

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42

DRAFT MINUTES
BOARD OPERATIONS COMMITTEE MEETING
HELD: July 5, 2016

To be approved August 29, 2016

The regular meeting of the Board Operations Committee was held on Tuesday, July 5, 2016 at 7:30 p.m. at Columbia Association headquarters. Present were BOC members Andrew Stack, Dick Boulton, Janet Evans, Milton W. Matthews, and Chao Wu. Also present were Board Member Nancy McCord; Vice President and CFO Susan Krabbe; General Counsel Sheri Fanaroff; and Chief Staff Liaison Janet Loughran.

1. Call to Order

The meeting was called to order at 7:30 p.m. by the Chairman, Andrew Stack.

2. Announcement of Closed/Special Meetings Held/To Be Held: None

3. Approval of Agenda

Ms. Evans moved to approve the agenda. Mr. Boulton seconded. The motion was approved unanimously.

4. Resident Speakout: No residents were present.

5. Approval of Minutes: May 31, 2016

Mr. Boulton moved to approve the minutes of the May 31, 2016 meeting. Ms. Evans seconded the motion. The vote to approve the minutes was 3-0-1.

For: Messrs. Boulton and Stack; and Ms. Evans

Against: None

Abstain: Mr. Wu

6. Administrative Items:

(a) President/CEO'S Proposed FY 17 Goals and Objectives

Mr. Stack called the BOC members' attention to the President/CEO's five proposed goals for FY 2017, all of which are linked to CA's strategic plan. BOC members were in favor of the proposed goals, but inquired if quantifiable measures could be included. The anticipated completion date for the goals is March 31, 2017, which allows the Board to conduct the President/CEO's evaluation in April 2017.

Action: Mr. Stack will send the five proposed goals to the Board members and ask for their feedback. The Board Operations Committee will vote on the proposed goals at its August 29, 2016 meeting.

43 **7. Finalize Proposed Agendas for Upcoming Board of Directors Work Session and**
44 **Meeting:**

45 **(a) Review of Draft Agenda - July 14, 2016 Board Work Session**

46 The BOC discussed the draft agenda for the July 14, 2016 Board Work Session and
47 made changes to the time allocations for the Village Identification Signage Design
48 and the Affordable Housing topics. A special Board of Directors meeting following
49 adjournment of the work session was added for the purpose of voting on the
50 Affordable Housing topic.

51 **Action:** Mr. Wu moved to approve the revised agenda. Ms. Evans seconded the
52 motion, which was approved unanimously.

53

54 **(b) Review of Draft Agenda - July 28, 2016 Board Meeting**

55 Mr. Stack asked that the time allocation for discussion of financial reports be
56 increased to 15 minutes and the time allocation for discussion on the village
57 identification signage be increased to 30 minutes. The vote on affordable housing
58 was deleted since it will be held on July 14, 2016.

59 **Action:** Mr. Boulton moved to approve the revised agenda. Ms. Evans seconded the
60 motion, which was approved unanimously.

61

62 **8. BOC Tracking Form:** The BOC Tracking Form was reviewed.

63

64 **9. Review log of items upcoming BOD work Sessions/Meetings:** The log was reviewed.

65

66 **10. Talking Points:** The Talking Points were read by Chief Staff Liaison Janet Loughran.

67

68 **11. Adjournment:** The meeting adjourned at 8:20 p.m.

69

70 Respectfully submitted,

71

72 Janet Loughran

73 Chief Staff Liaison