

MINUTES
of the Board of Directors Meeting
Held July 8, 2021

Approved July 22, 2021

A hybrid meeting of Columbia Association's Board of Directors was held on Thursday, July 8, 2021 beginning at 7:01 p.m. Participating were: Chairperson Janet Evans, Vice Chair Virginia Thomas, and Directors Dick Boulton, Renee DuBois, Jessamine Duvall (joined 7:23pm), Lin Eagan (joined 8:08pm), Christine (Tina) Horn, Andrew Stack, and CA President/CEO Lakey Boyd. Directors Alan Klein and Shari Zaret did not attend.

1. **Call to Order:** The Work Session Meeting was called to order at 7:01 p.m. by Chairperson Evans
 - (a) Ms. Evans announced the procedures being used to conduct the hybrid meeting
 - (b) The Chairperson stated that the meeting was being live streamed and that anyone could view the meeting materials on the CA board web page and follow the proceedings
 - (c) Roll call taken to determine the directors in attendance
 - (d) Timekeeper: Christine (Tina) Horn

2. **Approval of Agenda**

Action: Ms. Thomas moved to approve the agenda. Mr. Stack seconded the motion, which passed unanimously.

3. **Resident Speak Out**

No one spoke.

4. **Board Votes**

- a) Amendment to the CA BOD Position Statement on the Howard County General Plan

Action: Ms. Thomas moved to approve an amendment to the CA BOD Position Statement on the Howard County General Plan under the "**Transforming Columbia**" section to replace what was written with, "The village centers need to be transformed to respond to the latest market trends and demands for retail, recreational, and housing that serve that particular community. The transformation needs to comply with the Village Center plan developed under CB29 in 2009 that was submitted by a village to the County." Mr. Boulton seconded the motion, which was approved unanimously with a vote of 6-0-0.

For: Messrs. Boulton and Stack, and Mmes. DuBois, Evans, Horn, and Thomas
Against: None
Abstain: None

- b) CA BOD Position Statement on the Howard County General Plan with amendment

Action: Ms. Thomas moved to approve the entire statement as amended. Ms. DuBois seconded the motion, which was approved unanimously with a vote of 6-0-0.

For: Messrs. Boulton and Stack, and Mmes. DuBois, Evans, Horn, and Thomas

Against: None

Abstain: None

5. Topics for Discussion

- a) Proposed Budget Schedule for FY 2023

Ms. Boyd and Ms. Krabbe explained origin and intent of the new budget schedule and process

- Board members asked about community engagement methods for budget process and were encouraged to go back to villages and prepare them for changes in budget process

- b) Presentation on the Participation of Women, Minority and Disabled-Owned Businesses in CA's Purchasing Process

- Mr. O'Malley provided a report on the status of CA's Minority Business Enterprise Program.

- c) Villages Financials Cap

Ms. Krabbe and Ms. Tuma presented a report about financial status of villages and recommendations in preparation for upcoming board vote.

- Conversation focused on village managers' reactions to recommendations, village managers' needs, and re-start costs.
- Suggestion that board look at and evaluate annual benefits CA provides to villages.

- d) Review of Proposed President/CEO Ratings Scale, Process and Goals

Ms. Evans submitted a draft of President/CEO evaluation process for Board comments and questions.

- Board members suggested that some evaluation categories be combined.
- Ms. Evans encouraged board members to submit any recommended changes.

- e) Capital Projects and Open Space Updates – presented by Dennis Matthey

- Mr. Matthey presented the update.
- A walk-through of property in River Hill will be scheduled by Mr. Matthey, and will include Watershed Division staff.

6. Questions only topics

- a) Board Priority Review – Chairperson Evans submitted and presented a report.

- b) President's Remarks - President/CEO Boyd shared more details about increasing community engagement.

7. Proposed New Topics

- a) Ms. Horn asked about process of receiving additional information requested from CA staff at meeting.
- b) Mr. Stack and Ms. Thomas had comments and questions about upcoming meeting featuring the Advisory Committees.
- c) Ms. DuBois recommended looking into livestreaming the open part of the Audit Committee meetings.

8. Adjournment - The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Wendy Trilling
Recording Secretary