



May 20, 2022

For The Attention of All Firms:

Project: Professional Surveying Services

Request for Proposal No. 23-25

Subject: Addendum No. 1

The Columbia Association has amended Request for Proposal (RFP) 23-25: Professional Surveying Services. The due date for receipt of proposals remains unchanged. Proposals are due no later than 2:00 PM Tuesday, May 31, 2022.

1. Additional information is being provided in response to questions that were asked by prospective bidders. The questions and CA's responses are provided below.

**Question and Answer:**

**Q1: What is the estimated average annual spend for this contract?**

A1: It is estimated that yearly expenditures will be approximately \$75,000. However, the contract shall be considered a "requirements-type" contract only. No guarantee of purchases of any specific yearly quantity or total dollar amount is made. In addition, all purchases are contingent upon the appropriate fiscal funding.

**Q2: On page 11 under the Scope of Work the RFP states that job completion is required within 5 working days of CA's request. Is 5 working days a firm requirement for this contract?**

A2: CA is willing to negotiate the job completion timeframe at the time of contract award.

2. A copy of the pre-proposal meeting sign in sheet is being provided in accordance with this addendum.

All other terms and conditions of the subject RFP remain unchanged. Questions regarding this RFP may be addressed to Michael Bost at (410) 423-4108 or emailed to [Michael.Bost@columbiaassociation.org](mailto:Michael.Bost@columbiaassociation.org).

Proposers must acknowledge receipt of this amendment.

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Receipt Acknowledged by  
Authorized Company Official

Michael Bost  
Purchasing Specialist  
Columbia Association