

MINUTES  
BOARD OPERATIONS COMMITTEE MEETING  
Tuesday, May 30, 2017

Approved August 21, 2017

The regular meeting of the Board Operations Committee (BOC) was held on Tuesday, May 30, 2017 at Columbia Association headquarters. Present were BOC members Andrew Stack, Dick Boulton, Milton W. Matthews, Nancy McCord and Shari Zaret. Also present were Board Member Virginia Thomas, Vice President and CFO Susan Krabbe, General Counsel Sheri Fanaroff, and Chief Staff Liaison Janet Loughran.

**1. Call to Order**

The meeting was called to order at 7:32 p.m. by the chairman, Andrew Stack.

**2. Announcement of Closed/Special Meetings Held/ To Be Held: None**

**3. Approval of Agenda:** Mr. Boulton moved and Ms. McCord seconded to approve the agenda. The motion was approved unanimously.

**4. Resident Speakout: None**

**5. Approval of Minutes - April 3, 2017**

Mr. Boulton moved to approve the minutes of the April 3, 2017 meeting. Mr. Matthews seconded.

**Action:** The vote to approve the minutes was 4-0-1.

For: Messrs. Stack, Boulton, and Matthews, and Ms. McCord

Against: None

Abstain: Ms. Zaret

**6. Administrative Items**

**(a) Dates of Board Operations Committee Meetings**

Mr. Stack called the Committee's attention to the schedule of Board Operations Committee meetings in FY 2018. He noted one change to the published schedule – the meeting originally scheduled for Monday, December 4, 2017 will be held on Monday, November 27, 2017. A closed meeting of the Board of Directors is anticipated to be held on November 27 following adjournment of the BOC meeting.

**7. Finalize Proposed Agendas for upcoming Board of Directors Work Session and Meeting**

**(a) Review Proposed Agenda – June 8, 2017 Board of Directors Work Session**

The BOC reviewed the proposed agenda for the June 8, 2017 Board of Directors Work Session. Changes were made to the time allocations for Items 6(a), Discuss President/CEO's Proposed Goals and Objectives for FY 2018 (25 minutes); 6(b), Review

CA Dashboard (25 minutes); and 6(c), Land Transfer and Easements to Howard County (40 minutes).

**Action:** Ms. McCord moved to approve the proposed agenda for the June 8, 2017 Board of Directors Work Session. Ms. Zaret seconded. The BOC approved the proposed agenda unanimously.

**(b) Review Proposed Agenda – June 22, 2017 Board of Directors Meeting**

The BOC reviewed the proposed agenda for the June 22, 2017 Board of Directors Meeting. Minor syntax changes were made to the names of two topics.

**Action:** Ms. Zaret moved to approve the proposed agenda for the June 22, 2017 Board of Directors Meeting. Mr. Matthews seconded. The BOC approved the proposed agenda unanimously.

**(c) Review Proposed Agenda – July 13, 2017 Board of Directors Work Session**

The BOC reviewed the proposed agenda for the July 13, 2017 Board of Directors Work Session. No changes were suggested.

**Action:** Mr. Boulton moved to approve the proposed agenda for the July 13, 2017 Board of Directors Work Session. Mr. Matthews seconded. The BOC approved the proposed agenda unanimously.

**(d) Review Proposed Agenda – July 27, 2017 Board of Directors Meeting**

The BOC reviewed the proposed agenda for the July 27, 2017 Board of Directors Meeting. No changes were suggested.

**Action:** Mr. Boulton moved to approve the proposed agenda for the July 27, 2017 Board of Directors meeting. Ms. Zaret seconded. The BOC approved the proposed agenda unanimously.

**8. Talking Points:** The Talking Points were read by Chief Staff Liaison Janet Loughran.

**9. Adjournment:** The meeting adjourned at 8:26 p.m.

Respectfully Submitted,

Janet F. Loughran  
Chief Staff Liaison