boulton  
Andrew C. Stack  
Milton W. Matthews

**From:** Jeanne N. Ketley, Board Chairperson

**cc:** Columbia Association Board of Directors  
Jane Dembner, Governance Chief of Staff  
Sheri Fanaroff

**Subject:** Board Operations Committee Meeting – Monday, September 28, 2015 at 7:30 p.m. – CA Board Room – 6310 Hillside Court, Columbia, MD 21046

**AGENDA**

1. Call to Order
2. Announcement of Closed/Special Meetings Held/To Be Held **1 min.**
3. Approval of Agenda **1 min.**
4. Resident Speakout
5. Approval of Minutes **August 31, 2015** **2 min.**
6. Administrative Items **60 min.**
  - a. Recommendations for Changes to CA's Code of Ethics, Conflicts of Interest Policy, Whistleblower Policy
7. Tracking Forms **20 min.**
  - a. External Relations Committee
  - b. Planning and Strategy Committee
  - c. Strategic Implementation Committee
  - d. Board Operations Committee
8. Finalize Proposed Agendas for upcoming Board of Directors Meetings **30 min.**
  - a. Review Proposed Draft – October 8, 2015
  - b. Review Proposed Draft – October 22, 2015
9. Possible Topics for Future Board Discussions **10 min.**
10. Talking Points **2 min.**
11. Adjournment – Approximately 9:40 p.m.