



March 29, 2016

To: Reginald Avery
Dick Boulton
Chao Wu
Milton W. Matthews

From: Andrew C. Stack, Board Chair

cc: Columbia Association Board of Directors
Jane Dembner, Governance Chief of Staff
Sheri Fanaroff

Subject: Board Operations Committee Meeting – April 4, 2016 at 7:30 p.m. – CA Board Room–6310 Hillside Court, Suite 100, Columbia, MD 21046

AGENDA

1. Call to Order (Announce Directors in Staff in Attendance)
2. Announcement of Closed/Special Meetings Held/To Be Held **1 min.**
3. Approval of Agenda **1 min.**
4. Resident Speakout
5. Approval of Minutes **February 29, 2016** **2 min.**
6. Board Operations Committee Action
 - a. Consent Agenda
 - i. Approval of Draft Minutes of the April 9, 2015 Closed Meeting of the Board Operations Committee **1 min.**
 - ii. Approval of the General Counsel's Recommendations to Release Closed Meeting Minutes **1 min.**
7. Administrative Items **35 min.**
 - a. Review End-of-Year Report – Board Operations Committee
 - b. Review Documentation re: Adopting the Proposed New Board Committee Structure
8. Finalize Proposed Agendas for upcoming Board of Directors Work Session and Meeting **30 min.**
 - a. Review Proposed Draft – April 14, 2016 – BOD Work Session
 - b. Review Proposed Draft – April 28, 2016 – BOD Meeting
9. Review BOC Tracking Form **5 min.**
10. Review Log of Items for Upcoming BOD Work Sessions/Meetings **5 min.**
11. Talking Points **2 min.**
12. Adjournment – Approximately 9:10 p.m.