



**DATE:** January 6, 2017  
**TO:** CA Board of Directors  
**FROM:** Andrew C. Stack  
**SUBJECT:** **Board Representatives – February 27, 2017 and April 3, 2017  
Board Operations Committee Meetings**

In accordance with the CA Board of Directors governing documents approved on April 28, 2016, a rotation schedule for the remaining eight Board members (exclusive of the chair and vice chair) to serve on the Board Operations Committee (BOC) throughout the fiscal year was approved on May 12, 2016.

The approved schedule listed the rotation members for the first eight meetings of the BOC and called for rotation members for the remaining two BOC meetings to be selected later in the fiscal year.

At its meeting on January 3, 2017, the Board Operations Committee discussed methods by which Board members could be selected for the remaining two BOC meetings in FY 2017 - February 27, 2017 and April 3, 2017. The Board may wish to consider two options to fill the openings:

- (1) Select two members to serve at both the February 27 and April 3 BOC meetings;  
or
- (2) Select two members to serve at the February 27 BOC meeting and two different members to serve at the April 3 BOC meeting.

Once the Board selects an option, it could ask for volunteers to serve at the meetings. If more than the needed number of BOD members volunteer, names could be put in a container and a drawing held to select the number of BOD members to serve.

The Board will discuss these options at its January 12, 2017 work session. Once the option is chosen, the Board will select the appropriate number of members at its January 26, 2017 meeting.