

**Minutes of the
BOARD OF DIRECTORS MEETING
Held April 22, 2021**

Approved May 27, 2021

A virtual meeting of Columbia Association's Board of Directors was held on Thursday, April 22, 2021. Present were Chairman Andrew Stack, Vice Chair Virginia Thomas, and members Dick Boulton, Renee DuBois, Jessamine Duvall, Lin Eagan, Janet Evans, Alan Klein, Milton W. Matthews, Nancy McCord, and Shari Zaret. Also present was CA Vice President/CFO Susan Krabbe.

1. Call to Order: The Board of Directors Meeting was called to order at 7:00 p.m. by Chairman Andrew Stack.

Outgoing President/CEO Milton Matthews received formal recognition and thanks from:

- Calvin Ball, Howard County Executive, who delivered an Executive Proclamation that April 22, 2021 was Milton W. Matthews Day
- Howard County Council Resolution
- Citation by Maryland's General Assembly on behalf of the Howard County Delegation
- Columbia Association presented commemorative brick to be laid near Lake Kittamaquundi
- Bob Gillette with Howard County Veterans Foundation noted bringing the Veterans Day Parade to Columbia and the Vivian C. "Millie" Bailey Park
- Columbia Board of Directors Letter of Thanks
- Columbia Association plaque to be installed at Fountain Plaza

Following the recognition, Mr. Stack called a ten-minute recess from 7:25-7:35 p.m.

Mr. Stack took roll of the directors in attendance and reminded attendees that the meeting was being live-streamed and recorded.

2. Announcement of Closed/Special Meetings Held/To Be Held

CA's **Board of Directors** held a closed virtual meeting on March 31, 2021. Members present were Chairman Andrew Stack, Vice Chair Virginia Thomas, Dick Boulton, Renee DuBois, Jessamine Duvall, Lin Eagan, Janet Evans, Alan Klein (arrived 7:07 p.m.), Nancy McCord, and Shari Zaret. The vote to close the meeting was 9-0-0.

The closed meeting was authorized under the Maryland Homeowners Association Act, Md. Code, Real Property §11B-111(4)(i), Discussion of matters pertaining to employees and personnel. The meeting was closed from 7:03 p.m. until 8:04 p.m. for a meeting to discuss CA President/CEO search.

The **Architectural Resource Committee** held a closed virtual meeting on April 12, 2021. Members present were Deb Bach, Ed Gordon, Sheri Fanaroff, and Anne McKissick. The vote to close the meeting was 4-0-0.

The closed meeting was authorized under the Maryland Homeowners Association Act, Md. Code, Real Property §11B-111(4)(iv), Consultation with staff personnel, consultants, attorneys, board members or other persons in connection with pending or potential litigation or other legal matters. The meeting was closed from 1:02 p.m. until 2:33 p.m. to discuss new and ongoing covenant cases.

CA's **Board of Directors** held a closed virtual meeting on April 19, 2021. Members present were Chairman Andrew Stack, Vice Chair Virginia Thomas, Dick Boulton (arrived 7:05 p.m.), Renee DuBois, Jessamine Duvall, Lin Eagan, Janet Evans, Alan Klein, Nancy McCord, and Shari Zaret. The vote to close the meeting was 9-0-0. The closed meeting was authorized under the Maryland Homeowners Association Act, Md. Code, Real Property §11B-111(4)(iv), Discussion with staff personnel, consultants, attorneys, board members, or other persons in

connection with pending or potential litigation or other legal matters. The meeting was closed from 7:05 p.m. until 9:24 p.m. for a meeting to discuss Inner Arbor Trust Easement.

3. Approval of Agenda

Action: Ms. Eagan moved to approve the agenda. Ms. Thomas seconded the motion, which was approved unanimously.

4. Verbal Resident Speakout

No residents spoke.

5. Consent Agenda

- (a) Approval of Minutes – March 25, 2021 Board Meeting - Approved by consent
- (b) Easement Request – Village of Owen Brown – Approved by consent

6. Board Votes

- (a). Reserve Fund Policy and Program

Action: Mr. Klein moved to approve Reserve Fund Policy and Program with an amendment to Section V, stating that control of the funds is through the Board of Directors only. Ms. Thomas seconded the motion, which was approved unanimously.

- (b). Resolution re: Final Village Contingency Fund Payment and Additional Annual Charge Share

Action: Ms. Thomas moved for approval of a Resolution re: Final Village Contingency Fund Payment and Additional Annual Charge Share. Mr. Bouton seconded the motion, which was approved unanimously.

7. Board Discussion

- (a) “End-of-the-Fiscal Year” Wrap Up – Where CA was on May 1, 2020 and Where CA is on April 22, 2021
Dannika Rynes provided a specially-prepared summary of the events of FY 2021, including videos of team members describing their experiences and one- to two-word reflections from CA Board members.

8. Chairman’s Remarks

Mr. Stack provided a written report and verbally gave a “thank you” to Nancy McCord, who is ending her BOD service.

9. Reports/Presentations

- (a) President’s Report was provided in writing.
- (b) CA Representatives to the Inner Arbor Trust Board of Directors provided a written report.
- (c) Financial Reports and Updates - None
- (d) Legislative Summary
Provided in writing by Sheri Fanaroff.

10. Tracking Forms

Nothing new was provided.

11. Possible New Topics

Ms. Evans thanked those involved with the Hybrid Meeting Policy.

12. Talking Points – Postponed.

13 Adjournment – The meeting was adjourned at 10:06 p.m.

Respectfully submitted,

Bonnie Butler
Recording Secretary