



December 5, 2014

To: Columbia Association Board of Directors  
Advisory Committee Chairpersons  
Village Board Chairs  
Village Managers  
Members of the Press  
CA Management

From: Russ Swatek, Board Chair

**The Columbia Association Board of Directors Meeting will be held on Thursday, December 11, 2014 at 7:30 p.m. at the Columbia Association Building, 10221 Wincopin Circle, Columbia, MD 21044.**

### AGENDA

- |   |                  |
|---|------------------|
| 1. Call to Order (Announce Directors/Staff in Attendance)                                   | 1 min.           |
| 2. Announcement of Closed/Special Meetings Held/To Be Held                                  | 1 min.           |
| 3. Approval of Agenda   | 1 min.           |
| 4. Disclosure of Conflicts of Interest  | 1 min.           |
| 5. Resident Speakout  |                  |
| 6. Approval of Minutes <b>November 13, 2014</b>   | 2 min.           |
| 7. Chairman's Remarks   | 3 min.           |
| 8. President's Remarks; Follow-Up Questions from the Board Members                          | 10 min.          |
| 9. Committee Chairs' Remarks  | <b>12 min.</b>   |
| (a) Board Operations Committee  | <i>(2 min.)</i>  |
| (b) External Relations Committee  | <i>(2 min.)</i>  |
| (c) Planning and Strategy Committee   | <i>(2 min.)</i>  |
| (d) Strategic Implementation Committee  | <i>(2 min.)</i>  |
| (e) Audit Committee   | <i>(2 min.)</i>  |
| (f) CA Representatives to the Inner Arbor Trust Board of Directors                          | <i>(2 min.)</i>  |
| 10. Special Topics and Presentations - None   |                  |
| 11. Committee Agendas   |                  |
| (a) Planning and Strategy Committee   | <b>77 min.</b>   |
| 1. Discussion   |                  |
| (a) First Deliberation on the Conditional FY 16 Budget                                      | <i>(45 min.)</i> |
| (b) Discussion of the Draft Survey from the Consultants<br>Assessing Employee Benefits      | <i>(30 min.)</i> |
| (c) Committee Tracking Form   | <i>(2 min.)</i>  |
| (b) Strategic Implementation Committee  | <b>22 min.</b>   |
| 1. Discussion   |                  |
| (a) Request to Purchase One Piece of Equipment with FY 15<br>Capital Funds                  | <i>(10 min.)</i> |
| (b) Easement Request from Owen Brown (Emergency Exit from<br>Addition to Interfaith Center) | <i>(10 min.)</i> |
| (c) Committee Tracking Form   | <i>(2 min.)</i>  |

- (c) External Relations Committee **4 min.**
  - 1. Discussion
    - (a) Update – January 26, 2015 Stakeholders’ Dinner *(2 min.)*
    - (b) Committee Tracking Form *(2 min.)*
- 12. Recommendations for Board Action
  - (a) Consent Agenda - None
  - (b) Recommendations for Board Action
    - 1. Appoint External Auditors for the FY 15 Annual Audits of CA’ s Financial Statements and Incentive Savings Plan 10 min.
- 13. Reports **20 min.**
  - (a) FY 15 2<sup>nd</sup> Quarter Financial Report *(10 min.)*
  - (b) FY 15 2<sup>nd</sup> Quarter Financial Statements *(10 min.)*
- 14. Possible Topics for Future Board Discussions 10 min.
- 15. Tracking Forms 5 min.
  - (a) Tracking Form for Board Requests
  - (b) Tracking Form for Resident Requests
- 16. Talking Points 2 min.
- 17. Adjournment – No Later than 11:00 p.m. (Expected Ending Time: Approximately 11:00 p.m.)

**Next Board Meeting: Thursday, January 8, 2015**

**ARRANGEMENTS FOR AN INTERPRETER FOR THE HEARING IMPAIRED CAN BE MADE BY CALLING 410-715-3111 AT LEAST THREE DAYS IN ADVANCE OF THE MEETING.**

**CA Mission Statement**

Working every day in hundreds of ways to make Columbia an even better place to live, work, and play.

**CA Vision Statement**

Making Columbia the community of choice today and for generations to come.