

MINUTES
BOARD OPERATIONS COMMITTEE MEETING
DECEMBER 2, 2019

Approved: February 24, 2020

The regular meeting of the Board Operations Committee (BOC) was held on Monday, December 2, 2019 at Columbia Association headquarters. Present were BOC members Andrew Stack, Ginny Thomas, Renee DuBois, Milton W. Matthews (arrived at 7:08 p.m.), and Shari Zaret (substituting for Ms. Siddiqui). Also present were Board members Dick Boulton and Nancy McCord; Vice President/CFO Susan Krabbe; General Counsel Sheri Fanaroff; and Chief Staff Liaison Janet Loughran.

1. Call to Order

The meeting was called to order at 7:00 p.m. by the chairman, Andrew Stack.

2. Announcement of Closed/Special Meetings Held/ To Be Held: None

3. Approval of Agenda: Ms. Thomas moved to approve the agenda, seconded by Ms. DuBois. The vote to approve the agenda was unanimous.

4. Resident Speakout: No residents signed up for Resident Speakout.

5. Approval of Minutes – September 4, 2019

The minutes of the September 4, 2019 BOC meeting were approved by consent.

6. Finalize Proposed Agendas for upcoming Board of Directors Work Sessions and Meetings

(a) Review Proposed Agenda – December 12, 2019 Board of Directors Work Session and Meeting

The BOC reviewed the proposed agenda for the December 12, 2019 Board of Directors work session and meeting. The BOC made the following changes to the agendas:

Work Session Agenda

- Added the word “Financial” to the topic 4(a), to read “Village Community Associations Financial Overview;”
- Moved “Policy on Grants” to the work session agenda as item 4(b), with a time allocation of 30 minutes;
- Changed “Most Recent Development Tracker” to item 4(c);
- Moved “Capital Projects and Open Space Updates” to the meeting agenda; and
- Moved item 6(b), “Authorize Use of Funds for Board Professional Development Training” to the work session agenda as item 4(d) and changed the title to read “Board of Directors Professional Development.”

Meeting Agenda

- Moved item 5(c), “Approval of Appointment to the Climate Change & Sustainability Advisory Committee to item 6(a); and
- Moved “Capital Projects and Open Space Updates” to item 8(e), with a time allocation of 5 minutes.

Action: Ms. Thomas moved to approve the amended agendas for the December 12, 2019 Board of Directors work session and meeting. Ms. DuBois seconded. The BOC approved the amended agendas unanimously.

(b) Review Proposed Agenda – January 9, 2020 Board of Directors Work Session

The BOC reviewed the proposed agenda for the January 9, 2020 Board of Directors work session. The BOC changed the topic title of item 4(c) to “Applicable State Legislation Discussion.”

Action: Mr. Matthews moved to approve the amended agenda for the January 9, 2020 Board of Directors work session. Ms. Thomas seconded. The BOC approved the amended agenda unanimously.

(c) Review Proposed Agenda – January 23, 2020 Board of Directors Meeting

The BOC reviewed the proposed agenda for the January 23, 2020 Board of Directors meeting. The BOC changed the title of topic 7(a) to “April Stakeholders Dinner Discussion and Vote.”

Action: Ms. Thomas moved to approve the amended agenda for the January 23, 2020 Board of Directors meeting. Ms. DuBois seconded. The BOC approved the amended agenda unanimously.

(d) Review Proposed Agenda – February 13, 2020 Board of Directors Work Session

The BOC reviewed the proposed agenda for the February 13, 2020 Board of Directors work session. The BOC changed the title of item 4(b) to “Applicable State Legislation Discussion” and requested it be used on those agendas having this as a topic. The BOC also added “Suggestions from the Board Ad Hoc Committee on Improving Board Operations” as an agenda item, with a time allocation of 15 minutes.

Action: Ms. Thomas moved to approve the amended agenda for the February 13, 2020 Board of Directors budget work session. Ms. DuBois seconded. The vote to approve the motion was 4-1-0.

For: Messrs. Matthews and Stack, and Mmes. DuBois and Thomas
Against: Ms. Zaret
Abstain: None

(e) Review Proposed Agenda – February 27, 2020 Board of Directors Meeting

The BOC reviewed the proposed agenda for the February 27, 2020 Board of Directors meeting. The BOC changed the time allocation for the votes on the proposed FY 2021 and conditional FY 2022 budgets [items 7(a)-(d)] to a total of 110 minutes.

Action: Ms. DuBois moved to approve the amended agenda for the February 27, 2020 Board of Directors meeting. Ms. Thomas seconded. The BOC approved the amended agenda unanimously.

7. Administrative Items - None

8. Talking Points: The Talking Points were read by Chief Staff Liaison Janet Loughran.

9. Adjournment: The meeting adjourned at 8:45 p.m.

Respectfully Submitted,

Janet F. Loughran
Chief Staff Liaison