



September 27, 2016

To: Dick Boulton
Brian Dunn
Nancy McCord
Milton W. Matthews

From: Andrew C. Stack, Board Chair

cc: Columbia Association Board of Directors
Sheri Fanaroff

Subject: **Board Operations Committee Meeting – Monday, October 3, 2016 at 7:30 p.m. – CA Board Room – 6310 Hillside Court, Suite 100, Columbia, MD**

AGENDA

1. Call to Order
2. Announcement of Closed/Special Meetings Held/To Be Held **1 min.**
3. Approval of Agenda **1 min.**
4. Resident Speakout
5. Approval of Minutes **August 29, 2016** **2 min.**
6. Administrative Items **55 min.**
 - a. Planning for the President/CEO's Mid-Year Review
 - b. Review Ethics, Conflicts of Interest, and Whistleblower Policies
 - i. Code of Business Conduct and Ethics
 - ii. Conflicts of Interest Policy
 - iii. Whistleblower Policy
 - iv. Code of Business Conduct and Ethics, Conflicts of Interest Policy Special Requirements for Members of the Board of Directors
7. Finalize Proposed Agendas for upcoming Board of Directors Work Session and Meeting **30 min.**
 - a. Review Proposed Draft – October 13 Board Work Session
 - b. Review Proposed Draft – October 27 Board Meeting
8. Review BOC Tracking Form **5 min.**
9. Review Log of Items for Upcoming BOD Work Sessions and Meetings **5 min.**
10. Talking Points **2 min.**
11. Adjournment – Approximately 9:30 p.m.