



August 20, 2015

To: Reginald Avery
Dick Boulton
Andrew C. Stack
Milton W. Matthews

From: Jeanne N. Ketley, Board Chairperson

cc: Columbia Association Board of Directors
Jane Dembner, Governance Chief of Staff
Sheri Fanaroff

Subject: Board Operations Committee Meeting – Monday, August 31, 2015 at 7:30 pm–CA Board Room–6310 Hillside Court, Columbia, MD 21046

AGENDA

1. Call to Order
2. Announcement of Closed/Special Meetings Held/To Be Held **1 min.**
3. Approval of Agenda **1 min.**
4. Resident Speakout
5. Approval of Minutes **June 29, 2015** **2 min.**
6. Administrative Items **60 min.**
 - a. Suggested FY 16 Goals and Objectives for President/CEO
 - b. Update – Recommendations for Changes to CA's Code of Ethics, Conflicts of Interest Policy, Whistleblower Policy
 - c. Revised Process to Elect the Board Chair and Vice Chair
7. Tracking Forms **20 min.**
 - a. External Relations Committee
 - b. Planning and Strategy Committee
 - c. Strategic Implementation Committee
 - d. Board Operations Committee
8. Finalize Proposed Agendas for upcoming Board of Directors Meetings **30 min.**
 - a. Review Proposed Draft – September 10, 2015
 - b. Review Proposed Draft – September 24, 2015
9. Possible Topics for Future Board Discussions **10 min.**
10. Talking Points **2 min.**
11. Adjournment – Approximately 9:45 p.m.