



June 19, 2018

To: Audit Committee Members
Dick Bolton
Gregg Schwind
Ginny Thomas
James Young

Cc: Milton W. Matthews, President/CEO
Members of the Columbia Association Board of Directors

From: Jackie Tuma, Chief Staff Liaison

The Audit Committee of the Columbia Association Board of Directors will meet on June 25, 2018 at Columbia Association Headquarters, 6310 Hillside Court, Columbia, MD 21046 at 7:30 p.m.

AGENDA

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| 1. Call to order | 1 min |
| 2. Approval of agenda | 2 min |
| 3. Resident speakout | 10 min |
| 4. Approval of minutes: <u>March 12, 2018</u> | 5 min |
| 5. Election of committee chair and vice chair (no backup) | 5 min |
| 6. Review and reauthorization of Audit Committee Charter and Office of Internal Audit Charter | 10 min |
| 7. Discussion: Recruitment of community member for Audit Committee (no backup) | 15 min |
| 8. Motion to close for the purpose of reviewing several internal audit reports and consultation with staff personnel on legal matters in accordance with HOA Section 11B-111.(4)(i,iv) | 60 min |
| 9. Committee Tracking Form (open meeting) | 5 min |
| 10. Review of Audit Committee charter responsibilities | 10 min |
| 11. Adjournment – Approximately 9:30 p.m. | |

Next Audit Committee Meeting:

Monday, July 23, 2018 at 7:30 p.m.

ARRANGEMENTS FOR AN INTERPRETER FOR THE HEARING IMPAIRED CAN BE MADE BY CALLING 410-715-3111 AT LEAST TWO DAYS IN ADVANCE OF THE MEETING.