

1 **Minutes of the**  
2 **BOARD OF DIRECTORS MEETING**  
3 **Held May 27, 2021**  
4

5 Approved June 24, 2021  
6

7 A hybrid virtual and in person meeting of Columbia Association's Board of Directors was held on Thursday, May  
8 27, 2021. Present were Chair Janet Evans, Vice Chair Virginia Thomas, and members Dick Boulton, Lakey Boyd,  
9 Renee DuBois, Jessamine Duvall, Lin Eagan, Christine (Tina) Horn, Alan Klein, Andrew Stack, and Shari Zaret.  
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11 **1. Call to Order:** The Board of Directors Meeting was called to order at 7:05 p.m. by Chairperson Janet Evans.

12 (a) The meeting was being held in a hybrid format, both virtually and in person at the CA Headquarters.

13 (b) Ms. Evans took roll of the directors in attendance.

14 (c) All attendees were reminded that the meeting was being live-streamed and being recorded with links  
15 available on the CA website.  
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17 **2. Announcement of Closed/Special Meetings Held/To Be Held**

18 CA's **Board of Directors** held a closed virtual meeting on May 13, 2021. Members present were Chair Janet  
19 Evans, Vice Chair Virginia Thomas, Dick Boulton, Lakey Boyd, Renee DuBois, Jessamine Duvall, Lin Eagan,  
20 Tina Horn, Alan Klein, Andrew Stack, and Shari Zaret. The vote to close the meeting was 10-0-0.  
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22 The closed meeting was authorized under the Maryland Homeowners Association Act, Md. Code, Real Property  
23 §11B-111(4)(i), Discussion of matters pertaining to employees and personnel. The meeting was closed from 8:27  
24 p.m. until 9:27 p.m. for a meeting to discuss personnel separations.  
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26 **3. Approval of Agenda**

27 **Action:** Ms. Thomas moved to approve the agenda, seconded by Ms. Zaret. The agenda was approved  
28 unanimously.  
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30 **4. Verbal Resident Speakout**

31 1) Nina Basu, Inner Arbor Trust, spoke about reopening after the pandemic.  
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33 **5. Consent Agenda**

34 (a) Approval of Minutes – April 22, 2021 Board Meeting - Approved by consent

35 (b) Approval of Appointments to CA's Architectural Review Committee – Approved by consent  
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37 **6. Board Votes**

38 None  
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40 **7. Board Discussion**

41 (a) Discussion of Board Operations in FY 2022

42 Ms. Evans asked for discussion and suggestions for the BOD, such as a new timekeeper. Others asked for Board  
43 discussion summaries, resident speak out time limitation enforcement, challenge of and rules for hybrid  
44 meetings and raising hands, actions items, reduced lists of what to discuss, better use of the Unfinished Business  
45 List, closer evaluation of priorities and key issues, higher level discussion and policies, advanced meeting  
46 preparation, and timelines for important items.  
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48 (b) New Town Charrette

49 A presentation was made by Kristin Russell.  
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**8. Chair’s Remarks**

Ms. Evans provided a written report.

**9. Reports/Presentations**

(a) President’s Report

The report was provided in writing. Questions centered on funding from Howard County and whether School Age Services will reinstate before and after school programs in September.

(b) CA Representatives to the Inner Arbor Trust Board of Directors provided a written report. A written report was provided.

(c) Financial Reports and Updates - None

(d) Development Tracker

Mr. Boulton mentioned the hearing on Lakeview Development with compliments about CA Staff

(e) Capital Projects and Open Space Updates

Mr. Matthey spoke about a possible landing page on the website for volunteer recruitment.

**10. Tracking Forms**

No new items were provided.

**11. Possible New Topics**

None.

**12. Talking Points – Deferred.**

**13 Adjournment – The meeting was adjourned at 8:35 p.m.**

Respectfully submitted,

Bonnie Butler  
Recording Secretary