

1 DRAFT MINUTES  
2 BOARD OPERATIONS COMMITTEE MEETING  
3 AUGUST 27, 2018  
4

5 To Be Approved: November 27, 2018  
6

7 The regular meeting of the Board Operations Committee (BOC) was held on Monday,  
8 August 27, 2018 at Columbia Association headquarters. Present were BOC members Andrew  
9 Stack, Dick Boulton, Milton W. Matthews, Virginia Thomas, and Janet Evans (arrived at  
10 7:33 p.m.). Also present were Board members Alan Klein, Nancy McCord, Lin Eagan (arrived at  
11 7:55 p.m.), Gregg Schwind (arrived at 8:10 p.m.), and Chao Wu (arrived at 8:16 p.m.); Vice  
12 President and CFO Susan Krabbe; General Counsel Sheri Fanaroff; and Chief Staff Liaison Janet  
13 Loughran.  
14

15 **1. Call to Order**

16 The meeting was called to order at 7:32 p.m. by the chairman, Andrew Stack.  
17

18 **2. Announcement of Closed/Special Meetings Held/ To Be Held: None**  
19

20 **3. Approval of Agenda:** Ms. Thomas moved, and Mr. Boulton seconded, to approve the  
21 agenda. The motion was approved by a vote of 4-0-0.

22 For: Messrs. Boulton, Matthews, and Stack; and Ms. Thomas

23 Against: None

24 Abstain: None  
25

26 **4. Resident Speakout:** No residents signed up for Resident Speakout.  
27

28 **5. Approval of Minutes – June 4, 2018**

29 The minutes of the June 4, 2018 Board Operations Committee meeting were approved by  
30 consent.  
31

32 **6. Administrative Items - None**  
33

34 **7. Finalize Proposed Agendas for upcoming Board of Directors Work Sessions and Meetings**

35 **(a) Review Proposed Agenda – September 13, 2018 Board of Directors Work Session**

36 The BOC reviewed the proposed agenda for the September 13, 2018 Board of Directors  
37 Work Session. A comment was made about some individuals' desire for more pickleball  
38 courts. It was suggested those individuals speak at the September 27, 2018 Board  
39 meeting during the time allotted for budget testimony. No changes were made to the  
40 proposed agenda.

41 **Action:** Mr. Boulton moved to approve the proposed agenda for the  
42 September 13, 2018 Board of Directors Work Session. Mr. Matthews seconded. The  
43 vote to approve the proposed agenda was unanimous.

44 For: Messrs. Boulton, Matthews, and Stack; and Mmes. Evans and Thomas

45 Against: None

46 Abstain: None

47 **(b) Review Proposed Agenda – September 27, 2018 Board of Directors Meeting**

48 The BOC reviewed the proposed agenda for the September 27, 2018 Board of Directors  
49 meeting. Mr. Stack noted that Ms. Marsha McLaughlin had been invited to speak during  
50 the discussion on Howard County’s phase 2 land development regulations assessment.  
51 It was suggested that the Board also discuss its vision for Columbia as part of the on-  
52 going discussions on Howard County’s phase 2 land development regulations  
53 assessment. Another suggestion was made to move the vote on the Patuxent Branch  
54 Trail Easement Request from Howard County to earlier in the evening. The BOC agreed  
55 to hold that vote after the Chairman’s remarks.

56 **Action:** Ms. Thomas moved to approve the amended proposed agenda for the  
57 September 27, 2018 Board of Directors meeting. Mr. Boulton seconded. The BOC  
58 approved the amended proposed agenda unanimously.

59  
60 **(c) Review Proposed Agenda – October 11, 2018 Board of Directors Work Session**

61 The BOC reviewed the proposed agenda for the October 11, 2018 Board of  
62 Directors work session. No changes were suggested.

63 **Action:** Mr. Matthews moved to approve the proposed agenda for the  
64 October 11, 2018 Board of Directors work session. Ms. Thomas seconded. The BOC  
65 approved the amended proposed agenda unanimously.

66  
67 **(d) Review Proposed Agenda – October 25, 2018 Board of Directors Meeting**

68 The BOC reviewed the proposed agenda for the October 25, 2018 Board of Directors  
69 meeting. No changes were suggested.

70 **Action:** Ms. Thomas moved to approve the revised proposed agenda for the  
71 October 25, 2018 Board of Directors meeting. Mr. Boulton seconded. The BOC approved  
72 the proposed agenda unanimously.

73  
74 **(e) Review Proposed Agenda – November 8, 2018 Board of Directors Work Session**

75 The BOC reviewed the proposed agenda for the November 8, 2018 Board of Directors  
76 work session. It was suggested the topic entitled “East Guilford Industrial Park  
77 Commercial Covenants” be renamed “Explore Options for the East Guilford Industrial  
78 Park Commercial Covenants” and a notation for the potential for a vote in December be  
79 noted on the agenda. In addition, this topic will be moved higher in the order of the  
80 discussion topics, although the order may be changed the night of November 8.

81 **Action:** Ms. Evans moved to approve the amended proposed agenda for the  
82 November 8, 2018 Board of Directors work session. Mr. Matthews seconded. The BOC  
83 approved the amended proposed agenda unanimously.

84  
85 **(f) Review Proposed Agenda – November 8, 2018 Board of Directors Meeting**

86 The BOC reviewed the proposed agenda for the November 8, 2018 Board of Directors  
87 meeting. No changes were suggested.

88 **Action:** Ms. Evans moved to approve the proposed agenda for the November 8, 2018  
89 Board of Directors meeting. Ms. Thomas seconded. The BOC approved the amended  
90 proposed agenda unanimously.

91  
92 **8. Talking Points:** The Talking Points were read by Chief Staff Liaison Janet Loughran.

93 **9. Adjournment:** The meeting adjourned at 8:16 p.m.

94

95 Respectfully Submitted,

96

97 Janet F. Loughran

98 Chief Staff Liaison