



June 20, 2017

To: Audit Committee Members
Janet Evans
Nancy McCord
Gregg Schwind
Edward Berman
James Young

Cc: Milton W. Matthews, President/CEO
Members of the Columbia Association Board of Directors

From: Jackie Tuma, Chief Staff Liaison

The Audit Committee of the Columbia Association Board of Directors will meet on Monday, June 26, 2017 at Columbia Association Headquarters, 6310 Hillside Court, Columbia, MD 21046 at 7:30 p.m.

AGENDA

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| 1. Call to order | 1 min |
| 2. Approval of agenda | 2 min |
| 3. Resident speakout | 5 min |
| 4. Approval of minutes: <u>March 20, 2017</u> | 5 min |
| 5. Election of committee chair and vice chair (no backup) | 5 min |
| 6. Review of charters | 15 min |
| a) Memo re: Review of Office of Internal Audit Mission Statement and Charter and review/reauthorization of Audit Committee Charter | |
| b) Review of Office of Internal Audit Mission Statement and Charter (with proposed revisions) | |
| c) Motion to recommend to the Board of Directors that it approve the Office of Internal Audit Mission Statement and Charter as amended (no backup) | |
| d) Review and reauthorization of the Audit Committee Charter | |
| 7. Motion to close for the purpose of reviewing several internal audit reports and consultation with staff personnel on legal matters in accordance with HOA Section 11B-111.(4)(i,iv) | 80 min |
| 8. Committee Tracking Form (open meeting) | 5 min |
| 9. Adjournment – 9:28 p.m. | |

Next Audit Committee Meeting:

Wednesday, July 26, 2017

ARRANGEMENTS FOR AN INTERPRETER FOR THE HEARING IMPAIRED CAN BE MADE BY CALLING 410-715-3111 AT LEAST TWO DAYS IN ADVANCE OF THE MEETING.