

MINUTES
BOARD OPERATIONS COMMITTEE MEETING
HELD: February 27, 2017

Approved April 3, 2017

The regular meeting of the Board Operations Committee was held on February 27, 2017 at Columbia Association headquarters. Present were BOC members Andrew Stack, Milton W. Matthews, Dick Boulton, Reginald Avery, and Janet Evans. Also present were Vice President and CFO Susan Krabbe, General Counsel Sheri Fanaroff, and Chief Staff Liaison Janet Loughran.

1. Call to Order

The meeting was called to order at 7:35 p.m. by the chairman, Andrew Stack.

2. Announcement of Closed/Special Meetings Held/ To Be Held: None

3. Approval of Agenda: Ms. Evans moved and Mr. Avery seconded to approve the agenda. The agenda was approved unanimously.

4. Resident Speakout: None

5. Approval of Minutes -January 30, 2017

Mr. Avery moved to approve the minutes of the January 30, 2017 meeting. Ms. Evans seconded.

Action: The vote to approve the minutes was 2-0-3.

For: Messrs. Stack and Boulton.

Against: None

Abstain: Messrs. Avery and Matthews and Ms. Evans.

6. Administrative Items: None

7. Finalize Proposed Agendas for upcoming Board of Directors Work Session and Meeting

(a) Review Draft Agenda-March 9, 2017 Board Work Session

The BOC discussed the proposed draft for the March 9, 2017 BOD Work Session. Mr. Stack explained that work session approximate ending time had been extended to ensure adequate time for item 6(a) Presentation-Village Center Revitalization. He also noted information would be provided about an easement request from Howard County for water main installation at the intersection of Broken Land Parkway and Cradlerock Way [item 6(d)].

Ms. Evans asked that an easement summary cover sheet be included with easement request documents that provided the following information:

1. Who is asking for the easement?
2. Why is the easement being requested?

3. Where is the easement located?
4. Are there other options and if so, what are they?
5. Who will be impacted by the easement?

Ms. Evans asked if there would be documentation provided for item 6(b) Review Changes to Board Governance System. Mr. Stack stated that he has started compiling received suggestions and will ask for more board suggestions via email. All suggestions received will be included in the meeting materials packet.

Action: Mr. Avery moved to approve the proposed agenda for the March 9, 2017 BOD Work Session. Ms. Evans seconded the motion. The BOC approved the draft agenda unanimously.

(b) Review Draft Agenda-March 23, 2017 Board Meeting

The BOC discussed the proposed draft agenda for the March 23, 2017 Board Meeting.

Action: Ms. Evans moved to approve the draft agenda for the March 23, 2017 Board Meeting. Mr. Avery seconded. The BOC approved the draft agenda unanimously.

- 8. BOC Reviewed the Tracking form:** The BOC reviewed the tracking form.
- 9. Review Log of Items for Upcoming BOD Work Sessions and Meetings:** No changes were made.
- 10. Talking Points:** The Talking Points were read by Recording Secretary Fenise Dunson.
- 11. Adjournment:** The meeting adjourned at 7:49 p.m.

Respectfully submitted,

Fenise Dunson
Recording Secretary