

**Minutes of the
BOARD OF DIRECTORS MEETING
Held March 25, 2021**

Approved April 22, 2021

A virtual meeting of Columbia Association's Board of Directors was held on Thursday, March 25, 2021. Present were Chairman Andrew Stack, Vice Chair Virginia Thomas, and members Dick Boulton, Renee DuBois, Jessamine Duvall (joined late), Lin Eagan, Janet Evans, Alan Klein, Milton W. Matthews, Nancy McCord, and Shari Zaret. Also present was CA Vice President/CFO Susan Krabbe.

1. Call to Order: The Board of Directors Meeting was called to order at 7:02 p.m. by Chairman Andrew Stack. Mr. Stack took roll of the directors in attendance and reminded attendees that the meeting was being live-streamed and recorded.

2. Announcement of Closed/Special Meetings Held/To Be Held

The **Architectural Resource Committee** held a closed virtual meeting on March 8, 2021. Members present were Deb Bach, Ed Gordon, and Devora Wilkinson. The vote to close the meeting was 3-0-0.

The closed meeting was authorized under the Maryland Homeowners Association Act, Md. Code, Real Property §11B-111(4)(iv), Consultation with staff personnel, consultants, attorneys, board members or other persons in connection with pending or potential litigation or other legal matters. The meeting was closed from 1:03 p.m. until 2:05 p.m. to discuss new and ongoing covenant cases.

CA's **Board of Directors** held a closed virtual meeting on March 12, 2021. Members present were Chairman Andrew Stack, Vice Chair Virginia Thomas, Dick Boulton, Renee DuBois, Jessamine Duvall, Lin Eagan, Janet Evans, Alan Klein, Nancy McCord, and Shari Zaret. The vote to close the meeting was 10-0-0.

The closed meeting was authorized under the Maryland Homeowners Association Act, Md. Code, Real Property §11B-111(4)(i), Discussion of matters pertaining to employees and personnel. The meeting was closed from 6:15 p.m. until 8:04 p.m. for a meeting to discuss the CA President/CEO search.

The **Audit Committee** held a closed meeting on March 23, 2021. Members present were Dick Boulton, Renee DuBois, Janet Evans, Tim Redmond, and James Young. The vote to close the meeting was 5-0-0.

The closed meeting was authorized under the Maryland Homeowners Association Act, Md. Code, Real Property §11B-111(4)(i) Discussion of matters pertaining to employees and personnel, and (iv), Consultation with staff personnel, consultants, attorneys, board members or other persons in connection with pending or potential litigation or other legal matters. The meeting was closed from 8:15 p.m. until 9:52 p.m. for discussion of new and ongoing covenant cases.

CA's **Board of Directors** held a closed virtual meeting on March 24, 2021. Members present were Chairman Andrew Stack, Vice Chair Virginia Thomas, Dick Boulton, Renee DuBois (joined late), Jessamine Duvall, Lin Eagan, Janet Evans, Alan Klein, Nancy McCord, and Shari Zaret. The vote to close the meeting was 9-0-0.

The closed meeting was authorized under the Maryland Homeowners Association Act, Md. Code, Real Property §11B-111(4)(i), Discussion of matters pertaining to employees and personnel. The meeting was closed from 7:03 p.m. until 10:00 p.m. for a meeting to discuss the CA President/CEO search.

3. Approval of Agenda

Action: Ms. Thomas moved to approve the agenda. Ms. McCord seconded the motion, which was approved by a vote of 9-0-0.

For: Messrs. Boulton, Klein and Stack, and Mmes. DuBois, Eagan, Evans, McCord, Thomas, and Zaret

Against: None

Abstain: None

The agenda was approved unanimously.

4. Verbal Resident Speakout

- 1) Nina Basu, president of the Inner Arbor Trust, spoke about the Inner Arbor Trust's request for Howard County funding

5. Consent Agenda

- (a) Approval of Minutes – February 25, 2021 Board Meeting - Approved by consent

6. Board Votes

- (a). Letter of Support for Senate Bill 144 / House Bill 110

Action: Ms. Zaret moved to approve a letter of Support for Senate Bill 144 / House Bill 110. Ms. Thomas seconded the motion, which passed by a vote of 9-0-0.

For: Messrs. Boulton, Klein, and Stack, and Mmes. DuBois, Eagan, Evans, McCord, Thomas, and Zaret

Against: None

Abstain: None

- (b). Letter of Support to County Executive re: Inner Arbor Trust's Request for a Grant for \$230,000 for park edging (conservation landscaping) project and \$600,000 for the design of stream restoration and bend in the creek playground project

Action: Ms. Thomas moved for approval of the Letter of Support to County Executive re: Inner Arbor Trust's Request for a Grant for \$230,000 for park edging (conservation landscaping) project and \$600,000 for the design of stream restoration and bend in the creek playground project. Ms. McCord seconded the motion, which was approved by a vote of 9-0-0.

For: Messrs. Boulton, Klein, and Stack, and Mmes. Dubois, Eagan, Evans, McCord, Thomas, and Zaret

Against: None

Abstain: None

7. Board Discussion

- (a) Reserve Fund Policy and Program

Ms. Krabbe presented a Draft Financial Reserve Model, Policy, and Implementation Guidance.

Note: at this point, technical staff requested a five minute break to resolve some sound issues.

- (b) Applicable State Legislation – Questions Only

No questions were posed at this time.

8. Chairman's Remarks

Mr. Stack provided a written report.

9. Reports/Presentations

- (a) President's Report was provided in writing. Ms. Thomas inquired about childcare grant on page 7. Ms. McCord asked about purchases from women and minority-owned businesses and asked that research be noted on Tracking Forms.

(b) CA Representatives to the Inner Arbor Trust Board of Directors provided a written report.
A written report was provided.

(c) Financial Reports and Updates

1. FY 2021 3rd Quarter Financial Report

The FY 2021 3rd Quarter Financial Report is available online

2. FY 2021 3rd Quarter Financial Statement

The Financial Statement was provided in writing.

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(d) Dashboard

Dan Burns presented the Dashboard report for the third quarter of FY 2021.

10. Tracking Forms

Newly added: Ms. McCord requested more information about Columbia Association's history of purchases from women and minority-owned businesses.

11. Possible New Topics

No New Topics were introduced.

12. Talking Points – Postponed.

13 Adjournment – The meeting was adjourned at 9:03 p.m.

Respectfully submitted,

Bonnie Butler
Recording Secretary