

MINUTES
BOARD OPERATIONS COMMITTEE MEETING
HELD: JUNE 1, 2015

Approved: June 29, 2015

The regular meeting of the Board Operations Committee was held on Monday, June 1, 2015 at 7:30 p.m. at the Columbia Association Building. Present were BOC members Jeanne Ketley, Andrew Stack, Dick Boulton, Alan Klein, Nancy McCord and Janet Evans for Reginald Avery. Also present were Chief Staff Liaisons Susan Krabbe, Norma Heim, and Janet Loughran and General Counsel Sheri Fanaroff, who arrived at 7:35.

Announcement of Closed/Special Meetings Held/To Be Held: None

Approval of Agenda

The BOC voted unanimously to approve the agenda.

Resident Speakout

(a) Russ Swatek, Long Reach, spoke about the Royal Farms development on Snowden River Parkway and the voting procedure to elect the Board Chair and Vice Chair.

Approval of Minutes March 30, 2015

Andrew Stack moved to approve the minutes of the March 30, 2015 BOC meeting. The vote to approve was 1-0-3.

For: Mr. Stack

Against:

Abstain: Mr. Bolton and Mses Ketley and Dick Boulton and Janet Evans

Administrative Items

Approval of FY 16 Meeting Dates- Board of Operations Committee

Ms. Evans made a motion to approve the FY 16 Meeting Dates of the Board Operations Committee. Mr. Boulton seconded. The vote to approve the meeting dates was unanimous.

Update – Best practices related to codes of conduct and ethics policies of similarly situated non-stock corporations

General Counsel Sheri Fanaroff updated the BOC on the progress on the review of the ethics policies. The law offices of Miles and Stockbridge have been retained in assist in this project.

Board Work Session – June 18, 2015

The BOC discussed possible work session topics. These included recommendations on BOD meeting format, committee structure, the BOD Chair/Vice Chair election process, stakeholder dinner guests, the Inner Arbor and CA relationship, BOD retreat results and implementation, the ethics policies update, the process for the CA President/CEO's annual review, the noise ordinance rules and Merriweather Post Pavilion. An agenda will be created for the work session.

Topics for Discussion at Future Board Operations Committee Meetings

The BOC decided that the work session discussion and results would yield the future topics of discussion of the committee meetings.

Tracking Forms

The tracking forms for the committees were reviewed.

Finalize Proposed Agenda for upcoming Board of Directors Meeting

Review Proposed Draft of June 25, 2015

The BOC reviewed the latest draft agenda for the June 25, 2015 Board of Directors meeting and noted the projected ending time of approximately 10:00 p.m. The amended agenda was approved unanimously.

Talking Points: Talking points were given by Recording Secretary Fenise Dunson.

Adjournment: The meeting adjourned at 8:32 p.m.

Respectfully Submitted,

Fenise Dunson
Recording Secretary