

DRAFT MINUTES  
BOARD OPERATIONS COMMITTEE MEETING  
JUNE 4, 2018

To Be Approved: August 27, 2018

The regular meeting of the Board Operations Committee (BOC) was held on Monday, June 4, 2018 at Columbia Association headquarters. Present were BOC members Andrew Stack, Dick Boulton, Milton W. Matthews, and Nancy McCord. Also present were Vice President and CFO Susan Krabbe; General Counsel Sheri Fanaroff; and Chief Staff Liaison Janet Loughran.

**1. Call to Order**

The meeting was called to order at 7:32 p.m. by the chairman, Andrew Stack.

**2. Announcement of Closed/Special Meetings Held/ To Be Held: None**

**3. Approval of Agenda:** Ms. McCord moved, and Mr. Boulton seconded, to approve the agenda. The motion was approved unanimously.

**4. Resident Speakout:** No residents signed up for Resident Speakout.

**5. Approval of Minutes – February 5, 2018**

The minutes of the February 5, 2018 Board Operations Committee meeting were approved by consent.

**6. Administrative Items - None**

**7. Finalize Proposed Agendas for upcoming Board of Directors Work Sessions and Meetings**

**(a) Review Proposed Agenda – June 14, 2018 Board of Directors Work Session**

The BOC reviewed the proposed agenda for the June 14, 2018 Board of Directors Work Session. No changes were made.

**Action:** Mr. Boulton moved to approve the proposed agenda for the June 14, 2018 Board of Directors Work Session. Ms. McCord seconded. The vote to approve the proposed agenda was unanimous.

**(b) Review Proposed Agenda – June 28, 2018 Board of Directors Meeting**

The BOC reviewed a revised proposed agenda for the June 28, 2018 Board of Directors meeting. No changes were made.

**Action:** Ms. McCord moved to approve the revised proposed agenda for the June 28, 2018 Board of Directors meeting. Mr. Matthews seconded. The BOC approved the revised proposed agenda unanimously.

**(c) Review Proposed Agenda – July 12, 2018 Board of Directors Work Session**

The BOC reviewed a revised proposed agenda for the July 12, 2018 Board of

45 Directors work session. Noting the number of topics to be discussed and the amount of  
46 time needed for the discussion, the Board Chair suggested changing the start time to  
47 7:00 p.m.

48 **Action:** Mr. Boulton moved to approve the amended proposed agenda for the  
49 July 12, 2018 Board of Directors work session. Ms. McCord seconded. The BOC approved  
50 the amended proposed agenda unanimously.

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52 **(d) Review Proposed Agenda – July 26, 2018 Board of Directors Meeting**

53 The BOC reviewed a revised proposed agenda for the July 26, 2018 Board of Directors  
54 meeting. No changes were suggested.

55 **Action:** Mr. Boulton moved to approve the revised proposed agenda for the  
56 July 26, 2018 Board of Directors meeting. Ms. McCord seconded. The BOC approved the  
57 revised proposed agenda unanimously.

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59 **8. Talking Points:** The Talking Points were read by Chief Staff Liaison Janet Loughran.

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61 **9. Adjournment:** The meeting adjourned at 8:00 p.m.

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64 Respectfully Submitted,

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66 Janet F. Loughran

67 Chief Staff Liaison