

1 **DRAFT**
2 **Minutes of the**
3 **BOARD OF DIRECTORS MEETING**
4 **Held: May 11, 2017**

5
6 To be approved: June 22, 2017
7

8 A meeting of the Columbia Association Board of Directors was held on Thursday, May 11, 2017 at Columbia
9 Association headquarters. Present were members Dick Boulton, Lin Eagan, Janet Evans, Alan Klein, Nancy
10 McCord, Gregg Schwind, Andrew Stack, Virginia Thomas, Chao Wu, and Shari Zaret. Also present were CA
11 Vice President & Chief Financial Officer Susan Krabbe, General Counsel Sheri Fanaroff, and Executive
12 Assistant Janet Loughran.
13

14 **1. Call to Order:** The Board of Directors Meeting was called to order at 7:58 p.m. by CA Board Chair
15 Andrew Stack.
16

17 **2. Approval of Agenda:**

18 **Action:** Ms. McCord moved to approve the agenda; Mr. Wu seconded the motion, which was approved
19 unanimously.
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21 **3. Resident Speakout:** No residents signed up for Resident Speakout.
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23 **4. Election of Chair and Vice Chair of the CA Board of Directors**

24 Mr. Boulton nominated Mr. Stack to be Board Chair. Ms. McCord seconded the nomination. There were no
25 additional nominations. Unopposed, Mr. Stack became Chair of the Board of Directors for FY 18.
26

27 Ms. McCord nominated Mr. Boulton to be Board Vice Chair. Mr. Wu seconded the nomination. There were
28 no additional nominations. Unopposed, Mr. Boulton became Vice Chair of the Board of Directors for
29 FY 18.
30

31 **5. Appointments to Committees**

32 **Audit Committee:** To ensure continuity on the Audit Committee, Mr. Stack asked Ms. McCord and Ms.
33 Evans, who were members in FY 17, if they wished to continue serving. Both agreed to continue their
34 membership on the committee in FY 18. Mr. Schwind expressed interest in serving as the third Board
35 member on the Committee. There were no other nominees, and all three were appointed.
36

37 **Risk Management:** Mr. Stack asked Mr. Wu, who was a member of the committee in FY 17, if he wished
38 to continue serving. He agreed to continue his membership on the committee in FY 18. Mr. Schwind, a
39 member of the committee in FY 17, declined to continue his membership in FY 18. Mmes. Eagan and Zaret
40 expressed interest in serving as the second and third Board members on the Committee. There were no
41 other nominees, and all three were appointed.
42

43 **Board Operations Committee:** The Board Chair and Vice Chair, together with the CA President/CEO,
44 will be sitting members of the Board Operations Committee. The remaining eight Board members drew
45 numbers for rotating membership on the BOC for the four meetings to be held in FY 18. Following is the
46 rotation schedule:
47

48 Meeting 1: Nancy McCord and Shari Zaret
49 Meeting 2: Lin Eagan and Gregg Schwind
50 Meeting 3: Alan Klein and Virginia Thomas
51 Meeting 4: Chao Wu and Janet Evans
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53 **Board Member Liaisons to Advisory Committees**

54 Mr. Stack asked Board members the advisory committee on which each would like to serve as the Board
55 member liaison. Following is list of advisory committees and each advisory committee's Board member
56 liaison:

57

58 Aquatics Advisory Committee	Virginia Thomas
59 Columbia Art Center Advisory Committee	Janet Evans
60 Golf and Green Advisory Committee	Gregg Schwind
61 Health and Fitness Advisory Committee	Lin Eagan
62 Information Technology Advisory Committee	Andrew Stack
63 International & Multicultural Advisory Committee	Chao Wu
64 Senior Advisory Committee	Dick Boulton
65 Teen and Middle School Advisory Committee	Alan Klein
66 Tennis Advisory Committee	Nancy McCord
67 Watershed Resident Advisory Committee	Shari Zaret

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69 **6. Selection of CA Representatives to the Inner Arbor Trust Board of Directors**

70 Ms. Eagan and Mr. Schwind were nominated to serve as the CA representatives to the Inner Arbor Trust
71 Board of Directors. There being no additional nominations, Ms. Eagan and Mr. Schwind were selected.

72

73 **7. Reappointments of Officers of Columbia Association**

74 **Action:** Mr. Wu moved that the Board of Directors reappoint the slate of officers as presented. Ms. McCord
75 seconded the motion, which passed unanimously. The officers are:

76

76 Milton W. Matthews	President/CEO
77 Susan Krabbe	Vice President
78 Sheri V. G. Fanaroff	Secretary
79 Mary Lynn Schwartz	Treasurer
80 Don Van Deusen	Assistant Secretary

81

82 **8. List of Dates for BOD Work Sessions and Meetings in FY 2018**

83 Mr. Stack reviewed the list of dates for Board of Directors work sessions and meetings in FY 2018.

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85 **9. Adjournment:** Hearing no objections, the meeting was adjourned at 8:14 p.m.

86

87 Respectfully submitted,

88

89 Janet F. Loughran

90 Executive Assistant to the President/CEO