

MINUTES
BOARD OPERATIONS COMMITTEE MEETING
HELD: JUNE 29, 2015

Approved August 31, 2015

The regular meeting of the Board Operations Committee was held on Monday, June 29, 2015 at 7:30 p.m. at the Columbia Association Building. Present were BOC members Jeanne Ketley, Dick Boulton, Reginald Avery, and Nancy McCord (on behalf of Andrew Stack) as well as Board members Alan Klein and Nancy McCord. Also present were President/CEO Milton Matthews; General Counsel Sheri Fanaroff (who arrived at 7:34 p.m.); and Chief Staff Liaisons Susan Krabbe, Jane Dembner, and Janet Loughran.

Announcement of Closed/Special Meetings Held/To Be Held: None

Approval of Agenda

The BOC voted unanimously to approve the agenda.

Resident Speakout: None

Approval of Minutes - June 29, 2015

Reginald Avery moved to approve the minutes of the June 29, 2015 BOC meeting. Nancy McCord seconded. The vote to approve was unanimous.

Administrative Items

Update- Suggested Goals and Objectives for President/CEO for FY 16

Mr. Matthews will provide his suggested goals and objectives for FY 16 to the BOC members electronically in July.

Process to Elect the Board Chair and Vice Chair

The BOC discussed the process to elect the Board Chair and Vice Chair, focusing on the ballots, the location in which the ballots are counted, and retention of the ballots after the election.

Mr. Boulton made a motion that, in the future, for secret ballots, there is a ballot with all ten Board members' names listed, with a check box next to each name, and the ballots be counted in the room in the presence of all the Board members. Mr. Avery seconded the motion. The vote to approve was unanimous.

Tracking Forms

The tracking forms for the External Relations, Planning and Strategy, Strategic Implementation, and Board Operations Committees were reviewed and amended. The column entitled 1st Reading will be changed to 1st Discussion on all tracking logs and the TBD designation will be changed to "on-going" on all tracking logs.

Finalize Proposed Agendas for Upcoming Board of Directors Meetings

The BOC reviewed and updated the proposed agendas for the July 9, 2015 and July 23, 2015 Board of Directors meetings. Mr. Avery made a motion to approve the updated agendas. Ms. McCord seconded the motion, which was approved unanimously.

Possible Topics for Future Board Discussions

There were included in the review of the tracking forms for the committees.

Talking Points

The Talking Points were read by Fenise Dunson, recording secretary.

Adjournment

Mr. Avery made a motion, seconded by Ms. McCord, to adjourn the meeting. The motion was approved unanimously and the meeting adjourned at 8:26 p.m.

Respectfully submitted,

Fenise Dunson
Recording Secretary