

Climate Change & Sustainability Advisory Committee

Subject	Monthly CCSAC Meeting		
Date, Time, Location	05/08/19, 7:00 p.m. Long Reach Tennis Club		
Facilitator	Tim Lattimer, Chair	Scribes	Kim Drake, Rachel Matney

AGENDA OR **MINUTES**

Attendees: Tim Latimer, Rachel Matney, Kim Drake, Chiara D'Amore, Katherine McCarter, Bob Marietta, Julian Levy, Sara Via, Jeremy Scharfenberg, Tracey Manning, John Klein

1. Call to Order & Approval of Agenda (2 mins)

Called to Order at 7:10PM
Agenda Approved 7:11PM

2. Resident Speak Out (10 mins)

N/A

3. Old Business (5 mins)

Approve April 10, 2019 Meeting Minutes

Approved 7:13PM

4. CA Staff & Board Liaison Update (10 mins)

- New FY has started May 1st, 2019. Ramping up spending of FY20 funding. Focusing on mechanical upgrades, solar on Slayton house and Kahler Hall. Putting in dual access tracking system behind the LRTC.
- The CA Strategic plan is underway and will go before the working group the 2nd week of June and approved 3rd week of June.

5. New Business (50 mins)

- Jeremy needs to have our documents into the board packet by the end of May. We will send out a revised version of these based on the conversations in the May meeting with the intent to finalize by the end of the May.

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- July/August is the kick off for FY21/22 funding.
- A. Review Draft FY-19 Report / FY-20 Charge (40 mins)
 1. Appendix 1: Village Board (VB) Report Out
 - i. Insert sentence/preamble and qualifier indicating these are not our opinions – focus on “what we heard” ranked with items that were heard more often at the top
 - ii. Mention the schedule of VB meetings thus far (and those still scheduled)
 - iii. Add stream erosion/recycling as an issue raised by VBs.
 2. Appendix 2: Residential Climate Actions produced by the climate collaboration group (OK’d as is).
 3. Appendix 3: Recommended CA Operational Priorities
 - i. Sara made edits and handed out hard copies in the meeting. Edits will be made to the version on the Word doc.
 4. Appendix 4: Proposed FY20 Community Engagement Focus Area
 - i. Recommendation to integrate other subcommittee’s charges into one document
 - ii. Creation of a resource library for climate teaching tools
 - iii. Charge for final VB engagement report; Fall deadline OK’d..
 - iv. Fix numbering (double 3’s)
 - v. Idea of having a VB designee or contact to be a liaison to CCSAC. (We already do this for watershed committee. Discussion on whether to combine or keep separate.
 - vi. Revisions early next week (week of 5/13/19)
 5. Appendix 5: FY20 goals for the Sustainability group
 - i. Emphasis on transportation (cross walked with climate change)
 - ii. Responsive to public concern about traffic
 - iii. Revise point 1 (“help/advise/support” not “act as advocate”)
 - iv. Wish to stress that transportation infrastructure improvements need to parallel the growth of the community; however, this must square with what CA’s mandate is and can do. Will coordinate with Jane Dembner
 - v. Suggestion to have Jane review this to suggest avenues where the CCSAC might properly act as a liaison or resource for her on transportation items.
 - vi. Can we map these to action items? (e.g., Attend public meetings, report out in an advisory support role.)
 6. CCSAC Annual FY19 Report and Proposed FY20 Charge

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- i. Add language to indicate future request for funding related to the vulnerability assessment
- ii. Consider what we actually propose as we will have to report on these charges next year.

B. Sub-Committee Updates (10 mins)

N/A

6. Announcements / Look Ahead (5 mins)

- a. Josh Feldmark is coming back to the HoCo Office of Community Sustainability; he's interested in engaging with CCSAC and the HoCo Climate Collaboration group.
- b. Green Drinks Wednesday May 15th Black Flag
- c. HoCo Campus Sustainability Day Wed. October 24th
- d. Watershed committee meeting at the aquatic center (Sara will present) Monday May 13th 7PM
- e. April 4th, 2020 is Howard County Greenfest
- f. Aim to have a June Climate Collaboration meeting – Community Engagement Subcommittee will discuss.

7. Recap Meeting's Key Follow-up Action Items (3 mins)

- a. Each subcommittee with revise their appendix – get those into Tim by Monday/Tuesday so we can recirculate to team by end of week.

8. Adjourn / Next Meeting

7:00 p.m., June 12, 2019 - Long Reach Tennis Center

** This is TBD and we may cancel. Tim will assess closer to meeting date.