

MINUTES  
BOARD OPERATIONS COMMITTEE MEETING  
Monday, August 21, 2017

Approved November 27, 2017

The regular meeting of the Board Operations Committee (BOC) was held on Monday, August 21, 2017 at Columbia Association headquarters. Present were BOC members Andrew Stack, Dick Boulton, Milton W. Matthews, Lin Eagan and Chao Wu. Also present were Board Member Virginia Thomas, Vice President and CFO Susan Krabbe, General Counsel Sheri Fanaroff, and Chief Staff Liaison Janet Loughran.

**1. Call to Order**

The meeting was called to order at 7:30 p.m. by the chairman, Andrew Stack.

**2. Announcement of Closed/Special Meetings Held/ To Be Held: None**

**3. Approval of Agenda:** Mr. Wu moved and Ms. Eagan seconded to approve the agenda. The motion was approved unanimously.

**4. Resident Speakout:** Mr. Tim Lattimer, Long Reach, spoke about climate change.

**5. Approval of Minutes - May 30, 2017**

Mr. Boulton moved to approve the minutes of the May 30, 2017 meeting. Mr. Matthews seconded.

**Action:** The vote to approve the minutes was 3-0-2.

For: Messrs. Stack, Boulton, and Matthews

Against: None

Abstain: Mr. Wu and Ms. Eagan

**6. Administrative Items - None**

**7. Finalize Proposed Agendas for upcoming Board of Directors Work Sessions and Meetings**

**(a) Review Proposed Agenda – September 14, 2017 Board of Directors Work Session**

The BOC reviewed the proposed agenda for the September 14, 2017 Board of Directors Work Session. The name of the topic for Item 6(b) was revised to read “Village Financials for FY 2017” to clarify which financial information being presented.

**Action:** Mr. Boulton moved to approve the proposed agenda for the September 14, 2017 Board of Directors Work Session. Mr. Wu seconded. The BOC approved the proposed agenda unanimously.

**(b) Review Proposed Agenda – September 28, 2017 Board of Directors Meeting**

The BOC reviewed the proposed agenda for the June 22, 2017 Board of Directors Meeting. Mr. Stack asked that approval of minutes on this and future Board meeting

agendas be moved to Board Action-Consent Agenda. Requests for corrections to minutes should be sent to the Executive Assistant to the President/CEO, with a copy to the Board Chair and President/CEO, prior to the meeting.

**Action:** Mr. Wu moved to approve the amended agenda for the September 28, 2017 Board of Directors meeting. Mr. Boulton seconded. The BOC approved the revised agenda unanimously.

**(c) Review Proposed Agenda – October 12, 2017 Board of Directors Work Session**

The BOC reviewed the proposed agenda for the October 12, 2017 Board of Directors Work Session. Mr. Stack suggested the following changes to the agenda: (1) move the current topic for Item 6(c), “Department Overview-Sport and Fitness,” to the October 26, 2017 BOD meeting agenda; and (2) add “Update on CA’s Energy Management Program” and “Paris Agreement on Climate Accord” as new, joint topics for Item 6(c) on the October 12, 2017 work session agenda. The time allocation was increased to 45 minutes, thus changing the anticipated ending time to 10:15 p.m.

**Action:** Mr. Boulton moved to approve the revised agenda for the October 12, 2017 Board of Directors work session. Mr. Matthews seconded. The BOC approved the proposed agenda unanimously.

**(d) Review Proposed Agenda – October 26, 2017 Board of Directors Meeting**

The BOC reviewed the proposed agenda for the July 27, 2017 Board of Directors Meeting. Mr. Stack suggesting the following changes to the agenda: (1) change Item 8(d) to “Department Overview-Sport and Fitness” (30 minutes) and (2) add Item 9(b)(3), “Paris Agreement on Climate Accord” (10 minutes). Approval of the draft minutes of the September 28, 2017 Board of Directors meeting will be moved to the consent agenda.

**Action:** Ms. Eagan moved to approve the proposed agenda for the October 26, 2017 Board of Directors meeting. Mr. Wu seconded. The BOC approved the proposed agenda unanimously.

**(e) Review Proposed Agenda – November 9, 2017 Board of Directors Work Session**

The BOC reviewed the proposed agenda for the November 9, 2017 Board of Directors work session. No changes to the proposed agenda were suggested.

**Action:** Mr. Wu moved the approved the proposed agenda for the November 9, 2017 Board of Directors work session. Ms. Eagan seconded. The BOC approved the proposed agenda unanimously.

**(f) Review Proposed Agenda – November 9, 2017 Board of Directors Meeting**

The BOC reviewed the proposed agenda for the November 9, 2017 Board of Directors meeting. Approval of the draft minutes of the October 26, 2017 Board of Directors meeting will be moved to the consent agenda.

**Action:** Mr. Wu moved to approve the proposed agenda for the November 9, 2017 Board of Directors meeting. Ms. Eagan seconded. The BOC approved the proposed agenda unanimously.

**8. Talking Points:** The Talking Points were read by Chief Staff Liaison Janet Loughran.

**9. Adjournment:** The meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Janet F. Loughran  
Chief Staff Liaison