

DRAFT MINUTES
BOARD OPERATIONS COMMITTEE MEETING
HELD: February 1, 2016

To be approved: February 29, 2016

The regular meeting of the Board Operations Committee was held on Monday, February 1, 2016 at 7:30 p.m. at the Columbia Association Building. Present were BOC members Andrew Stack, Reginald Avery, and Milton W. Matthews. Board Members Alan Klein, who represented the External Relations Committee, and Nancy McCord were also present. Jeanne Ketley participated by teleconference and represented the Planning and Strategy Committee. Also present were Chief Staff Liaisons Susan Krabbe, Norma Heim, and Janet Loughran; and General Counsel Sheri Fanaroff.

1. **Call to Order:** The meeting was called to order at 7:33 p.m. by the Chairman, Andrew Stack.

2. **Announcement of Closed/Special Meetings Held/To Be Held:** None

3. **Approval of Agenda:** **February 1, 2016**

Mr. Avery moved to approve the agenda, Mr. Klein seconded the motion.

Action: The BOC voted unanimously to approve the agenda.

4. **Resident Speakout:**

Joel Hurwitz, Harper Choice, spoke about conflict of interests.

5. **Approval of Minutes:** **January 4, 2016**

Mr. Avery moved to approve the minutes of the January 4, 2015 BOC meeting. Ms. Ketley seconded the motion. The minutes were approved by a vote of 1-0-3.

For: Mr. Stack

Against: – 0 –

Abstain: Messrs. Avery and Klein and Ms. Ketley

6. **Administrative items:**

(a) Planning for the President/CEO Annual Review and Compensation Decision

The BOC reviewed the FY-2016 CA President/CEO's Evaluation form. The language in part I will be changed from requiring comments for ratings 1 and 3 to emphasizing the importance of comments and suggesting they be provided. Part II will be changed to evaluate the President/CEO on his handling of CA's strategic plan.

7. **Tracking Forms:** The tracking forms were reviewed.

8. **Finalize Proposed Agendas for Upcoming Board of Directors Meetings:**

The BOC reviewed the proposed agendas for the February 11, 2016 and February 25, 2016 Board of Directors meetings.

Action: Mr. Avery moved to approve the amended agenda for February 11, 2016. Mr. Klein seconded the motion, which passed unanimously.

Action: Mr. Avery moved to approve the amended agenda for February 25, 2016. Mr. Klein seconded the motion, which passed unanimously.

49 **9. Possible Topics for Future Board Discussions** – There were no topics for future discussion at
50 open meetings.

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52 **10. Talking Points:** The Talking Points were read by Recording Secretary Fenise Dunson

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54 **11. Adjournment:** The meeting adjourned at 8:22 p.m.

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56 Respectfully submitted,

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58 Fenise Dunson

59 Recording Secretary