



**Columbia Association HAFAC
DRAFT Minutes**

Meeting Date & Location	8/26/2014 7pm Columbia Association HQ Board Room
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Attendance

X	Walter Barnes	X	Vicki Burns		
X	Chadi Groome	X	Megan Cooperman		
X	Harry Glass	X	Marc Kolp		
X	Mary Helen Sprecher	X	Steve Mendelsohn		
X	Cathy Weiss	X	Milton Matthews		
X	Kevin Simpson	X	Emily Talbot		
X	Leslie Flynn				

Time	Topic	Discussion/Action
7:00pm	Stroll to Haven Sales Center Haven presentation and discussion with Emily	<ul style="list-style-type: none"> • Emily provided a tour of the Haven Sales Center and the veranda outside the Haven on the Lake construction site. • Emily provided overview of Haven progress and answered questions from the Committee.
	Review Agenda Review & Acceptance of 04/22/14 Minutes Member Speak Out	<ul style="list-style-type: none"> • Meeting called to order 7:57pm. • Walter: thanked Emily for Haven tour and welcomed Milton Matthews. • Agenda approved as amended. • January meeting Minutes to be reviewed at next meeting. • Minutes of 04/22/14 approved.
	Committee Focus for FY 15	<ul style="list-style-type: none"> • HAFAC Annual Report for FY 15 reviewed: <ul style="list-style-type: none"> - Harry: queried user input to shutdown upgrades (e.g. equipment). Staff clarified that member-staff input is part of process for evaluating new equipment prior to purchasing commitment. - Other input provided from Committee members. - AI: Steve will update document with Committee input. • Committee Charter: <ul style="list-style-type: none"> - Committee to review and input edits, vote on changes then send to S&F Committee and ERC for review and approval. - Annual Charge: <ul style="list-style-type: none"> o Milton provided insight on CA Board's thinking behind this – creating a “meaningful experience” for volunteer committee groups. - The Committee may consider meetings regularly as needed.



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		<ul style="list-style-type: none"> • AI: Marc to send out Charter and Annual Report documents to the Committee members. • AI: All members to provide feedback on the Charter and Annual Report by October 15th.
	<p>Request a “salary/compensation” study of CA’s Fitness Class instructors compared to that of other Fitness Clubs or venues.</p>	<ul style="list-style-type: none"> • A compensation study was requested by Cathy. • CA staff confirmed that this study has already been completed. A plan and system for staff salaries is being finalized. Benefits and non-compete agreements have been taken into account. • Marc: kudos to Megan, Vicki and Committee on this.
	<p>Discuss renovations to TSSSC Arena during its 8 week closure and its impact on displacement of Fitness Clubs and other activities.</p>	<ul style="list-style-type: none"> • Arena re-flooring 50% complete, locker rooms updated, DJ area and new stages for instructors have been installed. IFB for new carpet has gone out. • Paint – next year, screens – year after that. No funding available for walking tracking. • Class moves: only the arena classes have been moved, mostly to Columbia Gym. Most times exactly the same. One class held at Athletic Club – 65 places available.
	<p>FY 15-16 Operating and Capital Budget Update</p>	<ul style="list-style-type: none"> • Owen Brown and Hobbit’s Glen Clubhouses discussed. • AC exterior renovation: additional items may need to be taken in to consideration; architectural/engineering firm to review. • FY 16 CG roof funding approved. • \$250K set aside for SSC pool area. Funding may be diverted to a blend of other Aquatics projects.
	<p>Updates: Columbia Athletic Club Supreme Sports Club Columbia Gym Group Fitness</p>	<ul style="list-style-type: none"> • Group Fitness: <ul style="list-style-type: none"> – Record outdoor class season – Discussion of MyRide cycle class launch – Louis Van Amstel LaBlast dance program and master class • Club shutdown improvements and upgrades work discussed. • Programs and events at Columbia Gym discussed.
	<p>Comments</p>	<ul style="list-style-type: none"> • Milton planning to attend many different committee meetings. • Next meeting: discuss \$550k funding for Fitness.
	<p>New Business</p>	<p>Reminder on CA Summer Picnic.</p>
<p>9:30pm</p>	<p>Adjournment</p>	



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Time	Topic	Discussion/Action
	<i>Next meeting scheduled 11/5/14 at 7:00pm</i>	The Board Room, CA Headquarters

Summary: Action Items

AI #:	Action:	Assigned:	Target Date:	Status:
082614-1	Update HAFAC Annual Report document with committee input.	Steve	10/30/2014	Complete.
082614-2	Send out Charter and Annual Report documents to the Committee members.	Marc	9/1/2014	Complete.
082614-3	All members to provide feedback on the Charter and Annual Report.	All	10/15/2014	Complete.

Note: The action item number (meeting date and number) corresponds to the date of the meeting where the action stems from and a number.