



June 3, 2019

To: Audit Committee Members
Dick Boulton
Renee DuBois
Rafia Siddiqui
Timothy Redmond
James Young

Cc: Milton W. Matthews, President/CEO
Members of the Columbia Association Board of Directors

From: Jackie Tuma, Chief Staff Liaison

The Audit Committee of the Columbia Association Board of Directors will meet on June 10, 2019 at Columbia Association Headquarters, 6310 Hillside Court, Columbia, MD 21046 at 7:00 p.m.

AGENDA

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| 1. Call to order | 1 min |
| 2. Approval of agenda | 2 min |
| 3. Resident speakout | 10 min |
| 4. Approval of minutes: <u>March 11, 2019</u> | 5 min |
| 5. Election of committee chair and vice chair (no backup) | 5 min |
| 6. Review and reauthorization of Audit Committee Charter and Office of Internal Audit Charter | 10 min |
| 7. Motion to close for the purpose of reviewing several internal audit reports and consultation with staff personnel on legal matters in accordance with HOA Section 11B-111.(4)(i,iv) | 100 min |
| 8. Discussion: Ethics program overview | 30 min |
| 9. Committee Tracking Form (open meeting) | 5 min |
| 10. Review of Audit Committee charter responsibilities | 10 min |
| a. March 2019 meeting checklist (deferred from March meeting) | |
| b. June 2019 meeting checklist | |
| 11. Adjournment – Approximately 10:00 p.m. | |

Next Audit Committee Meeting:

Tuesday, July 23, 2019 at 7:00 p.m.

ARRANGEMENTS FOR AN INTERPRETER FOR THE HEARING IMPAIRED CAN BE MADE BY CALLING 410-715-3111 AT LEAST TWO DAYS IN ADVANCE OF THE MEETING.