

**Draft Minutes of the
BOARD OF DIRECTORS MEETING
Held July 8, 2021**

To be approved July 22, 2021

A hybrid meeting of Columbia Association’s Board of Directors was held on Thursday, July 8, 2021 beginning at 7:01 p.m. Participating were: Chairperson Janet Evans, Vice Chair Virginia Thomas, and Directors Dick Boulton, Renee DuBois, Jessamine Duvall (joined 7:23pm), Lin Eagan (joined 8:08pm), Christine (Tina) Horn, Andrew Stack, and CA President/CEO Lakey Boyd. Directors Alan Klein and Shari Zaret did not attend.

1. Call to Order: The Work Session Meeting was called to order at 7:01 p.m. by Chairperson Evans

- (a) Ms. Evans announced the procedures being used to conduct the hybrid meeting
- (b) The Chairperson stated that the meeting was being live streamed and that anyone could view the meeting materials on the CA board web page and follow the proceedings
- (c) Roll call taken to determine the directors in attendance
- (d) Timekeeper: Christine (Tina) Horn

2. Approval of Agenda

Action: Ms. Thomas moved to approve the agenda. Mr. Stack seconded the motion, which passed unanimously.

3. Resident Speak Out

No one spoke.

4. Board Votes

a) Amendment to the CA BOD Position Statement on the Howard County General Plan

Action: Ms. Thomas moved to approve an amendment to the CA BOD Position Statement on the Howard County General Plan under the “**Transforming Columbia**” section to replace what was written with, “The village centers need to be transformed to respond to the latest market trends and demands for retail, recreational, and housing that serve that particular community. The transformation needs to comply with the Village Center plan developed under CB29 in 2009 that was submitted by a village to the County.” Mr. Boulton seconded the motion, which was approved unanimously with a vote of 6-0-0.

For: Messrs. Boulton and Stack, and Mmes. DuBois, Evans, Horn, and Thomas

Against: None

Abstain: None

- 44 b) CA BOD Position Statement on the Howard County General Plan with amendment
45 **Action:** Ms. Thomas moved to approve the entire statement as amended. Ms. DuBois
46 seconded the motion, which was approved unanimously with a vote of 6-0-0.
47

48 For: Messrs. Boulton and Stack, and Mmes. DuBois, Evans, Horn, and Thomas

49 Against: None

50 Abstain: None
51

52 **5. Topics for Discussion**

- 53 a) Proposed Budget Schedule for FY 2023
54 Ms. Boyd and Ms. Krabbe explained origin and intent of the new budget schedule and
55 process
56 • Board members asked about community engagement methods for budget process
57 and were encouraged to go back to villages and prepare them for changes in budget
58 process
59
- 60 b) Presentation on the Participation of Women, Minority and Disabled-Owned Businesses
61 in CA's Purchasing Process
62 • Mr. O'Malley provided a report on the status of CA's Minority Business Enterprise
63 Program.
64
- 65 c) Villages Financials Cap
66 Ms. Krabbe and Ms. Tuma presented a report about financial status of villages and
67 recommendations in preparation for upcoming board vote.
68 • Conversation focused on village managers' reactions to recommendations, village
69 managers' needs, and re-start costs.
70 • Suggestion that board look at and evaluate annual benefits CA provides to villages.
71
- 72 d) Review of Proposed President/CEO Ratings Scale, Process and Goals
73 Ms. Evans submitted a draft of President/CEO evaluation process for Board comments
74 and questions.
75 • Board members suggested that some evaluation categories be combined.
76 • Ms. Evans encouraged board members to submit any recommended changes.
77
- 78 e) Capital Projects and Open Space Updates – presented by Dennis Matthey
79 • Mr. Matthey presented the update.
80 • A walk-through of property in River Hill will be scheduled by Mr. Matthey, and will
81 include Watershed Division staff.
82

83 **6. Questions only topics**

- 84 a) Board Priority Review – Chairperson Evans submitted and presented a report.
85 b) President's Remarks - President/CEO Boyd shared more details about increasing
86 community engagement.
87

88 **7. Proposed New Topics**

89 a) Ms. Horn asked about process of receiving additional information requested from CA
90 staff at meeting.

91 b) Mr. Stack and Ms. Thomas had comments and questions about upcoming meeting
92 featuring the Advisory Committees.

93 c) Ms. DuBois recommended looking into livestreaming the open part of the Audit
94 Committee meetings.

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96 **8. Adjournment** - The meeting was adjourned at 9:00 p.m.

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98

99 Respectfully submitted,

100

101 Wendy Trilling

102 Recording Secretary