



February 23, 2016

**To:** Reginald Avery  
Dick Boulton  
Chao Wu  
Milton W. Matthews

**From:** Andrew C. Stack, Board Chair

**cc:** Columbia Association Board of Directors  
Jane Dembner, Governance Chief of Staff  
Sheri Fanaroff

**Subject: Board Operations Committee Meeting – February 29, 2016 at  
7:30 p.m. – CA Board Room – 6310 Hillside Court, Columbia, MD**

**AGENDA**

1. Call to Order
2. Announcement of Closed/Special Meetings Held/To Be Held **1 min.**
3. Approval of Agenda **1 min.**
4. Resident Speakout
5. Approval of Minutes **February 1, 2016** **2 min.**
6. Administrative Items **40 min.**
  - a. Opportunities for Public Input
  - b. Community Engagement Opportunities
  - c. End-of-Year Reports from Board Committees
7. Tracking Forms **20 min.**
  - a. External Relations Committee
  - b. Planning and Strategy Committee
  - c. Strategic Implementation Committee
  - d. Board Operations Committee
8. Finalize Proposed Agendas for the upcoming Board of Directors Work Session and Meeting **30 min.**
  - a. Review Proposed Draft – March 10, 2016 Work Session
  - b. Review Proposed Draft – March 24, 2016 Meeting
9. Possible Topics for Future Board Discussions **10 min.**
10. Talking Points **2 min.**
11. Adjournment – Approximately 9:30 p.m.