



September 15, 2020

To: Audit Committee Members
Dick Boulton
Renee DuBois
Janet Evans
Timothy Redmond
James Young

Cc: Milton W. Matthews, President/CEO
Members of the Columbia Association Board of Directors

From: Jackie Tuma, Chief Staff Liaison

The Audit Committee of the Columbia Association Board of Directors will meet virtually on September 21, 2020 at 7:00pm.

AGENDA

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| 1. Call to order | 1 min |
| 2. Approval of agenda | 2 min |
| 3. Resident speakout | 5 min |
| 4. Approval of minutes: <u>July 20, 2020</u> | 5 min |
| 5. Review of financial documents: | 30 min |
| a. FY21 first quarter Financial Report | |
| b. CA-wide and department narratives for the FY21 first quarter Financial Report | |
| c. FY21 first quarter financial statements | |
| 6. Motions to recommend Board action (no backup) | |
| a. Motion to provide the FY21 first quarter Financial Report to the Board of Directors | |
| b. Motion to provide the FY21 first quarter financial statements to the Board of Directors | |
| 7. Motion to close for the purpose of reviewing several internal audit reports and consultation with staff personnel on legal matters in accordance with HOA Section 11B-111.(4)(i, iv) (no backup) | 60 min |
| 8. 401(k) Plan briefing | 15 min |
| 9. Committee Tracking Form (open meeting) | 2 min |
| 10. Review of Audit Committee charter responsibilities | 5 min |
| 11. Other business | 5 min |
| 12. Adjournment – approximately 9:15pm | |

Next Audit Committee Meeting:

Tuesday, December 8, 2020 at 7:00pm