



**Columbia Association Sport & Fitness Advisory Committee
DRAFT Minutes**

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| Meeting Date & Location | 01/13/2015 7pm Small Conference Room, Columbia Association Headquarters |
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Attendance

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|----------|-----------------|----------|----------|----------------|--------|
| X | Carlton Haywood | CAAC | X | Chris Ward | Golf |
| X | Keith Heilveil | Golf | | Ben Clements | Green |
| X | Don Fitzgerald | Green | | Chadi Groome | HAFAC |
| | Walter Barnes | HAFAC | X | Leo Bruette | Tennis |
| X | Bob Berlett | Tennis | X | Robyn Scott | Staff |
| X | Marc Kolp | Sr Staff | X | Nick Mooneyhan | Staff |
| | | | X | Joan Lovelace | Staff |

| Time | Topic | Discussion/Action |
|---------------|---|---|
| 7:00pm | <ul style="list-style-type: none"> • Review Agenda • Review & Acceptance of 10/06/14 Minutes | <ul style="list-style-type: none"> • Agenda reviewed and approved • Minutes reviewed and approved. |
| | <p>Old Business:</p> <ul style="list-style-type: none"> • Status of action items from last meeting: <ul style="list-style-type: none"> ○ Sport & Fitness Advisory Committee Annual Charge Drafted ○ Letter of Support for Budget to BOD ○ Letters of Support for Budget from Sub-Committees ○ Utilization of CA Monthly for Advisory Committee News | <ul style="list-style-type: none"> • AI: Budget support letter to the Board from S&F Advisory Committee to be finalized (AI 011315-01). |
| | <p>New Business:</p> <ul style="list-style-type: none"> • Building Assessment Surveys for Sport & Fitness Facilities (Marc) | <ul style="list-style-type: none"> • Schedule for comprehensive facility assessments on all aging CA properties will be created by Construction department; facilities will be prioritized by usage and need. • Columbia Athletic Club assessment to be completed in FY 16. • Swim Center Assessment posted online for review. |
| | <p>Committee Reports:</p> <ul style="list-style-type: none"> • Tennis: Leo and Bob • Aquatics: Carlton • Golf / Green: Don, Chris and Keith | <p>Tennis:</p> <ul style="list-style-type: none"> • New tennis facility plans at Turf Valley. • Winter leagues: good use of courts on weekends when little block time booked. |



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| | <ul style="list-style-type: none"> • Health & Fitness: Marc | <ul style="list-style-type: none"> • Viability of new CA Tennis facility at different locations discussed. <p>Aquatics:</p> <ul style="list-style-type: none"> • 1/15 Aquatics work session discussed. • Lane scheduling challenge: heavy usage morning and evening for incompatible usage types. • Lifeguarding issues for extended outdoor pool season discussed. <p>Golf:</p> <ul style="list-style-type: none"> • Discussion on new Fairway Hills permanent pavilion structure. • Golf course neighbor has recently caused prevention of alcohol sales off beverage cart at FH. Committee support needed to reinstate alcohol sales. AI: Golf Committee to draft letter of support to Board for sale of alcohol at Fairway Hills (AI 011315-02). <p>Green:</p> <ul style="list-style-type: none"> • Courses closed two week due to snow, Golf Maintenance plows other S&F facilities. The team is also completing winter projects. • New FH teaching pavilion built, on budget. Hobbit's Glen teaching pavilion could do with replacement/improvement. • FH bank/bridge stabilization project update – bank stabilization a major long term need. • Committee revitalization currently happening. <p>HAFAC:</p> <ul style="list-style-type: none"> • Successful work session on the proposed budget and preserving funding for fitness facilities in FY16. • Biggest Winner kick-off this weekend (1/18). • Personal Training Department restructure update. |
| | <p>CA Report:</p> <ul style="list-style-type: none"> • Hobbit's Glen Clubhouse • Haven on the Lake • Ice Rink, SportsPark, Horse Center updates • CA Board/ CA President | <p>Hobbit's Glen Clubhouse:</p> <ul style="list-style-type: none"> • Landscaping in early spring, interior is progressing. Expected mid-March completion with April 1 opening. • Turnhouse: completed. Good option for tennis players at the Racquet Club. Potential for touch-screen ordering from courts. • The Racquet Club will be refurbished to tie in with new Clubhouse décor scheme. <p>Haven:</p> <ul style="list-style-type: none"> • Update on December/January openings. |



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| | | <ul style="list-style-type: none"> Memberships over 800. Horse Center: <ul style="list-style-type: none"> Replacement roof soon. Ice Rink: <ul style="list-style-type: none"> Great season – at capacity throughout season so far. Discussion on expansion/upgrade of Ice Rink. CA Board/President: <ul style="list-style-type: none"> FY 16 proposed budget moved to full Board discussion on 1/22. May be finalized in early February. All new S&F proposals were straw-polled. Question on ERC liaison (Nancy McCord). Update on Headquarters building move. |
| | Recap Follow-up Items | |
| | Set Next Meeting & Adjournment | |
| | <i>Next meeting scheduled</i> | Tuesday 05/05/2015, 7pm, Hobbit's Glen Clubhouse |

Summary: Action Items

| AI #: | Action: | Assigned: | Target Date: | Status: |
|-----------|---|---------------------------------------|--------------|--------------|
| 100614-03 | Sport & Fitness Advisory Committee to draft letter summarizing sub-committee support to budget items. | Marc Kolp | 12/01/14 | Completed. |
| 011315-01 | Finalize budget support letter to the Board. | Carlton Haywood/Bob Berlett/Marc Kolp | 02/06/15 | In progress. |
| 011315-02 | Golf Committee to draft letter of support for sale of alcohol at Fairway Hills. | Chris Ward/Marc Kolp | 02/10/15 | In progress. |

Note: The action item number (meeting date and number) corresponds to the date of the meeting where the action stems from and a number.