



May 6, 2016

To: Columbia Association Board of Directors
Village Board Chairs
Village Managers
Members of the Press
CA Management

A Meeting of the Board of Directors will be held on Thursday, May 12, 2016 at Columbia Association Headquarters, 6310 Hillside Court, Suite 100, Columbia, MD 21046 immediately following the meeting of the Members of Columbia Association which begins at 7:30 pm.

AGENDA

1. Call to Order
2. Approval of Agenda
3. Resident Speakout
4. Election of Chair and Vice Chair of Columbia Association's Board of Directors
5. Appointments to Committees
6. Selection of Columbia Association Representatives to the Inner Arbor Trust Board of Directors
7. Election of Officers of Columbia Association
8. Approval of BOD Work Session and Meeting Dates in FY 17
9. Adjournment

Next Board Meeting

Thursday, May 26, 2016

ARRANGEMENTS FOR AN INTERPRETER FOR THE HEARING IMPAIRED CAN BE MADE BY CALLING 410-715-3111 AT LEAST THREE DAYS IN ADVANCE OF THE MEETING.



**COLUMBIA ASSOCIATION, INC.
MEETING OF DIRECTORS**

Held: May 12, 2016

Election of Chair and Vice-Chair of the Board

RESOLVED, that _____ is elected as Chair of the Board of Directors of Columbia Association, Inc. for the period from May 12, 2016 until the election of his/her successor at the Board organizational meeting to be held on May 11, 2017 and

FURTHER RESOLVED that _____ is elected as Vice-Chair of the Board of Directors of Columbia Association, Inc. for the period from May 12, 2016 until the election of his/her successor at the Board organizational meeting to be held on May 11, 2017.



APPOINTMENTS OF DIRECTORS TO BOARD COMMITTEES

Worksheet

	<u>FY 16</u>	<u>FY 17</u>
<u>Audit Committee</u>		
Members	Reginald Avery Gregg Schwind Chao Wu	_____
Resident Expert	James Young	James Young
Resident Expert	Edward Berman	Edward Berman
President/CEO**	Milton W. Matthews	Milton W. Matthews
Chief Staff Liaison**	Jackie Tuma	Jackie Tuma
 <u>Risk Management Committee</u>		
Chair	Susan Krabbe	Susan Krabbe
President/CEO	Milton W. Matthews	Milton W. Matthews
Member	Reginald Avery	_____
Member	Janet Evans	_____
Member	Gregg Schwind	_____
Resident Expert	Richard Shaw	Richard Shaw
 <u>Board Operations Committee</u>		
CA Board of Directors Chair	Jeanne Ketley / Andrew Stack	_____
CA Board of Directors Vice Chair	(n/a)	_____
President/CEO	Milton W. Matthews	Milton W. Matthews
Board Members* 1 & 2	(n/a)	_____
<u>Tuesday, May 31, 2016 & Tuesday, July 5, 2016</u>		_____
Board Members* 3 & 4	(n/a)	_____
August 29, 2016 & October 3, 2015		_____
Board Members* 5 & 6	(n/a)	_____
October 31, 2016 & November 28, 2016		_____
Board Members* 7 & 8	(n/a)	_____
<u>Tuesday, January 3, 2017 & January 30, 2017</u>		_____
Board Members* 1 & 2	(n/a)	_____
February 27, 2017		_____
Board Members* 3 & 4	(n/a)	_____
April 3, 2017		_____
Governance Chief of Staff**	Jane Dembner	Jane Dembner
Chief Staff Liaison**	Janet Loughran	Janet Loughran

*These are Board members other than the Chair and Vice Chair.

**The Governance Chief of Staff and Chief Staff Liaisons attend designated committee meetings, but are not members of the designated committees. The President/CEO attends meetings of the Audit Committee, but is not a member of the Committee.



**COLUMBIA ASSOCIATION, INC.
MEETING OF DIRECTORS**

Held: May 12, 2016

**Selection of Representatives of Columbia Association, Inc. to
the Inner Arbor Trust, Inc. Board of Directors**

RESOLVED, that _____ and _____
are selected as representatives of Columbia Association, Inc. to the Inner Arbor
Trust, Inc. Board of Directors for the period from May 12, 2016 until their
successor(s) is/are selected by Columbia Association's Board of Directors.



**COLUMBIA ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS**

Held: May 12, 2016

RESOLUTION

BE IT RESOLVED, that the Board of Directors hereby reappoints the following slate of officers for Columbia Association, Inc. as of May 12, 2016:

Milton W. Matthews, President/CEO
Susan Krabbe, Vice President
Sheri V. G. Fanaroff, Secretary
Don Van Deusen, Assistant Secretary, and

BE IT RESOLVED, that the Board of Directors hereby removes Paul Papagjika as Treasurer of Columbia Association, Inc. as of May 12, 2016, and

BE IT RESOLVED, that the Board of Directors hereby appoints Mary Lynn Schwartz as Treasurer of Columbia Association, Inc. as of May 12, 2016.

Approved by the CA Board of Directors on _____

BIO OF MARY "LYNN" SCHWARTZ

Lynn Schwartz began work for the Columbia Association as Director of Finance on January 4, 2016. Lynn is an accomplished financial and administrative executive who has worked in a variety of industries for both privately-held and public companies. She began her career in public accounting with KPMG. Her most recent roles were in the telecom industry, including serving as Corporate Controller for a portfolio of rural broadband companies owned by a private equity firm in New York. She managed two field accounting teams and led the corporate strategic planning, financial reporting, audit, tax, cash management, risk management and human resources functions for 9 rural companies located in 7 different states.

Lynn's strengths include her ability to convert strategic vision and opportunities into actionable plans and budgets that result in productivity and profitability improvement across an organization. She is a "hands on", detail-oriented team leader who has high expectations of herself and of those who report to her.

Notable is her ability to quickly learn and contribute in environments that are new to her. Lynn has been successful in four different highly regulated industries, each with significantly different accounting and financial reporting requirements, strategic objectives, economic and governmental influences and management styles.

Lynn is a CPA and holds an MBA from Loyola College in Maryland. She was Treasurer for the Greater Baltimore YWCA Board of Directors for over 20 years and served in various PTA and Booster Club roles in Ellicott City. Lynn recently relocated to Columbia where she is looking forward to getting active in her new community and taking advantage of everything that Columbia has to offer!



DATE: May 3, 2016
TO: Columbia Association Board of Directors
FROM: Janet F. Loughran, Chief Staff Liaison, Board Operations Committee
SUBJECT: **Schedule of CA Board Work Sessions and Meetings for FY 17**

Following is the proposed schedule of dates for Columbia Association's Board of Directors work sessions and meetings in FY 17.

Thursday, May 12, 2016 (Organizational Meetings)
Thursday, May 26, 2016 (Board Meeting)

Thursday, June 9, 2016 (Board Work Session)
Thursday, June 23, 2016 (Board Meeting)

Thursday, July 14, 2016 (Board Work Session)
Thursday, July 28, 2016 (Board Meeting)

There will be no Board work sessions or meetings in August. Enjoy the summer break.

Thursday, September 8, 2016 (Board Work Session)
Thursday, September 22, 2016 (Board Meeting)

Thursday, October 13, 2016 (Board Work Session)
Thursday, October 27, 2016 (Board Meeting)

Thursday, November 10, 2016 (Combined Board Work Session and Meeting)

Thursday, December 8, 2016 (Combined Board Work Session and Meeting)

Thursday, January 12, 2017 (Board Work Session)
Thursday, January 26, 2017 (Board Meeting)

Thursday, February 9, 2017 (Board Work Session)
Thursday, February 23, 2017 (Board Meeting)

Thursday, March 9, 2017 (Board Work Session)
Thursday, March 23, 2017 (Board Meeting)

Thursday, April 13, 2017 (Board Work Session)
Thursday, April 27, 2017 (Board Meeting)

Approved by the CA Board of Directors on _____