

**MINUTES  
BOARD OPERATIONS COMMITTEE  
HELD: MARCH 6, 2014**

Approved: March 31, 2014

The regular meeting of the Board Operations Committee was held on Thursday, March 6, 2014 at 8:30 p.m. at the Columbia Association Building. Present were Andrew Stack, Chair; and members Michael Cornell, Brian Dunn, Russ Swatek, and Phil Nelson, President. Also present were Chief Staff Liaisons Jane Dembner and Susan Krabbe. Board Members Cynthia Coyle, Alex Hekimian, Nancy McCord, Tom O'Connor, Gregg Schwind, and Suzanne Waller were also present.

2. **Announcement of Closed/Special Meetings Held/To Be Held:** A closed meeting of the Columbia Association Board of Directors will be held on March 6, 2014 following adjournment of the Board Operations Committee meeting.
3. **Approval of the Agenda:** Russ Swatek moved to approve the agenda; Michael Cornell seconded. The vote to approve was unanimous.
4. **Approval of the Minutes:** Michael Cornell moved to approve the minutes of the February 3, 2014 meeting. Brian Dunn seconded. The vote to approve the minutes was unanimous.
5. **Resident Speakout:** There were no residents for Resident Speakout.
6. **Approval of the Draft Agenda for the March 13, 2014 Board Meeting:** Andrew Stack requested a vote to approve the agenda for the March 13, 2014 Board of Directors meeting as amended. The vote to approve the agenda was unanimous.
7. **Approval of the Draft Agenda for the March 27, 2014 Board Meeting:** Michael Cornell moved to approve the agenda as amended; Brian Dunn seconded. The vote to approve the agenda was unanimous.
8. **End of Year Reports from Board Committees:** Andrew Stack reminded Committee Chairs that end-of-year reports are due.
9. **Board Committee Meeting Structure:** Tom O'Connor reviewed his proposal to alter the Board Committee meeting structure and in particular to break out the Committee meetings from the Board meetings. Suggestions included (i) implementing any changes during the next fiscal year and (ii) dropping the committee system altogether but keeping the Board Operations Committee for setting agendas. Andrew Stack recommended asking Staff to prepare recommendations for discussion at the next Board Operations Committee meeting.
10. **Tracking Form:** Review of tracking form.
11. **Talking Points:** Presented by Alison Mathieson
12. **Adjournment:** The meeting adjourned at 9:30 p.m.

Respectfully submitted,  
Alison Mathieson  
Recording Secretary