

**MINUTES
BOARD OPERATIONS COMMITTEE
HELD: JUNE 2, 2014**

Approved: August 4, 2014

The regular meeting of the Board Operations Committee was held on Monday, June 2, 2014, at 7:05 p.m. at the Columbia Association Building. Present were Chair Andrew Stack, and members Jeanne Ketley, and Alan Klein. Absent: Gregg Schwind. Also present were Chief Staff Liaisons Jane Dembner (arrived at 7:21 p.m.) and Susan Krabbe, Governance Chief of Staff Rob Goldman, and President/CEO Milton Matthews.

2. **Announcement of Closed/Special Meetings Held/To Be Held:** None.
3. **Approval of the Agenda:** Alan Klein moved to approve the agenda and Jeanne Ketley seconded. The BOC voted unanimously to approve the agenda.
4. **Approval of the Minutes:** Jeanne Ketley moved to approve the minutes of the March 31, 2014 Board Operations Committee meeting and Alan Klein seconded. The vote was 1-0-2.

Vote:

For: Mr. Stack
Against: None
Abstaining: Ms. Ketley and Mr. Klein

5. **Resident Speakout:** Ed Coleman, Long Reach, spoke regarding the Inner Arbor Trust meetings.
6. **Approval of the Draft Agenda for the June 12, 2014 Board of Directors meeting:**

Action: Alan Klein moved to approve the agenda as amended and Jeanne Ketley seconded. The BOC voted unanimously to approve the agenda as amended for the June 12, 2014 Board of Directors meeting.

Approval of the Draft Agenda for the June 26, 2014 Board of Directors meeting: The BOC discussed the draft agenda and made changes to it.

Action: Andrew Stack moved to approve the agenda as amended. Seconded by Alan Klein. The BOC voted unanimously to approve the agenda for the June 26, 2014 Board of Directors meeting as amended.

Alan Klein suggested and the other BOC members agreed that at all future meetings Resident Speakout would be moved before Approval of the Minutes.

Alan Klein suggested a Board Member Comment agenda item at all BOD meetings. This item will appear on the BOC agenda at the June 12, 2014 meeting.

Alan Klein proposed that each Board Member have the opportunity to comment at the end of each meeting what was accomplished, how they felt about it, and any other thoughts they have. This matter will be discussed at the BOC meeting on June 30, 2014.

7. Administrative Items Arising from the BOC Job Description:

(a) Discuss FY 15 Goals and Objectives for President: The BOC reviewed the FY 2015 Strategy Implementation Planning Worksheet drafted by Staff. The BOC discussed the layout of the Worksheet and the time frame for the specific goals and objectives. The BOC asked the President/CEO to draft potential goals for FY 15 and bring them to a future BOC meeting for discussion.

(b) Discuss Potential Worksessions in lieu of Board of Directors Meetings: The BOC discussed worksession topics that might be of interest and how to fit worksessions into the meeting times designated for Board meetings. The BOC agreed to have an initial worksession on CA and the Environment on July 24, 2014.

(c) Approval of FY15 Meeting Dates – Board Operations Committee: Alan Klein moved to approve the FY15 meeting dates for the BOC. Jeanne Ketley seconded. The BOC approved the meeting dates unanimously.

8. Tracking Form: No items were added to the Tracking Form.

9. Talking Points: Alison Mathieson presented the Talking Points.

10. Adjournment: The BOC meeting adjourned at 9:11 p.m.

Respectfully submitted,

Alison Mathieson
Recording Secretary