

Board Policy on Speaking Limits
June 2021

In an effort to ensure as many board members have an opportunity to speak as possible and that we are able to adhere to the time allocations indicated on our agendas, the CA Board of Directors will implement the following time limits.

Work Sessions:

- Board members will be limited to three minutes of speaking time, after which they will need to get back in the queue. Answers to questions are not included in the time limit.
- There will be no limit to the number of times a board member can get in the queue, but speaking preference will be given to those who have not yet spoken.
- When the time allocated to the topic on the agenda is up, only those who have not yet spoken will have a final opportunity to speak.
- Board members are encouraged not to repeat what has already been stated but offer additional information or opposing viewpoints.
- Per existing protocol, the majority of the board can vote to add time to an agenda topic.

Board Meetings:

- For items up for a vote, Board members will be limited to two minutes of speaking time and will be able to get in the queue two times per topic. The expectation is that the majority of discussion will have happened at the work session.